CITY OF LEDUC
COUNCIL MEETING AMENDED AGENDA

Monday, September 14, 2020, 7:00 P.M.
Council Chambers, Leduc Civic Centre
1 Alexandra Park, Leduc, Alberta

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ITEMS FOR DISCUSSION AND RELATED BUSINESS
   3.1 Select Items for Debate
   3.2 Vote on Items not Selected for Debate under Item 3.1
   3.3 Select Bylaws for Debate
   3.4 Vote on Bylaws not Selected for Debate

4. ADOPTION OF PREVIOUS MINUTES
   4.1 Approval of Minutes of the Special Council Meeting held July 20, 2020
   4.2 Approval of Minutes of the Council Meeting held August 17, 2020

5. RECOGNITION ITEMS
   5.1 N. Laing, Executive Director, Leduc Regional Housing Foundation
      (Mayor B. Young)

6. PUBLIC COMMENTARY

7. PUBLIC HEARING
   7.1 Bylaw No. 1052-2020 - Amendment to Bylaw No. 809-2013 - Land Use Bylaw
8. PRESENTATIONS

8.1 Canadian Energy Museum
(S. Huolt)
(Presentation Attached)

9. BUSINESS

9.1 FCSS Board Update on Homelessness
(D. Macdougall)
(Presentation Attached)

9.2 Maclab Theatre Equipment
(D. Melvie)

9.3 2020 Mid-Year Council Strategic Progress Report
(M. Hay)

9.4 Municipal Stimulus Program ("MSP") Projects
(R. Sereda / S. Olson)

9.5 Leduc Recreation Centre Emergency Projects
(E. Paras)

9.6 Proclamation Policy
(S. Davis)

9.7 COVID-19 Update for September 14, 2020
(D. Prohar)

9.7.1 Economic Support and Recovery Task Force
(Councillor T. Lazowski)

9.7.2 Community and Social Services Task Force
(Councillor L. Hanson)

9.7.3 Civic Operations and Service Delivery Task Force
(I. Sasyniuk / D. Melvie)
10. BYLAWS

10.1 Bylaw No. 1052-2020 - Amendment to Bylaw No. 809-2013 - Land Use Bylaw (2nd and 3rd Readings)

(D. Peck)

(Presentation Attached)

10.2 Bylaw No. 1060-2020 - Tax Exemption Bylaw - Leduc Golf Course Property (1st, 2nd & 3rd Readings)

(C. Dragan-Sima / G. Damo)

11. UPDATES FROM BOARDS & COMMITTEES

11.1 Council Member Updates from Boards & Committees

11.2 Council Member Updates from Commissions, Authorities, Other

12. INFORMATION REPORTS

12.1 Mayor's Report

12.2 Building Inspector's Report

12.3 Newly Issued Business Licences

13. CLOSED SESSION

13.1 Leduc Transit – Current State and Regional Transit Services Commission Operations

FOIP s. 16, 21, 24 and 25

(M. Pieters / K. Wenzel)

14. RISE AND REPORT FROM CLOSED SESSION

*14.1 Leduc Transit - Current State and Regional Transit Services Commission Operations

FOIP s. 16, 21, 24 and 25

15. ADJOURNMENT
MINUTES OF THE CITY OF LEDUC
SPECIAL COUNCIL MEETING

Monday, July 20, 2020

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Deputy Mayor L. Tillack

Also Present: M. Pieters, A/City Manager, S. Davis, City Clerk

1. CALL TO ORDER
Deputy Mayor L. Tillack called the meeting to order at 5:04 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor L. Hansen

That the agenda be adopted with the following addition:

4. Closed Session

4.2 Airport Vicinity Protection Area ("AVPA") Update for July 20, 2020

FOIP s. 16, 24 & 25

Motion Carried Unanimously

3. BUSINESS

3.1 Birchwood Close Reconstruction

S. Olson, A/General Manager, Infrastructure and Planning, made a verbal
presentation outlining the emergency reconstruction required and answered
Council’s questions.

MOVED by Councillor G. Finstad

That Council approve the Birchwood Close reconstruction 2020 capital project to
be funded by the MSI capital grant in the amount of $500,000.

Motion Carried Unanimously
3.2 Funding Request
Mayor B. Young made a verbal presentation on the requirement to replace the irrigation system at the Leduc Golf and Country Club.
I. Sasyniuk, General Manager, Corporate Services, and Mayor B. Young answered Council's questions.

MOVED by Councillor G. Finstad
That Council approve the 2020 capital expenditure of $23,000 for repair of the irrigation system to be funded by the general contingency.

Motion Carried Unanimously

3.3 Leduc Recreation Centre ("LRC") Re-opening Update
D. Melvie, General Manager, Community and Protective Services, made a PowerPoint presentation (Attached to Amended Agenda).
D. Melvie and J. Kamlah, Director, Recreation Services, answered Council's questions.

4. CLOSED SESSION
MOVED by Councillor B. Beckett
That Council move into Closed Session at 5:36 pm.

Motion Carried Unanimously

4.1 Land-Use Matter
FOIP s. 16 and 24

4.2 Airport Vicinity Protection Area ("AVPA") Update for July 20, 2020
FOIP s. 16, 24 and 25

MOVED by Councillor B. Beckett
That Council move into Open Session at 6:40 pm.

Motion Carried Unanimously
5. **RISE AND REPORT FROM CLOSED SESSION**

5.1 **Land-Use Matter**

FOIP s. 16 and 24

Also in attendance:

Executive Team

S. Losier, A/Director, Planning and Economic Development

D. Peck, Manager, Current Planning

L. Decock, Local Businessman

S. Davis, City Clerk

M. Hormazabal, Deputy City Clerk

L. Decock made a verbal presentation and answered Council's questions.

L. Decock left the meeting at 5:50 pm.

D. Peck, S. Losier and M. Pieters, A/City Manager made a verbal presentation and answered Council's questions.

Administration will respond to the businesses in question.

Economic Recovery Task Force will look into the matter.

5.2 **Airport Vicinity Protection Area ("AVPA") Update for July 20, 2020**

FOIP s. 16, 24 and 25

Also in attendance:

Executive Team

S. Losier, A/Director, Planning and Economic Development

D. Peck, Manager, Current Planning

S. Davis, City Clerk

M. Hormazabal, Deputy City Clerk

M. Pieters, A/City Manager, and Mayor B. Young made a verbal presentation and answered Council's questions.

Mayor B. Young congratulated Administration on their work relative to this matter.
6. **ADJOURNMENT**

The Council meeting adjourned at 6:42 pm.

