



COUNCIL REQUEST FOR DECISION

MEETING DATE: December 12, 2022

SUBMITTED BY: G. Peskens, Chief Financial Officer

PREPARED BY: G. Del Rosario, A. Manager, Taxes & Utilities

REPORT TITLE: Bylaw No. 1138-2022 – Fees 2023 Bylaw (2nd and 3rd Readings, as Amended)

EXECUTIVE SUMMARY

This report brings forward for Council's consideration an amendment to Bylaw No. 1138-2022, the Fees 2023 Bylaw, and a recommendation that Bylaw No. 1138-2022 receive second and third readings, as amended.

RECOMMENDATION

That the proposed Bylaw No. 1138-2022 be amended as follows:

- under section 6(1)(b), by replacing "\$2.16" with "2.19";
- under sections 6(2)(a) and 6(2)(b), by replacing "\$0.3931" with "\$0.4324";
- under section 6(2)(c), by replacing "\$0.2712" with "\$0.2983";
- under section 6(2)(d), by replacing "\$14.4713" with "\$14.9512"; and
- under section 6(2)(e), by replacing "\$0.3126" with "\$0.3439".

That Bylaw No. 1138-2022, as amended, receive second reading.

That Bylaw No. 1138-2022, as amended, receive third reading.

COUNCIL HISTORY

First reading of Bylaw No. 1138-2022 was given on November 21, 2022.

RATIONALE

The Fees Bylaw sets product and service pricing for the corporation legislatively and assists Administration in communicating this pricing to the public. The Bylaw aids Administration and Council when considering fees as part of the annual municipal budget and business planning process.

Consumption rates and Over-strength flow-through rates were approved by the Alberta Capital Region Wastewater Commission on November 18, 2022, but the City of Leduc (City) did not receive the rate letters until November 25, 2022. These rate changes have been added as they were missing from the first reading of the bylaw.

If Council is satisfied that no further amendments are necessary, Administration recommends Bylaw No. 1138-2022, as amended, receive second and third reading at this time to allow sufficient time to ensure that rate changes are in place on January 1, 2023.

COUNCIL REQUEST FOR DECISION

ORGANIZATIONAL IMPLICATIONS

RISK ANALYSIS: FINANCIAL / LEGAL:

Fees and charges are to be reviewed and updated as part of the annual budget process. The proposed fees are reflected in the 2023 municipal operating budget. Failure to adopt the new bylaw will result in misstated revenues in the 2023 budget. Bylaw No. 1138-2022, the Fees Bylaw, effectively repeals the existing bylaw. Should this bylaw not be approved, the existing Fees Bylaw passed in 2022 will remain in force. By passing these fees in the bylaw, no fee for a service contemplated by the bylaw may be charged except as authorized by the bylaw. This reduces the risk of unapproved fees and charges being used by the City. It does reduce flexibility for some business units, as they cannot reduce fees without the express authority to do so in the bylaw. The organizational implications will be to any affected business units, as they will need to update their new rates for 2023.

IMPLEMENTATION / COMMUNICATIONS:

Rate changes will be implemented on January 1, 2023. Approval of the bylaw will be communicated internally to business units by the Finance Department. Arrangements to have the new bylaw posted to the City of Leduc website will be made by the Office of the City Clerk.

ALTERNATIVES:

That Council gives Bylaw No. 1138-2022 Second and Third Reading with directions for amendments.

ATTACHMENTS

1. 2023 Proposed Fees Changes
2. Fees Bylaw No. 1138-2022 (with proposed amendments incorporated)