NOTES OF THE CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING

Monday, October 21, 2019

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Councillor L. Tillack

Also Present: I. Sasyniuk, A/City Manager, S. Davis, City Clerk

1. CALL TO ORDER
Mayor B. Young called the meeting to order at 5:03 pm.

2. APPROVAL OF AGENDA

MOVED by Councillor L. Hansen

That the Committee-of-the-Whole approve the agenda with the following deletion:

4. DELEGATIONS & PRESENTATIONS
4.1 Royal Canadian Legion Leduc Branch No. 108 Poppy Presentation

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES

3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday,
October 7, 2019

MOVED by Councillor L. Hansen

That the notes of the Committee-of-the-Whole meeting held on Monday, October
7, 2019, be approved with the following amendments:

Titles for items 6.3 and 7.3 be amended to read: Land Use Enforcement.

Motion Carried Unanimously
4. **DELEGATIONS & PRESENTATIONS**

There were no delegations or presentations.

5. **BUSINESS ARISING FROM PRESENTATIONS**

6. **CLOSED SESSION**

   **MOVED by** Councillor B. Beckett

   That Committee-of-the-Whole move into Closed Session at 5.04 pm.

   **Motion Carried Unanimously**

6.1 **Regional Transit Service Commission Findings**

   (FOIP s. 16, 24 & 25)

6.2 **Edmonton International Airport Tax Sharing Agreement**

   (FOIP s. 21, 24 & 25)

6.3 **Intermunicipal Projects Update/Strategic Planning**

   (FOIP s. 21 & 25)

   **MOVED by** Councillor L. Hansen

   That Committee-of-the-Whole move into Open Session at 6:12 pm.

   **Motion Carried Unanimously**

7. **RISE AND REPORT FROM CLOSED SESSION**

7.1 **Regional Transit Service Commission Findings**

   (FOIP s. 16, 24 & 25)

   Also in attendance:

   Executive Team

   A. Thom, Ernst & Young, LLP

   A. Anderson, Anderson Business Consultants Inc.

   K. Wenzel, Manager, Public Transportation
M. Kane, Regional and Intergovernmental Advisor
S. Davis, City Clerk
A. Thorn and A. Anderson made a PowerPoint presentation (Attached to Closed Session Agenda) and answered the Committee's questions.

7.2 Edmonton International Airport Tax Sharing Agreement
(FOIP s. 21, 24 & 25)
Also in attendance:
Executive Team
S. Davis, City Clerk
I. Sasyniuk, A/City Manager, and Mayor B. Young made a PowerPoint presentation (Attached to Closed Session Agenda) and answered the Committee's questions.

7.3 Intermunicipal Projects Update/Strategic Planning
(FOIP s. 21 & 25)
There was no business under this item.

8. REPORTS FROM COMMITTEE & ADMINISTRATION
8.1 Reserve Policy - Workshop Introduction
J. Cannon, Director, Finance and C. Dragan-Sima, Manager, Financial Planning and Budgets, made a PowerPoint presentation (Attached to Agenda) on the Reserve Policy, which included:
- Introduction of the team
  - J. Cannon
  - C. Dragan-Sima
  - J. Szewczuk, Metrix Group LLP
  - S. Porter, Metrix Group LLP
  - C. Thorn, Manager, Financial Analytics
- Capital plan funding sources from 2018 to 2020
- 2nd major source of capital funding
- 3rd major source of capital funding
- Reserve funding sources and legislation
• Understanding what funds the General Contingency Reserve
• Projects funded by surplus transferred to General Contingency
• Responding to Council's direction to reduce surplus
• Surplus
• Reserves
• Next steps

J. Cannon, I. Sasyniuk, A/City Manager, and J. Szewczuk answered the Committee's questions.

The Committee-of-the-Whole recessed at 6:58 pm.

The Committee-of-the-Whole reconvened at 7:07 pm.

8.2 Council IT Support Update - Chamber Technology Requirements

J. Graham, Chief Information Officer, introduced L. Spratt, Sr. System Designer, Comtec.

J. Graham and L. Spratt made a PowerPoint presentation (Attached to Agenda), which outlined options for updating technology in Council Chambers. A handout was provided to Committee Members which will be attached to the October 28, 2019, Council meeting agenda.

J. Graham, L. Spratt, G. Unger, Manager, Enterprise Technology Services, and I. Sasyniuk, A/City Manager, answered the Committee's questions.

MOVED by Councillor L. Hansen

That this item be brought forward to the October 28, 2019, Council meeting.

Motion Carried Unanimously

9. GOVERNANCE

There were no items.

10. COUNCIL CALENDAR UPDATES

There were no items.

11. INFORMATION ITEMS

There were no information items.
12. ADJOURNMENT

The meeting adjourned at 8:16 pm.

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B. YOUNG, Mayor

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S. DAVIS, City Clerk