_________________________
L. TILLACK, Deputy Mayor

_________________________
S. DAVIS, City Clerk
MINUTES OF THE CITY OF LEDUC
COUNCIL MEETING

Monday, August 17, 2020

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad, Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski, Councillor L. Tillack

Also Present: M. Pieters, A/City Manager, S. Davis, City Clerk

1. CALL TO ORDER
Mayor B. Young called the meeting to order at 7 pm.

2. ADOPTION OF AGENDA
MOVED by Councillor L. Hansen
That the agenda be adopted with the following addition:
9. BUSINESS
9.7 Doris Smith Park Basketball Courts

Motion Carried Unanimously

3. ITEMS FOR DISCUSSION AND RELATED BUSINESS
3.1 Select Items for Debate Except Bylaws
The following items were selected for debate:
9. BUSINESS
9.1 COVID-19 Face Mask Survey Results and Draft Bylaw No. 1062-2020 Mandatory Face Coverings Bylaw
9.2 Chamber Audio Visual Technology Procurement
9.5 Advancement of Cemetery Development

3.2 Vote on Items not Selected for Debate under Item 3.1
Votes recorded under item headings.
3.3 Select Bylaws for Debate
   The following bylaws were selected for debate:
   10.2 Bylaw No. 1040-2019 - Land Use Bylaw Text Amendments (3rd Reading)

3.4 Vote on Bylaws not Selected for Debate
   Votes recorded under item headings.

4. ADOPTION OF PREVIOUS MINUTES
   4.1 Approval of Minutes of the Council Meeting held July 6, 2020
      
      MOVED by Councillor T. Lazowski
      
      That the minutes of the Council Meeting held July 6, 2020, be approved as presented.
      
      Motion Carried Unanimously

5. RECOGNITION ITEMS
   There were no Recognition Items for the agenda.

6. PUBLIC COMMENTARY
   R. Lee, a Leduc resident, asked that Council consider an amendment to s. 52, "Items on a Roadway", in the Traffic Bylaw. The Traffic Bylaw does not include the discharge of items such as grass onto the roadway, which is dangerous. The amendment could indicate that no items should be discharged on a roadway or add the word "grass".
   
   Administration will review this matter and report back to Council.
   
   D. Tona and D. Kirk, City of Leduc residents, spoke to Council about Michener Centre ("Centre") in Red Deer, which homes 120 profoundly disabled individuals. The Provincial Government wants to once again reduce services at the Centre to cut expenses. These individuals are not "Red Tape" reductions. D. Tona requested that City of Leduc Council write a letter of support to keeping open the Centre as well as development of surrounding lands to further support the needs of Michener Centre residents.
   
   D. Tona was requested to send a copy of the letter of support for review by Council.

7. PUBLIC HEARING
   7.1 Bylaw No. 1057-2020 - Municipal Development Plan 2020
      
      Mayor B. Young declared the Public Hearing for Bylaw No. 1057-2020 open at 7:18 pm.
Written Submissions:
No written submissions were received.

Presentations:
Administration


Other Presentations
There were no other presentations.

Mayor B. Young declared the Public Hearing for Bylaw No. 1057-2020 closed at 7:30 pm.

8. PRESENTATIONS

9. BUSINESS

9.1 COVID-19 Face Mask Survey Results and Draft Bylaw No. 1062-2020 Mandatory Face Coverings Bylaw

I. Sasyniuk, General Manager, Corporate Services, made a verbal presentation advising of the results of two surveys - one completed by residents and one completed by Leduc businesses. I. Sasyniuk also introduced Bylaw No. 1052-2020, the Mandatory Face Coverings Bylaw.

I. Sasyniuk answered Council's questions.

MOVED by Councillor B. Beckett

That Council give Bylaw No. 1062-2020 first reading.

In Favour: (5): Mayor B. Young, Councillor B. Beckett, Councillor B. Hamilton, Councillor L. Hansen, and Councillor T. Lazowski

Opposed: (2): Councillor G. Finstad, and Councillor L. Tillack

Motion Carried
Amendment:

MOVED by Councillor G. Finstad

That Bylaw No. 1062-2020 be amended to change the trigger number from 10 to 15.

In Favour: (2): Councillor G. Finstad, and Councillor L. Tillack

Opposed: (5): Mayor B. Young, Councillor B. Beckett, Councillor B. Hamilton, Councillor L. Hansen, and Councillor T. Lazowski

Motion Defeated

MOVED by Councillor B. Hamilton

That Council give Bylaw No. 1062-2020 second reading.

Motion Carried Unanimously

MOVED by Councillor G. Finstad

That Council unanimously consent to consider Bylaw No. 1062-2020 for third reading.

Motion Carried Unanimously

MOVED by Councillor B. Hamilton

That Council give Bylaw No. 1062-2020 third reading.

Motion Carried Unanimously

9.2 Chamber Audio Visual Technology Procurement

J. Graham, Chief Communication Officer, and L. Spratt, Comtec Associates Ltd. made a verbal presentation. J. Graham answered Council’s questions.

MOVED by Councillor G. Finstad

That Council direct Administration to approve the award of the contract for the Council Chambers audio visual system to the selected proponent for the value no greater than $95,000 to deliver the capabilities noted in this report and defined in the Request for Proposal documents. Additional capital project costs in excess of $74,600 are to be funded through capital project 092.378 Technology Investment Projects.

Motion Carried Unanimously
9.3 **Second Quarter Financial Variance Report**
This item was consented.

9.4 **Wetland Restoration Initiative**

**MOVED by** Councillor T. Lazowski

That Council approve the Wetland Restoration 2020 capital project to a maximum of $240,000 once confirmation has been received that the City of Leduc’s proposal to the Alberta Environment and Parks wetland replacement funding has been approved.

*Motion Carried Unanimously*

9.5 **Advancement of Cemetery Development**

S. Olson, A/General Manager, Infrastructure and Planning, and R. Sereda, Director, Public Services, made a verbal presentation on the Municipal Stimulus Program funds ("MSP"). The $3.9 M in MSP funds are available and the application must be submitted by September 1, 2020. Up to five projects can be funded.

S. Olson, R. Sereda and M. Pieters, A/City Manager, answered Council's questions.

Administration was directed to bring forward other opportunities for use of the MSP funds.

9.6 **COVID-19 Update for August 17, 2020**

9.6.1 **Economic Support and Recovery Task Force**
There was no update at this time.

9.6.2 **Community and Social Services Task Force**
There was no update at this time.

9.6.3 **Civic Operations and Service Delivery Task Force**
I. Sasyniuk, Task Force Chair, made a verbal report on the current facilities that are now open to the public, including the outdoor spray park.
9.6.4 2020 Budget Update
I. Sasyniuk, General Manager, Corporate Services, made a PowerPoint presentation (Attached to Amended Agenda) advising of COVID-19 costs to date and cash flow projections.

9.7 Doris Smith Park Basketball Courts
Council discussed various options for remediation of resident concerns.

MOVED by Councillor G. Finstad
That Administration review the basketball court locations in Doris Smith Park and return to Council with options that will mitigate the concerns raise by residents.

Motion Carried Unanimously

10. BYLAWS
10.1 Bylaw No. 1038-2019 - Fireworks Bylaw (1st, 2nd and 3rd Readings)
MOVED by Councillor T. Lazowski
That Council give Bylaw No. 1038-2019 First Reading.

