CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING
AMENDED AGENDA

Monday, January 20, 2020, 5:00 P.M.
Council Chambers, Leduc Civic Centre
1 Alexandra Park, Leduc, Alberta

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. ADOPTION OF PREVIOUS NOTES
   3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday, January 13, 2020

4. DELEGATIONS & PRESENTATIONS

5. BUSINESS ARISING FROM PRESENTATIONS

6. CLOSED SESSION
   6.1 Inter-Jurisdictional Cooperation Accord – 2019 Year End Update
       FOIP s. 21, 24 and 25
       (M. Hay - 20 minutes)

   6.2 Procurement Update
       FOIP s. 24 and 25
       (E. Paras - 10 minutes)

   6.3 Procurement Workshop
       FOIP s. 24 and 25
       (E. Paras - 50 minutes)
6.4 Airport Vicinity Protection Area Update for January 20, 2020
FOIP s. 16, 21, 24 & 25
(S. Losier - 20 minutes)

6.5 Intermunicipal Projects Update/Strategic Planning
FOIP s. 21 and 25
LAST ITEM ON AGENDA

7. RISE AND REPORT FROM CLOSED SESSION

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.1 Waste Diversion Phone App Update
(K. Chomlak / S. Olson - 20 minutes)
FIRST ITEM OF BUSINESS
(Presentation Attached)

*8.2 Doris Smith Park Basketball Court
(D. Melvie - 20 minutes)

9. GOVERNANCE

10. COUNCIL CALENDAR UPDATES

11. INFORMATION ITEMS

12. ADJOURNMENT
NOTES OF THE CITY OF LEDUC

COMMITTEE-OF-THE-WHOLE MEETING

Monday, January 13, 2020

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad, Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski, Councillor L. Tillack

Also Present: M. Pieters, A/City Manager, S. Davis, City Clerk

1. CALL TO ORDER

Mayor B. Young called the meeting to order at 5:03 pm.

2. APPROVAL OF AGENDA

MOVED by Councillor L. Hansen

That the Committee-of-the-Whole approve the agenda with the following additions:

6. CLOSED SESSION

6.3 Community Opportunity  FOIP s. 24 & 25

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.3 Staff Appreciation BBQ

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES

3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday, December 9, 2019

MOVED by Councillor B. Beckett

That the notes of the Committee-of-the-Whole meeting held on Monday, December 9, 2019 be approved as presented.

Motion Carried Unanimously
4. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

5. BUSINESS ARISING FROM PRESENTATIONS

6. CLOSED SESSION

MOVED by Councillor G. Finstad

That Committee-of-the-Whole move into Closed Session at 5:37 pm.

Motion Carried Unanimously

6.1 Regional Transit Services Commission ("RTSC") Update for January 13, 2019

FOIP s. 16, 21, 24 and 25

6.1.1 Final Report Discussion

6.1.2 Preparation for Meeting with Transit Partner

6.2 Land Use Discussion

FOIP s. 16, 24 and 25

6.3 Community Opportunity

FOIP s. 24 & 25

MOVED by Councillor T. Lazowski

That the Committee-of-the-Whole move into Open Session at 6:32 pm.

Motion Carried Unanimously

7. RISE AND REPORT FROM CLOSED SESSION

7.1 Regional Transit Services Commission ("RTSC") Update for January 13, 2020

FOIP s. 16, 21, 24 & 25

Also in attendance:

Executive Team

J. Cannon, Director, Finance

M. Hay, Director, Government Relations and Corporate Planning Strategy

M. Kane, Regional and Intergovernmental Advisor
K. Wenzel, Manager, Public Transportation
M. Hall, Communications Officer, Corporate
G. Klenke, City Solicitor
S. Davis, City Clerk

7.1.1 Final Report Discussion
M. Pieters, A/General Manager, made a verbal presentation.
J. Cannon, M. Pieters, Councillor G. Finstad and K. Wenzel answered the Committee’s questions.

