



# COUNCIL REQUEST FOR DECISION

**MEETING DATE:** June 22, 2020

**SUBMITTED BY:** Jennifer Cannon, Director, Finance

**PREPARED BY:** Gino Damo, Manager, Revenue Services & Rhonda Loewen, Lead, Revenue Services

**REPORT TITLE:** Bylaw No. 1056-2020 - Amendment to Bylaw No. 1031-2019 - Fees 2020 Bylaw (1st, 2nd and 3rd Readings)

---

## EXECUTIVE SUMMARY

The City of Leduc has received feedback from residential utility account holders inquiring as to why a utility security deposit is charged to residents that have lived in the City with an excellent history of paying their utility bills with the City of Leduc. In response to this feedback Administration has reviewed the utility security deposit process and is recommending from this point forward to waive the utility deposit for residential non-owners if a utility account holder has held a current account for five (5) years or more and has receive no more than three (3) penalties for late payments and/or NSF charges during that time.

## RECOMMENDATION

1. That Council give Bylaw No. 1056-2020 First Reading.
2. That Council give Bylaw No. 1056-2020 Second Reading.
3. That Council unanimously agrees to give Bylaw No. 1056-2020 Third Reading
4. That Council give Bylaw No. 1056-2020 Third Reading.

## RATIONALE

The City of Leduc has received feedback from residential utility account holders inquiring as to why a utility security deposit is charged to residents that have lived in the City with an excellent history of paying their utility bills with the City of Leduc. In response to this feedback Administration has reviewed the utility security deposit process and is recommending from this point forward to waive the utility deposit for residential non-owners if a utility account holder has held a current account for five (5) years or more and has received no more than three (3) penalties for late payments and/or NSF charges during that time.

Section 13 in Bylaw 1031-2019 Fees Bylaw currently indicates for residential non-owner's a security deposit of:

(a) 15mm (5/8") to 20 mm (3/4") \$225.00\*

The revision to the bylaw adds the following under this section:

*\*At the City's discretion, the Utility Security Deposit for Non-Owners may be waived if a residential utility account holder has held a current account for no less than five (5) consecutive years and has received no more than three (3) penalties and/or NSF charges during that time.*

## **STRATEGIC / RELEVANT PLANS ALIGNMENT**

N/A

## **ORGANIZATIONAL IMPLICATIONS**

### **ADMINISTRATION:**

There are no administrative implications at this time.

### **RISK ANALYSIS:**

### **FINANCIAL:**

Risk is present when waiving the utility security deposit for non-owners due to the inability to transfer uncollectible utility amounts to the property tax roll however this risk is mitigated based on the long-term length of utility account ownership along with an excellent history of utility bill payments.

### **LEGAL:**

There are no legal implications at this time.

### **IMPLEMENTATION / COMMUNICATIONS:**

No implementation / communications recommended.

### **ALTERNATIVES:**

1. That Council does not support the recommendation to amend Bylaw No. 1031-2019 – Fees 2020 Bylaw.
2. That Council request that Administration amend the proposed bylaw changes.

## **ATTACHMENTS**

- Bylaw No. 1056-2020 – Amendment #1 – To Bylaw No. 1031-2019, The Fees Bylaw
- Bylaw No. 1031-2019 – Fees 2020 Bylaw