Motion Carried Unanimously

MOVED by Councillor T. Lazowski
That Council give Bylaw No. 1038-2019 Second Reading.

Motion Carried Unanimously

MOVED by Councillor T. Lazowski
That Council unanimously agrees to give Bylaw No. 1038-2019 Third Reading.

Motion Carried Unanimously

MOVED by Councillor T. Lazowski
That Council give Bylaw No. 1038-2019 Third Reading.

Motion Carried Unanimously
10.2 Bylaw No. 1040-2019 - Land Use Bylaw Text Amendments (3rd Reading)
D. Peck, Manager, Current Planning, made a verbal presentation and answered Council’s questions.

MOVED by Councillor G. Finstad
That Council give Bylaw No. 1040-2019, as amended, Third Reading.
Motion Carried Unanimously

10.3 Bylaw No. 1054-2020 - Redistricting Woodbend Stage 2 (DC26) (3rd Reading)
MOVED by Councillor T. Lazowski
That Council give Bylaw No. 1054-2020 Third Reading.
Motion Carried Unanimously

10.4 Bylaw No. 1055-2020 - Redistricting Woodbend Stage 2 (3rd Reading)
MOVED by Councillor T. Lazowski
That Council give Bylaw No. 1055-2020 Third Reading
Motion Carried Unanimously

10.5 Bylaw No. 1059-2020 - Amendments to the West Area Structure Plan (1st Reading)
MOVED by Councillor T. Lazowski
That Council give Bylaw No. 1059-2020 First Reading.
Motion Carried Unanimously

10.6 Bylaw 1061-2020 - Golf Course Facility Borrowing Bylaw (1st, 2nd & 3rd Readings)
MOVED by Councillor T. Lazowski
That Bylaw No. 1061-2020 receive First Reading.
Motion Carried Unanimously
MOVED by Councillor T. Lazowski
That Bylaw No. 1061-2020 receive Second Reading.

Motion Carried Unanimously

MOVED by Councillor T. Lazowski
That Council unanimously agrees to give Bylaw No. 1061-2020 Third Reading.

Motion Carried Unanimously

MOVED by Councillor T. Lazowski
That Bylaw No. 1061-2020 receive Third Reading.

Motion Carried Unanimously

11. UPDATES FROM BOARDS & COMMITTEES
    11.1 Council Member Updates from Boards & Committees
    There were no updates.
    11.2 Council Member Updates from Commissions, Authorities, Other
    There were no updates.

12. INFORMATION REPORTS
    12.1 Mayor’s Report
    There was no discussion.
    12.2 Building Inspector’s Report
    There was no discussion.
    12.3 Newly Issued Business Licences
    There was no discussion.

13. CLOSED SESSION
    There were no Closed Session items for the agenda.

14. RISE AND REPORT FROM CLOSED SESSION
15. ADJOURNMENT

The Council meeting adjourned at 9:07 pm.

________________________________________
B. YOUNG, Mayor

________________________________________
S. DAVIS, City Clerk
Hi Sandra,

A friend of ours built a beautiful cedar gazebo about ten years ago for his daughter's wedding. It has been sitting in his yard ever since. Coming on 2 years now my Mom passed from Cancer at the Leduc Hospital, although she isn't from here, she came here to die with me. I asked Ed if I could pay him some money for his gazebo, donate it to the City and make a place where people can put the names of their loved ones who have passed from the big C. Ed has also been diagnosed with Cancer and would like to leave something as well. It is a gorgeous piece approximately 8 feet in diameter and 12 feet tall. It cost him almost 10k just for materials to build it 10 years ago not including his labour. It would be a great piece for the city and for others whom the disease has touched. The city could use it for fundraising for the hospital or for whatever by charging a fee for name placement.

Thank you for your time Sandra.

J. Stephenson
Greetings Everyone,

This is a general overview of the idea and thought behind LCMG. Although I am not active in the industry anymore I did spend 25 years in the architectural and landscape architecture fields as a mason/designer in many different areas of North America from Montreal to Raleigh to Denver to Penticton. I helped build and inspire some ideas in Penticton at the Japanese Gardens where I built the stone walls that surround the gardens and suggested the society use some extra stone we had left over to be used as markers per say for people who would be like to be recognized as sponsors for donation of the Gardens. This idea is a take off of that but nowhere near the scale.

My Mom passed of Cancer in Leduc September 2, 2018. My original thought was to have a memorial of some sort for her that could be used by everyone and put it outside by where I live. Hence the Gazebo, E. Solomons who built it 10 years ago for his daughters wedding is also suffering from Cancer and I asked him if I could figure something out for a memorial if he would help donate it to the city, I have agreed to pay $1000.00 for it to help him. That was the original idea. It though has morphed into something else that may work and perhaps using some of my experience in this may prove helpful, if in fact it is something the city would look at.

An area that the Gazebo could sit and people could buy a stone to memorialize their loved one. Picture a semi circle patio say 25’ in diameter with an 18 – 20” knee wall encompassing it with 4 entry points. The gazebo (12’ diameter approx. – 16’ height approx) set in the middle. There could be plaques for the gazebo, engraving in stone on the knee wall on the patio itself and if it keeps growing you could build pillars at a later date or increase area diameter or ???. I believe the cost to construct this would be fairly minimal as you could find sponsors to donate stone and labour. Yes it will cost money for planning and moving the gazebo, refinishing it (It is made out of cedar and originally cost 10k to build it not including labour). I don’t know if there is anything else like this I haven’t researched it, I know one thing though that Cancer touches all of us and I thought this would be a nice way to incorporate some materials that are available and an idea that may help others through a tough time by helping memorialize them and to realize they are not alone. It could also help the city down the road with donations of support for maintenance or what have you, it may even turn into something else if done.

Thank you for your time in reading and considering this idea.

Best regards,

J. Stephenson
September 3, 2020

To, Leduc City Council  
From: A. MacLean

Re: Closure of Windrose basketball courts

My name is A. MacLean, I am a nineteen year old University student who is from Leduc and have lived in the Windrose area for over five years. I attended Leduc Composite Highschool and was also a member of the basketball team and am playing basketball for my University team as well. I have used the Windrose basketball courts to help develop my skills throughout the years and get me to where I am today. Without the courts nearby I would not have been able to access a proper basketball hoop when I was younger without my license. Now that I am older the courts have become not only a way for me to train and develop my game, but also take time out of my day to workout with younger kids from Leduc and helping them become better basketball players. The Windrose basketball courts have become very well know for not only the quality of the courts but also the inviting atmosphere it puts out to kids. The Windrose courts have been a big part of my summers and I hope they will continue to be available for not only me, but future kids in the neighborhood.