7.1.2 Preparation for Meeting with Transit Partner
M. Pieters, A/General Manager, made a verbal presentation.
K. Wenzel answered the Committee’s questions.
K. Wenzel requested that if the Committee has any further questions, the questions be directed to M. Pieters.

7.2 Land Use Discussion
FOIP s. 16, 24 & 25
Also in attendance:
Executive Team
S. Olson, Director, Engineering
K. Woitt, Director, Planning and Economic Development
B. Knisley, Special Projects Manager, Facilities
G. Klenke, City Solicitor
S. Davis, City Clerk
D. Melvie, General Manager, Community and Protective Services, made a PowerPoint presentation (Attached to Agenda).
S. Olson, M. Pieters A/City Manager, D. Melvie, Mayor B. Young and K. Woitt answered the Committee’s questions.

7.3 Community Opportunity
FOIP s. 24 & 25
Also in attendance
Executive Team
G. Klenke, City Solicitor
S. Davis, City Clerk

Mayor B. Young and D. Melvie, General Manager, Community and Protective Services, made a verbal presentation and answered the Committee's questions.

The Committee agreed to have Mayor B. Young continue to look into the opportunity.

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.1 Assessment Update

J. Cannon, Director, Finance, and G. Damo, Manager, Revenue Services, made a PowerPoint presentation (attached to Agenda) and answered the Committee's questions.

Maps were posted for viewing and assessment information was explained to the Committee by T. Birtles and B. Lutz, Accurate Assessment Group, City of Leduc Assessors (“Assessors”).

The Assessors answered the Committee's questions.

8.2 Organizational Review Facilitation Update for January 13, 2020

M. Hay, Director, Government Relations & Corporate Planning Strategy, and C. Bole, Manager, Corporate Planning and Performance, made a verbal presentation. A recommendation was made that a Project Team be formed consisting of members of Administration and Council.

M. Hay and M. Pieters, A/General Manager answered the Committee's questions.

Council agreed that the Project Team would consist of members from Administration's Intergovernmental Affairs and Corporate Planning, and 2 Council members being Councillor L. Tillack and Mayor B. Young.

8.3 Staff Appreciation BBQ

Mayor B. Young made a verbal presentation.

The Committee agreed that the Staff Appreciation BBQ will be held on Thursday, June 18, 2020.

9. INFORMATION ITEMS

There were no information items.
10. ADJOURNMENT

The meeting adjourned at 6:46 pm.

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B. YOUNG, Mayor

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S. DAVIS, City Clerk
EXECUTIVE SUMMARY

Council will receive a demonstration of the new Recycle Coach phone app prior to its public launch.

BACKGROUND

The new Recycle Coach phone app has been purchased and Leduc-specific sorting details have been added. The app is an upgraded version of the former Sort Smart phone app. It serves two main functions:

1. Collection Reminders – Residents can look up their collection day and receive notifications on regular collections as well as on special collections e.g. large item pick up, Christmas tree pick-up.

2. Sorting Information – The app will direct users where to properly dispose of, or recycle, a long list of items, and provides educational information specific to the City of Leduc’s program.

The audience for the collection reminder is 9,300 homes, while the audience for the sorting function is city wide.

A website application will also be available for residents that would like to use these functions via desktop.

HOW TO INSTALL RECYCLE COACH APP

1. Go to App Store (Apple) or Google Play Store (android).
2. Search “Recycle Coach” and install. Allow notifications to receive collection reminders.
3. Confirm your location as Leduc, Alberta, and enter your home address.
4. Swipe through the four information screens or “skip,” and the City of Leduc image and logo will appear.
5. Search for items and review your collection schedule.

The presentation will provide instructions on how to install the app and how to use the voice assistant function. See attached Power Point for icon images.

HOW TO USE VOICE ASSISTANTS

The app can connect to voice assistants to answer sorting questions. This can be done by speaking into your smart phone if you have downloaded the Google Assistant app (Apple) or the Amazon Alexa app (android).

