NOTES OF THE CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING

Monday, October 7, 2019

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Councillor L. Tillack

Also Present: P. Benedetto, City Manager, S. Davis, City Clerk

1. CALL TO ORDER
Mayor B. Young called the meeting to order at 5:05 pm.

2. APPROVAL OF AGENDA
MOVED by Councillor B. Beckett
That the Committee-of-the-Whole approve the agenda as presented.

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES

3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday,
September 23, 2019
MOVED by Councillor T. Lazowski
That the notes of the Committee-of-the-Whole meeting held on Monday,
September 23, 2019, be approved as presented.

Motion Carried Unanimously

4. DELEGATIONS & PRESENTATIONS
There were no delegations or presentations.

5. BUSINESS ARISING FROM PRESENTATIONS
6. CLOSED SESSION

MOVED by Councillor B. Hamilton

That Committee-of-the-Whole move into Closed Session at 5:06 pm.

Motion Carried Unanimously

6.1 Offsite Levy Update

FOIP s. 23, 24 & 25

6.2 Internet Accessibility Update

FOIP s. 16, 24 & 25

6.3 Land Use Enforcement

FOIP s. 16, 24 & 25

MOVED by Councillor B. Beckett

That Committee-of-the-Whole move into Open Session at 6:03 pm.

Motion Carried Unanimously

7. RISE AND REPORT FROM CLOSED SESSION

7.1 Offsite Levy Update

FOIP s. 23, 24 & 25

Also in attendance:

Executive Team

S. Olson, Director, Engineering
J. Cannon, Director, Finance
K. Woitt, Director, Planning and Development
G. Klenke, City Solicitor
K. van Steenoven, Manager, Capital Projects and Development
R. Graham, Manager, Infrastructure
C. Dragan-Sima, Manager, Financial Planning and Budgets
S. Davis, City Clerk
H. Sommer, Executive Assistant, Mayor and Council
S. Olson and J. Cannon made a PowerPoint presentation (attached to Agenda) and answered the Committee's questions.

### 7.2 Internet Accessibility Update

**FOIP s. 16, 24 & 25**

Also in attendance:

Executive Team

S. Olson, Director, Engineering

J. Graham, Chief Information Officer

K. Woitt, Director, Planning and Development

G. Klenke, City Solicitor

K. van Steenoven, Manager, Capital Projects and Development

G. Clancy, Fire Chief/Director of Fire Services, Leduc Fire Services

S. Davis, City Clerk

H. Sommer, Executive Assistant, Mayor and Council

S. Olson and J. Graham made a verbal presentation.

S. Olson, J. Graham, P. Benedetto, City Manager, and M. Pieters, General Manager, Infrastructure and Planning, answered the Committee's questions.

Administration was requested to arrange for P. Shaver to come and speak to Committee-of-the-Whole.

### 7.3 Land Use Enforcement

**FOIP s. 16, 24 & 25**

Also in attendance:

Executive Team

K. Woitt, Director, Planning and Development

G. Klenke, City Solicitor

G. Clancy, Fire Chief/Director of Fire Services, Leduc Fire Services

S. Davis, City Clerk

H. Sommer, Executive Assistant, Mayor and Council

K. Woitt made a verbal presentation.
K. Woitt, M. Pieters, General Manager, Infrastructure and Planning, and G. Klenke answered the Committee's questions.

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.1 Backyard Hens and Bees Pilot Project Update

K. Chomlak, Environmental Sustainability Coordinator, S. Olson, Director, Engineering, and S. Grossman, Stantec, made a PowerPoint presentation (Attached to Agenda) outlining the framework for the backyard hens and bees pilot project as well as next steps.

S. Olson, M. Pieters, General Manager, Infrastructure and Planning, and S. Grossman answered the Committee's questions.

8.2 Building Understanding for Process, Service Delivery, Departmental and Organizational Reviews Update

M. Hay, Director, Government Relations and Corporate Planning Strategy, C. Bole, Manager, Corporate Planning and Performance, C. Tobin, Director, Human Resources, and K. Kalanchey, Manager, Organizational Effectiveness, lead a workshop discussion on organizational reviews. A good communication plan will be developed in order to alleviate Administrative concerns.

Process reviews will be revisited in 2020.

I. Sasyniuk, General Manager, Corporate Services, M. Pieters, General Manager, Infrastructure and Planning, C. Bole and P. Benedetto, City Manager, answered the Committee's questions.

Committee-of-the-Whole recessed at 6:57 pm.

Committee-of-the-Whole reconvened at 10:13 pm.

8.3 Single-Use Plastic Checkout Bags

Councillor L. Hansen made a verbal presentation.

MOVED by Councillor L. Hansen

That Council direct Administration to work with the Leduc Environmental Advisory Board on a plan to reduce single-use plastics. The plan should include recommendations to Council on:

- Whether to ban plastic checkout bags, and if so, the timelines, consultation plan, a draft bylaw and exemptions, and resources required;
- The next steps to address other single-use items such as straws, cutlery, etc., including resources required and alignment with other municipalities.

Motion Carried Unanimously
8.4 2019 / 2020 Meeting Schedule Options

Administration was directed to bring Option 4 forward to the October 28, 2019, Council meeting for Council consideration.

9. INFORMATION ITEMS

There were no information items.

10. ADJOURNMENT

The meeting adjourned at 10:16 pm.

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B. YOUNG, Mayor

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S. DAVIS, City Clerk