Sincerely, A. MacLean
September 3rd, 2020

To, Leduc City Council
From: B. Kasumba

Re: Closure of Windrose Basketball Courts

My name is B. Kasumba. I've been living in Leduc for 11 years now, I honestly wouldn't have wanted it any other way. I credit a lot of my closest friends for getting where I am in life, many of which I met playing basketball at the windrose courts. I'm [Redacted] years old and currently attending NAIT, a lot has happened since graduating highschool and finishing my first year of university. Through all the stress of moving to dorms, buying textbooks and getting mentally prepared to start a new chapter in my life. I've always had one constant variable and that has been basketball. I have lived in a couple areas in Leduc, but the windrose courts are by far the least deteriorated courts around the city. Which gives all the kids around town a safe and reliable court to play on. The removal of the courts would only be taking the opportunity to play basketball away from children looking to be active after months of being told not to leave their homes due to quarantining measures. Leduc has always attracted me, because of the emphasis put on active living with it's many parks and trails. Nevertheless removing the best option we have to play basketball at the moment will discourage kids from keeping or adopting a healthy lifestyle. Windrose courts have not only helped me during this trivial time, but they have given me a safe and reliable option when interior courts were not an option. The courts have also helped me work and train with a couple kids in our city with tremendous potential, they would not only vouch for the importance of the courts in our community but, they can honestly say that without windrose the options are very limited. I truly believe that any issues with the residents around the park must and can be resolved. At the same time I do not think that the removal of the courts is the answer. I am open to assist in any way possible that will result in protecting the courts and pleasing our neighbours. That park has been here for me and it's only fair that I express my feelings against its potential destruction.

Sincerely, B. Kasumba

FOIP s. 17
Dear Mr. Young

I was very disheartened to hear about the recent decision made by the city council to review the use of and possible removal of the Doris Smith basketball courts. My family who lives on Windrose uses the Doris Smith Park frequently as it is the only park in our neighbourhood. Please find attached a letter from my daughter and also uses the courts with her friends. Our kids have had so much to deal with during COVID with all their activities being taken away from them this year, the basketball courts have been a reprieve and opportunity to connect with their friends and to get physical activity. It would be devastating to have one more thing taken away from them.

While I can empathize and understand the perspective of our neighbours whose houses back Doris Smith Park, the removal/replacement of the courts, is inconsistent with the goals of the City of Leduc to have sporting opportunities for children of all ages. What kind of message does it send to our children that the opinion of a small group of people is more important than providing opportunities for getting outside and playing sports with their friends? Yes kids are noisy and sometimes obnoxious but being rowdy on a basketball court is not a really a problem when you can consider the kind of trouble teenagers can get into (drinking, drugs, vandalism) These courts, give the kids something to do during a time when so many of their regular activities have been disrupted.

If there are kids who are being disrespectful and are violating noise by-laws then surely there are other ways to deal with this rather than removing the courts? I would respectfully ask that the council look for other ways to mitigate the noise? Perhaps the individuals affected should consider whether living adjacent to a public park is the best lifestyle choice for them? There are many other areas along the greenspace that would afford the opportunity for green space living without the "noise" of the basketball courts.

Thank you for your consideration. If you need any further clarification regarding this I would be happy to discuss it with you.

Kind regards,

S. Jory

Leduc, AB
K. Jory

7 Wells Court
Leduc, AB T9E 8E8

September 3, 2020

Dear City Counselors,

My name is [K. Jory] I’m sad to hear that you might be closing the basketball courts at Doris Smith Park. I have used those basketball courts for the longest time this year because of covid and because the Recreational Center was closed. I’ve seen lots of families and friends playing basketball and enjoying themselves. Not only at the courts but on the playground. I really enjoy when I can hang out with my friend Tianna and play there because she lives 2 minutes away from there. Me and everyone I know would be devastated to hear that it would close because of one person.

Thank you for reading my letter, I hope you will consider not closing the courts so that me and my family can continue to use and enjoy them for years to come.

Sincerely yours,

K. Jory
Mayor Young,

It has been brought to my attention that a motion has been made to City Council to have the basketball courts located in the Doris Smith Park removed. I am writing to urge you to reconsider your position on closing these courts.

It is my understanding that there are a few families who are struggling to deal with the noise because of their close proximity to the courts. I feel that the inconvenience of a few residents should not overrule the needs of an entire community.

The basketball courts are widely used by children, youth, youth groups, single parent families, dual parent families, and multi-generational families. It is so important to see grandparents, parents, and youth enjoying not only health benefits but also the benefits of connection with family and friends in a safe, outdoor location. These courts are also used for other activities, including but not limited to: young children learning to ride bikes, a hard surface workout area, scooter and skateboard practice, and meeting space for youth groups. This area of the park is widely used by all members of the community for pursuits of physical activity and the park promotes healthy lifestyles, healthy relationships, and healthy communities.

During the August 17th meeting it was stated suggested that users of the courts simply go to one of the other courts in Leduc. However this is unrealistic for many residents for the following reasons:

- The courts at both Ecole Leduc Estates School and in the Blackstone neighborhood are both about 1km away and not within the neighborhood.
- The hoops at Westhaven school are 2km away and require crossing Grant Macewan Blvd.
- The hoops at Harry Bienert Park in Bridgeport are 3km away and require crossing Highway 39.
- The remaining basketball courts are located on the East side of Leduc and are not easily accessible to children and youth from the Windrose neighborhood.

Many families have chosen to live near Doris Smith Park so they can feel comfortable with their children going independently to play at the neighborhood park, and as children become youth it is important for them to have access to activities to participate in close to home, such as basketball. Removing the courts from Doris Smith Park would remove a piece of infrastructure that is vital to the physical and mental health of our young residents. This request to have the courts removed or relocated is coming at a time when physical and mental health should be a priority for all of our residents and City Council members. Removing or relocating the courts would be a step in the wrong direction.

I urge you again to please help keep the Windrose Basketball Courts in place in the Doris Smith Park for all residents to use and enjoy.
Sincerely,

J. Benoit
Good morning,

In support of keeping the basketball nets installed at Doris Smith Park in the neighborhood of Windrose, my son has written Council a letter for consideration. I have included it below.

Best regards

A. Sultanian

Dear Council Members,

My name is M. Pichonsky, and I think the basketball court near Doris Smith park should stay. I have seen lots of kids (and teens) playing there, so it seems to be a popular activity. I think we should keep it, because it is somewhere for older kids to play once they outgrow the playground. It has really good use, so I think that would be a good reason to keep it. It’s an option for playing with my friends and keeping active. I am sure a lot of people would feel sad if it got removed, so in my opinion, we should keep it there.

Sincerely,

M. Pichonsky
I want to take a few moments of your time to comment on the potential removal of the basketball nets and potentially the removal of the pad in Doris Smith Park in Leduc as per the August 17, 2020, City Council meeting.