Speaker devices such as Google Home Mini or Amazon Echo can also receive voice commands to provide sorting advice. The command is, “Talk to Recycle Coach” or “Ask Recycle Coach….” You will have to ensure your settings allow the device to access your location to receive Leduc-specific directions.

A demonstration will be provided.
FINANCIAL
There are no financial impacts as the app maintenance contract and all new promotions are covered within existing budgets.

NEXT STEPS
The new Recycle Coach app will be launched in early 2020, as an ideal time to reinforce blue bag changes, new services at the Eco Station, and the 2020 new sorting calendar.

ATTACHMENTS
PowerPoint presentation
Update to Committee-of-the Whole

Waste Diversion Phone App

www.leduc.ca
Shawn Olson, Kerra Chomlak
January 20, 2020
Get your 2020 collection calendar

Choose from several convenient formats so you get the calendar that works best for you... and so you can keep this valuable information handy throughout the year.

Giving you different options ensures efficient calendar delivery, streamlined use of resources needed for calendar distribution and minimized use of paper — helping Leduc to meet its waste reduction goals.
First App

SORT SMART APP

Download your SORT SMART app today!
Apple and Android
Reycle Coach

Get Help With Your Spring Cleaning
1. Collection Reminders

Hi, today you have three events

Your Schedule

Today  JULY 17TH

- Recycling
- Organics
- Garbage
2. Sorting Information

![Image of a mobile interface with popular searches]

- BATTERIES
- STYROFOAM
- FURNITURE
- CARDBOARD
- YARD WASTE
- SOFT PLASTICS
- GLASS
- ELECTRONIC WASTE
- PAINT
Voice Assistant
Questions?
COMMITTEE-OF-THE-WHOLE

MEETING DATE: January 20, 2020

SUBMITTED BY: Darrell Melvie, GM Community and Protective Services

PREPARED BY: Donna Brock, Director, Community and Social Development

REPORT TITLE: Doris Smith Park Basketball Court

EXECUTIVE SUMMARY

In recent weeks, given a history of concerns raised by residents proximate to Doris Smith Park and a new basketball court installed in Blackstone, backboards for the basketball hoops in the park have been removed. Concerns have been brought to the attention of Administration through a number of calls, emails, a letter to the Mayor and a resident presentation during Public Commentary at the Council Meeting on January 13, 2020. This has been brought forward from different perspectives of residents, voicing concerns from those who are Windrose residents and have utilized the park as well as those who are residents on the west side of Doris Smith Park proximate to the basketball court.

BACKGROUND

When the concept plan for the park was originally developed, there was an outline for a skating rink/basketball pad with a paved trail that was eventually installed. Based on concerns from residents proximate to the park, the trail and the skating rink/basketball pad were modified resulting in a smaller version of the original design. The skating rink was moved and trees were planted between the properties and the remaining asphalt pad to limit visibility from the homes. Since then, there have been concerns raised again by residents who live directly beside the asphalt pad related to ongoing noise impacts.

Given concerns from proximate residents, and given that new hoops have been installed in the adjacent Black Stone community, backboards at Doris Smith Park basketball court were removed. The posts for the hoops in Doris Smith Park are still in place.

NEXT STEPS

These options are presented for Council’s consideration:

1. Remove the basketball hoops and posts from Doris Smith Park and redirect residents to utilize the basketball hoops installed in Black Stone.

2. Replace the backboards at the basketball court in Doris Smith Park and leave as is for residents to continue using. Administration can research the effectiveness and cost (currently not budgeted) of installing sound attenuation fencing to help reduce the sound coming from the basketball court. Leduc Enforcement Services could monitor the park by adding this area to their patrols during times when the parks should not be in use. Further communications can be done through social media to encourage good neighbour behaviours by not going past posted park times.

Input from Council on their preferred option will provide the direction for Administration.

ATTACHMENTS

City of Leduc – Basketball Courts Map
Basketball court not maintained by City of Leduc