

COUNCIL REQUEST FOR DECISION

MEETING DATE: August 25, 2022

SUBMITTED BY: Teaka Broughm; Director, Planning and Economic Development

PREPARED BY: Harold Wilson, Manager, Economic Development

REPORT TITLE: Bylaw No. 1137-2022 - A Bylaw To Amend Bylaw No. 1104-2021 (2022 Fees Bylaw) (1st, 2nd and 3rd Readings)

EXECUTIVE SUMMARY

On December 6, 2021, Council heard a presentation by a resident concerning the cost of a Business Licence for the year, and that Council should consider adopting a prorating method to reduce the fee to assist new businesses.

In response to this presentation a recommendation was made April 25 with options for Council to consider in potentially revising Bylaw No. 1104-2021 to reduce the fees for new Business Licences. Council unanimously agreed to the option that the fee payable for a new business licence for a Leduc-based business issued after the last day of each quarter to the end of December in any licence year shall be prorated as the annual fee on a quarterly scale.

This Bylaw to Amend Bylaw No 1104-2021 is required to change the Business Licence fees for new Leduc-based businesses.

RECOMMENDATION

That Council give Bylaw No. 1137-2022 first reading.

That Council give Bylaw No. 1137-2022 second reading.

That Council unanimously agrees to consider Bylaw No. 1137-2022 receive third reading.

That Council give Bylaw No. 1137-2022 third reading.

COUNCIL HISTORY

Following a presentation made to Council on December 6, 2021, administration was directed to present to Council options to consider to change the Business Licence fee structure for new businesses. The current bylaw was enacted following second and third Reading on December 13, 2021, and came into effect January 1, 2022.

Council considered the recommendations by Administration on April 25, 2022, and agreed that an amendment to the Fees Bylaw No. 1104-2021 be brought forward for adoption

BACKGROUND / RATIONALE

As per the Council history

STRATEGIC / RELEVANT PLANS ALIGNMENT

2029-2022 Municipal Strategic Plan vision is for *"the City of Leduc as a vibrant community with a thriving economy that offers a high quality of life for residents. . . and responsible approach to community development."*

Under the section of An Economically Prosperous City, it states "The City of Leduc is a regional employment centre with a thriving small business sector." This change in fee structure supports the small business sector.

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ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:

Administration will revise the fee calculation for new businesses throughout 2022 following adoption of the revised bylaw.

RISK ANALYSIS: FINANCIAL / LEGAL:

There would be a decrease in Business Licence fees from new businesses in Leduc. However, the large majority of business licence fees come from licence renewals.

IMPLEMENTATION / COMMUNICATIONS:

The municipal website and forms will need to be updated to reflect the updated bylaw.

ALTERNATIVES:

Continue current fee schedule

ATTACHMENTS

Bylaw No. 1137-2022 – A Bylaw to Amend Bylaw No. 1104-2021 (2022 Fees Bylaw)