To preface this email; through these COVID times, I have spent a lot of time in the Doris Smith Park walking the dog, at the kids play park with my daughter, flying kites, running on the pathway, and yes, even using the basketball court with my daughter. My time in the park typically spans from 0600 hrs to 2300hrs. Through these daily activities, I have recorded my time to be an average of two hours of use per day at various times throughout the day. Conveniently, my home and specifically my home office also borders the park so while working from home I have witnessed many things over the past 6 months that are unrelated to the basketball court, and that primarily involved adults. I would consider my sample size of time to be above average.

The observations and experiences that I have had of the court:

- Positive, the with kids/youth saying hello, they have been kind and tolerant to my daughter and they want to say hello to our dog
- The kids sometimes were playing music, it was not overly loud, nor was it rated E.
- Typically youth have been using the court
- I would estimate that close to half of the kids using the court are BIPOC

I take exception that this council is trying to remove a place of PLAY for the kids of this community, especially in this COVID time, to appease a homeowner who backs onto a recreational area. I am greatly disturbed by the optical motivation for the removal of this court. This space is zoned recreational and is not in the ownership or control of the homeowner. The complainer and counsel that are proposing to remove the recreational area are using their positions of power and privilege to discriminate against the youth and kids that PLAY at this court. Dare I go as far as to say that optically this appears to be a racially motivated act towards the youth and more so the BIPOC youth that use this recreational area to PLAY over the past summer months by a group of privileged individuals in positions of power.

Why is this community and this council not using their positions of power and privilege to promote the protection of all our youth? As lawmakers, in a position of power and privilege, I encourage you to use this as an opportunity to educate, to say no to racism and age-based discrimination. Think forward and instead of punishing PLAY because somebody doesn’t like the sound of a basketball on the court in a recreationally zoned space while they eat their steak dinner; stand up and vote to promote PLAY. If this is approved, the legacy of this council will be removing a place of PLAY and SAFETY for the kids of Leduc.

Further observations during my time in the park:

- Overheard conversations of kids at the court about it not being safe to go home because of parental fighting and abuse.
- Saw kids who have overnighted in the park (sleeping on the tobogganing hill at 0630hrs)
- Encountered a young man who had left his home, luggage in tow, was in great distress, and was waiting for a ride from a family member.

By removing the courts, you are telling these kids that they cannot come to their safe place. They can’t come to their safe place, to be with friends, because somebody that has power and privilege, that maybe owns a nicer home than theirs, that cuts the grass in the park and treats it as their own is disturbed that kids would be PLAYING on the court in a recreational area. You are robbing these kids of something bigger than you know. As domestic assault, drug and alcohol-related issues are on the rise in our communities use your privilege and power to help these kids, instead of telling these kids to go somewhere else figure it out on their own.

These kids and youth are the foundation for the future of this community, this City and their ability to PLAY in a safe environment is important for the development of our kids. WHAT is PLAY?

- PLAY is vital to develop the potential of all children.
- PLAY is communication and expression, combining thought and action; it gives satisfaction and a feeling of achievement.
- PLAY is instinctive, voluntary, and spontaneous.
- PLAY helps children develop physically, mentally, emotionally, and socially.
- PLAY is a means of learning to live, not a mere passing of time.

PLAY is HEALTH

- PLAY is essential for the physical and mental health of our kids.
- Conditions which promotes the healthy survival and development of the kids.
- Incorporate PLAY into community programs designed to maintain our kid’s physical and mental health.

PLAY is EDUCATION

- PLAY is part of education.
- Provide opportunities for initiative, interaction, creativity, and socialization through PLAY.

PLAY is WELFARE

- PLAY is an essential part of family and community life.
- PLAY is accepted as an integral part of social development and social care.
- PLAY strengthens positive relationships between parents and children.
- PLAY is part of community-based services designed to integrate children with physical, mental, or emotional disabilities into the community.
- Provide safe PLAY environments that protect children against abduction, sexual abuse and physical violence.

PLAY is LEISURE

- Children need opportunities to PLAY at leisure.
- Provide time, space, materials, natural settings, and programs with leaders where children may develop a sense of belonging, self-esteem, and enjoyment through PLAY.
- Enable interaction between children and people of all backgrounds and ages in leisure settings.
- Promote the use of co-operative games and fair PLAY for children in sports.

The United Nations’ Declaration of the Rights of the Child, which in Article 37 states “The child shall have full opportunity to PLAY and recreation, which should be directed to the same purposes as education; society and the public authorities shall endeavor to promote the enjoyment of this right,” and endorses its belief in Article 31 of the Convention on the Rights of the Child. It’s your duty to promote PLAY, not take it away.

Lack of PLAY is showing alarming trends and negative impacts on children’s development:
Increasing numbers of children living with inadequate provisions.
Inadequate preparation of children to cope with life in a rapidly changing society.
Increasing segregation of children in the community.
Increased youth homelessness.
Increased drug and alcohol abuse.

Some further observations that I have made that this homeowner has not addressed in his complaint:

- Adults drinking at the red bench beside the basketball court and not playing basketball.
- Adults openly drinking at the kid's playground and playing very loud music from their vehicle parked on Windrose Drive.
- Adults smoking marijuana at the red bench beside the basketball court and not playing basketball.
- Adults smoking marijuana while using the park pathways.
- Adults sunbathing between the basketball courts and kids' playground, drinking alcohol and playing loud music (one of the females had to walk home to check on the children she left at home and refresh her drink because it was gone).
- An altercation between two adults.
- A sexual act at the red bench beside the basketball court, to which a used condom and wrapper were left behind on the grass.

There are a lot of activities happening in the park that are completely unrelated to the kids PLAYING on the court, yet none of these issues have been raised. All the “adult” activities that I have witnessed over the past months were not kids using the courts, yet it is the kids on the court that are more than half BIPOC that are the issue for these homeowners.

The optics of this are incredibly poor. I would strongly encourage you to consider your appointed positions, the power they hold and the privilege that you have been given to reconsider the removal of the basketball nets and associated pad.

With Warmest Regards,

K. Schindel
The City of Leduc Land Use Bylaw No. 809-2013 regulates and controls the use and development of land and buildings within the City of Leduc. To amend the existing regulations under the Land Use Bylaw, the proposed amendment must be published to allow citizens an opportunity to clarify what is proposed, ask questions, or present objections at a required public hearing held prior to Council approving the amendment.

**NOTICE OF PUBLIC HEARING**

This notice is being advertised in the August 28, 2020, issue of this newspaper

**Public Hearing - September 14, 2020**

At its meeting on Monday, September 14, 2020 at 7:00 p.m. or as soon thereafter as may be convenient, in the Council Chambers, City Hall, Leduc Civic Centre, 1 Alexandra Park, 46th Avenue and 48A Street, Leduc, City Council will hold a public hearing on the proposed bylaw. All interested persons may be heard by Council prior to the proposed bylaws being considered for second reading.

**Appearance before Council:** Any person who wishes to speak via live stream to City Council at the time of the public hearing is requested to advise the City Clerk’s Office, city_clerk@leduc.ca before 12:00 noon, Monday, September 14, 2020. Written submissions must be submitted to the City Clerk’s Office, at city_clerk@leduc.ca before 12:00 noon, Friday, September 11, 2020.

A copy of the proposed Bylaw No. 1052-2020 may be viewed on the City’s website at www.leduc.ca under “Government Public Hearings.” Inquiries respecting the proposed Bylaw may be made by contacting Dennis Peck at the Planning and Development Department at 780-980-7159.
WHEREAS: The Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended (the “Act”) grants a municipality the authority to pass a Land Use Bylaw;

AND: in accordance with the Act, the City of Leduc passed Land Use Bylaw No. 809-2013 to regulate and control the use and development of land and buildings in the City of Leduc, and the Council has deemed it expedient and necessary to amend Bylaw No. 809-2013;

AND: notice of intention to pass this bylaw has been given and a public hearing has been held in accordance with the Act;

NOW THEREFORE: the Council of the City of Leduc in the Province of Alberta duly assembled hereby enacts as follows:

PART I: APPLICATION

That Bylaw No. 809-2013 be amended as follows:

1. Amending “Table 3: Permitted and Discretionary Land use Classes RSE – Residential Single Detached Estate” by removing the text “Dwelling, Garage Suite” and “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

2. Amending “Table 5: Permitted and Discretionary Land use Classes RSD – Residential Standard District” by removing the text “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

3. Amending “Table 7: Duplex Side-By-Side Dwelling in the RSD District” by replacing the current text of Dwelling Density Maximum with the following text:

“The maximum Dwelling Unit Density shall be two (2) units per Parcel, one (1) of which shall be the principal Dwelling and one (1) may be in the form of a Secondary Suite Dwelling.”

4. Amending “Table 8: Permitted and Discretionary Land use Classes RNL – Residential Narrow Lot” by removing the text “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

5. Amending “Table 10: Permitted and Discretionary Land use Classes RSL – Residential Shallow Lot (With a Lane)” by removing the text “Dwelling, Garage Suite” and “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

6. Amending “Table 12: Duplex Side-By-Side Dwelling in the RSL District” by replacing the current text of Dwelling Density Maximum with the following text:

“The maximum Dwelling Unit Density shall be two (2) units per Parcel, one (1) of which shall be the principal Dwelling and one (1) may be in the form of a Secondary Suite Dwelling or Garage Suite Dwelling.”


8. Amending “Table 16: Duplex Stacked Dwelling, Triplex Dwelling, and Fourplex Dwelling in the MUR District” by deleting the “Dwelling Density” provisions at the end of the table.
9. Deleting “Section 18.11.3.2.”

10. Amending “Section 18.11.4.1.” by replacing the current text with the following text:

   “Permitted and Discretionary Uses within this Overlay shall follow those in the underlying Land Use District.”

11. Amending the “Dwelling, Secondary Suite” definition by replacing the current text with the following text:

   “means an accessory development that consists of a Dwelling Unit located within a Single Detached Dwelling, Duplex Side-by-Side Dwelling or Townhouse Dwelling. A Secondary Suite has cooking, sleeping and sanitary facilities which are separate from those of the Principal Use Dwelling Unit(s). A Secondary Suite Dwelling has an entrance separate from the vehicle entrance to the Garage, either from a common indoor landing or directly from the exterior of the Structure."

12. Deleting Sections “21.7.1.7,” “21.7.2.9.” and “21.7.3.8.”

13. Amending Section “24.16.3.1.” by replacing the current text with the following text:

   “3 years, at the discretion of the Development Authority.”

14. Amending Section “24.16.3.2.” by replacing the current text with the following text:

   “For periods longer than 3 years a new Development Permit approval must be obtained prior to the expiration of the Development Permit. The permit holder must reapply at least 30 days prior to expiry of the existing permit.”

15. Adding to Section “24.1 Signs Not Requiring a Development Permit” the following text after subsection 24.1.1.18:

   “24.2.2.19 Menu Board Signs located at a Drive Through Service provided that:

   1) a valid development permit has been issued for the Drive Through Service;
   2) individual signs shall not exceed a maximum Height of 3.0 m;
   3) individual signs shall not exceed a maximum Copy Area of 3.0 m²;
   4) it meets all regulations in this Bylaw, but not including any separation distances; and
   5) is in locations acceptable to the Development Authority.”

16. Adding to Section “24.13 Digital Signs” the following text after subsection “24.13.5.”:

   “24.13.6 Digital Copy shall be static and remain in place for a minimum of six (6) seconds before switching to the next Copy.”

17. In “Table 46: Glossary of Sign Terms” amending the “Digital Sign” definition by removing the word “Freestanding”.

18. Adding to “Table 46: Glossary of Sign Terms” the following definition in the appropriate alphabetical order:

   “Menu Board Sign means a Sign that displays pre-menu or menu related information and their associated prices at a Drive Through Service located on the same Site. This type of Sign may be Digital.”

19. Adding to “Table 2: Development, Activities and Uses That Do Not Require a Development Permit” the following text:

   “Municipal Building or Development Project Any building or development project to be undertaken by the City of Leduc but not including any public / private partnerships nor projects on behalf of a municipal board or committee.”
20. Amending the “Custom Manufacturing Establishment” definition by replacing the current text with the following text:

“means Development used for small scale on-site production of goods by hand manufacturing, primarily involving the use of hand tools and provided such Developments have fewer than five production Employees. Typical Uses include jewelry, toy and musical instrument manufacturing, gunsmiths, pottery and sculpture studios. The development may include a retail component for the purpose of onsite sales of the good produced on site.”

21. Amending “Table 23: Permitted and Discretionary Land use Classes CBD – Central Business District” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

22. Amending “Table 25: Permitted and Discretionary Land use Classes GC – General Commercial” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

23. Amending “Table 27: Permitted and Discretionary Land use Classes CSC – Commercial Shopping Centre” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

24. Amending “Table 29: Permitted and Discretionary Land use Classes CBO – Commercial Business Oriented” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

25. Amending “Table 42.1: Permitted and Discretionary Commercial Land Use Classes Telford Industrial Overlay Area” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

26. Amending “Table 23: Permitted and Discretionary Land use Classes CBD – Central Business District” by removing the text “Live Work Unit” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

27. Amending the “Hotel” definition by replacing the current text with the following text:

“means a Development used for the provision of rooms or suites for temporary sleeping accommodation where the rooms have access from a common interior corridor and may be equipped with individual kitchen facilities, and may include accessory Eating and Drinking Establishments, meeting rooms, Personal Service and Retail Stores. A hotel may not be the principle residence of anyone staying at the hotel.

28. Amending the “Motel” definition by replacing the current text with the following text:

“means Development used for the provision of rooms or suites for temporary lodging or light housekeeping, where each room or suite has its own exterior access. Motels may include accessory Eating and Drinking Establishments and Personal Service. A motel may not be the principle residence of anyone staying at the hotel.

29. Amending “Table 36: US Site Subdivision Regulations” by:

a. replacing the “Building Height Maximum” of “10.0 m” with “20.0 m”; and
b. replacing the “Site Coverage Maximum” of “30%” with “50%”.

30. Amending Section “21.3.3.1. Air Supported and Fabric Covered Structures” by deleting clause 1)
31. Amending “Table 33.1: Permitted and Discretionary Land Use Classes IBL – Business Light Industry” by adding the text “Air Supported and Fabric Covered Structures” in alphabetical order to Permitted Uses.

32. Amending Section “14.9 Specific Development Regulations for IBL” by adding:
   “14.9.7 Air Supported and Fabric Covered Structures
     14.9.7.1. Air Supported and Fabric Covered Structures shall be in accordance with the regulations in Section 21.3.3.”

33. Amending Section “14.5 Specific Development Regulations for IL” by deleting clauses 14.5.5. and 14.5.6.

34. Amending Section “10.5.3.2.2)” by replacing the words “fourteen (14)” with “twenty one (21)”

PART II: ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF ________, AD 2020.

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF ________, AD 2020.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS _____ DAY OF ________, AD 2020.

__________________________
Robert Young
MAYOR

__________________________
Sandra Davis
CITY CLERK
Bylaw 1052-2020
Amendments to the City’s Land Use Bylaw

Secondary Suites – Amendments 1 to 11

• Change Secondary Suites from a Discretionary to a Permitted Land use
  • In 2019 – 51 suites approved, 2 appeals – both denied
  • 2020 – 28 approved to August 7, no appeals
  • Will save two full week of administrative and development officer work, plus savings on mailings and advertising

✓ Get to Yes
Secondary Suites – Amendments 12

• Remove provisions stating that the number of persons occupying a suite shall not exceed three
  • This provision cannot be enforced
  • Building Code defines occupancy levels

✓ Get to Yes

Temporary Signs – Amendments 13 to 14

• Extends time period for Temporary Signs from one year to three years
  • Evidence shows a 3 year approval reduces re-approval processing by over 80%.
  • Move to requiring that the new application be applied for at least thirty (30) days in advance of the expiry of the existing permit as this is in line with a similar time requirement when requesting an extension to a development permit.

✓ Get to Yes
Digital Signage – Amendments 15 to 18

• Eliminate Menu Board Signs from requiring a Development Permit and allowing them to be digital signs.

• Increasing the type of signs that may have digital copy.

✓ Get to Yes

Municipal Requirements – Amendment 19

• Removes the Requirement for Municipal Projects to Obtain Development Permits

• Policy 61.00:5 will need to be updated following this amendment.

✓ Get to Yes
Custom Manufacturing Establishment Amendments 20 to 25

- Changes Custom Manufacturing Establishment from a Discretionary to a Permitted land use in the Central Business, General Commercial, Commercial Shopping Centre and Commercial Business Oriented districts (where it is now a discretionary land use)
- Will now allow for an on-site retail component
- Presently only a Permitted land use in the Industrial portion of the Telford Industrial Overlay area.

✓ Get to Yes

Live Work Unit – Amendment 26

- Changes Live Work Unit from a Discretionary to a Permitted land use in the CBD – Central Business District.

✓ Get to Yes
Allowing Long Term Stay at Hotels and Motels – Amendments 27 and 28

• Will amend definition from temporary accommodation to allow long term stay as long as the Hotel or Motel is not the principle residence of anyone staying at the hotel

 ✓ Get to Yes

US – Urban Service District Amendment 29

• Updating District to allow taller buildings and greater coverage
  o The new high school was designed employing the updated provisions.

 ✓ Get to Yes
Air Supported and Fabric Covered Structures – Amendments 30 to 32

- Amendments will permit “Air Supported and Fabric Covered Structures” on industrial lands west of the CP north/south railway and introduce this use as a Permitted Use into the IBL designation.

✓ Get to Yes

Simplify Approval Process
Amendment 33

- The Amendment will remove the requirement to consider a land use Discretionary if it has both an inside and outside business activity.
  - At present a Permitted land use becomes discretionary if it has an outside component.

✓ Get to Yes
Correcting an Oversight – Amendment 34

- Updated MGA changed the appeal period from 14 days to 21 days and this section of the Land Use Bylaw needs to be adjusted to reflect the governing Provincial Statute

✓ Get to Yes
Leduc/Devon Oilfield Historical Society Funding Proposal

Supporting the Canadian Energy Museum: Home of Leduc #1 in its Community Mission
Museum Mission

- We cultivate the curiosity and a balanced understanding of the energy sector through education, exhibits, and events which include the diverse community and linkages to energy in our daily lives.
Rebrand 2019

- We are continuing in the direction of the 2019 rebrand. Additions in interpretive materials will include:
  - Energy and Environmental Sustainability
  - First Nations stories and Energy Company Relations
  - Women in Energy
  - The Progression of Safety in Energy Trades
2020 at the Museum

- New Museum Team – 30 years combined museum experience (Programming, Exhibits, Collections Management and Procedure)
- Board Development over past year
- Planning and Development (during Covid/for post-Covid)
- Rig Re-build (complete, Fall 2020)
- Summer camps (small cohort), Summer 2020
2021 Expense and Revenue Projections
<table>
<thead>
<tr>
<th>Expense</th>
<th>2021 Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank and POS Charges</td>
<td>$2400.00</td>
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<tr>
<td>Marketing</td>
<td>$1500.00</td>
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<tr>
<td>Computer/Office Expenses</td>
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<tr>
<td>Office Misc.</td>
<td>$3000.00</td>
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<tr>
<td>Telephone/Internet</td>
<td>$5000.00</td>
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<td>Property Taxes</td>
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<td>Electric</td>
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<td>Waste</td>
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<tr>
<td>Contract Services</td>
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<td>Special Events</td>
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<td>Payroll</td>
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<td>Insurance</td>
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<td><strong>Total</strong></td>
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<td>Revenue</td>
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<td>-------------------------------------</td>
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<tr>
<td>Room Rentals</td>
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<td>Admissions</td>
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<td>Gift Shop</td>
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<td>Farmhouse Rental</td>
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<td>Grants</td>
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<td>Casino Funds</td>
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<td>Telus Tower Lease</td>
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<td>Edmonton Community Foundation Endowment</td>
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Financials (Addressing any Shortfalls)

- Operational Costs – Payroll and Utilities (largest expenses)
- Grants
  - Provincial Grants
  - Community Grants (e.g. UFA)
- Municipal Support
- Financial Savings – Covid response, grants, and effects on business
Projected Costs and Revenues 2021

- Rig Rebuild will be complete
- Restarting school programs
- Corporate Sponsorship Program
- Donation Program (Project Specific)
- Sustainability/Fundraising Program
Leduc Funding Request

- Matching the request made to Leduc County
  - $25,000/year for 2021, 2022, 2023 (3-year term)
- The Town of Devon Request will be $12,500
- Operational assistance to allow organization to continue to work toward revenue and operations sustainability, in particular assisting with payroll and utilities
- Assistance with payroll will allow for more consistency of staffing, to move forward with program and museum development
Why Support?

- Community presence, relationships, and collaborations
- Educational Opportunities
- Strengthened Volunteer Program
- Community location for events and gatherings (post-Covid)
- Tourism in the region
Thank you for your consideration!
EXECUTIVE SUMMARY

Homelessness continues to be visible in Leduc and the winter months will be approaching sooner than later. FCSS and the Leduc Regional HUB have been collaborating throughout the year in order to provide the best service possible to individuals who identify as homeless.

On January 13, 2020, Donna Brock presented on Homelessness in Leduc at which time the Overnight Shelter had just successfully completed its first two months of serving the homeless community. This past June, the FCSS Advisory Board was provided a summary presentation of work to date and the planned partnership approach to homelessness involving the Leduc Hub Association (“Hub”), Leduc Public Library (“Library”), the Leduc Recreation Centre (“LRC”) and FCSS. In particular, the approach that Administration is hoping to take in regards to homelessness in Leduc going forward, as well as an outline of tasks. Opportunities for updates, participation and feedback will be provided to the FCSS Advisory Board regularly and in support of the plan, the FCSS Advisory Board Chair will present these next steps to Council.

BACKGROUND

At the December 2, 2019, Council Meeting the following motion was passed:

Moved: Councillor B. Beckett – That Administration be directed to investigate homelessness in Leduc and create a strategy of how Council can provide support.

At the January 13, 2020, Council presentation, the following steps were presented:

- FCSS will continue to work with the Hub with the sharing of resource information and coordination of referrals
- FCSS will continue to work with the LRC, Hub and Library staff to coordinate messaging to share with those experiencing homelessness and possible training to frontline staff that provides techniques to use to ensure a successful conversation when interacting with those experiencing homelessness
- The Hub will work with those accessing the Overnight Winter Shelter to understand what appropriate behaviour is in public spaces and the efforts the community is making to support them
- FCSS will work with Communication and Marketing Services to share community education to address stigma
FCSS has continued to have a strong working relationship with The Hub. The coordination of services between the Hub clientele and FCSS is strong. The HUB has made it part of their practice to refer any individuals or families coming to them for supports directly to FCSS for follow up services. This has made for a quality and timely wrap around service for our residents and enabled many residents to move from crisis into prevention supports.

FCSS organized multiple meeting and gatherings of key stakeholders such as the LRC, Library and the HUB to facilitate, and lead, discussions on messaging and training opportunities for front line staff working directly with homeless individuals in our community. In late January, two training opportunities were offered by the George Spady Society to staff from the LRC, Library CPO’s, RCMP and FCSS. It was received very positively and attended by over 65 staff. Topics included stigma, communication, strategies, etc.

The HUB was provided with guidance on how to speak to those they are serving about using public spaces and regard for community rules. S. Perry and staff facilitated this in both informal and formal one on one situations and group settings directly in the overnight shelter.

In March 2020, in the height of COVID-19, the overnight shelter was scheduled to close it doors on March 31. In preparation for housing the homeless during the pandemic, FCSS worked very closely with the HUB to support those who have utilized the shelter and who were identified as the most vulnerable of the population. Ten individuals were identified as appropriate to be housed in hotel rooms for the month of April if required. Of those ten, two were housed and stayed the month in the hotel rooms. They were assigned FCSS workers who offered them services, referrals, and supports. Their stay at the hotels ended April 30, 2020.

Since then regular meetings have been held between FCSS and key stakeholders the Hub, Library and the LRC to discuss plans going forward for continued organizational collaborations and the overnight shelter. In addition, discussion pertaining to homelessness and its relations to poverty in Leduc progressed.

**NEXT STEPS**

The following steps will be taken as an approach to identifying what Leduc needs and foundational information for decisions on a Homelessness Strategy:

1. Stats and research: what have other municipalities done to respond to homelessness? What does homelessness in Leduc really look like?
2. Consult the expertise of organizations serving the homeless population. Discuss options for Leduc and enlist their expertise and knowledge
3. Targeted lived experience engagement: facilitate candid conversations about their experiences, desires, and needs.
4. Committee/Coalition of local service providers
5. Educational opportunities: First round very successful. Administration, volunteers and non-profits have shown interest in gaining more expertise.
In addition to these steps, the Hub would be continuing with their Overnight Winter Shelter, now incorporating COVID restrictions. This would start approximately end of October and go to end of April. *Council can expect a request for funding support in the fall of a new space they are currently looking for in Leduc.*

**ATTACHMENTS**

PowerPoint- FCSS Advisory Board Update on Homelessness
FCSS Board Update on Homelessness
FCSS and Leduc HUB Association

- FCSS and Leduc HUB Association have met numerous times over the year to discuss the overnight shelter and homelessness concerns:
  - Location, cost, needs, etc.

- Library and LRC have attended these conversations as key stakeholders:
  - Interested in educational opportunities for staff and public
Next Steps

Step 1:

Research

• what have other municipalities of similar size and demographic done to respond to homelessness in their communities.

Stats

• develop a picture of Leduc in regards to homelessness and poverty
Next Steps

Step 2:

Consult Edmonton Region experts:

• Mustard Seed, Homeward Trust, Edmonton Public Library Outreach
  
  a) discuss a potential approach for Leduc
  
  b) enlist their expertise for training/educational opportunities for professionals, public, and those identifying as homeless in our community
Next Steps

Step 3:

**Engage the homeless population**

- Valuable lived experience
- Candid conversations about their expectations, desires, and/or need
Next Steps

Step 4:

Local Committee

- Form a local committee or coalition of key service providers to plan for and support shared clients who are open to being served
- RCMP, Alberta Supports, Mental Health & Addictions, AISH, HUB, etc.
Next Steps

Step 5:

Community wide training

• FCSS, LRC, and library could be the leads

• Training for professionals, volunteers, public, etc.
  - Stigma, communication, rapport building, confidence, etc.
EXECUTIVE SUMMARY

COVID-19 has required the Maclab Center for the Performing Arts ("Maclab Center"), along with all other theatres, to reassess theatre operations and look at other opportunities that would expand the theatre reach for professional performances and community engagement for local organizations. Purchasing streaming equipment will provide that opportunity; however, this is an unfunded expense and requires Council approval.

RECOMMENDATION

That Council approve $42,000 for streaming equipment at the Maclab Center for the Performing Arts as an additional capital expense funded through the Facility Reserve to be added to the 2020 capital plan.

RATIONALE

The approach to COVID-19 has varied amongst regional counterparts, however, streaming has become very familiar to many people and is an opportunity theatres have now considered as a means to expand their reach. The purchase of the equipment required for streaming will need approximately two months to complete, followed by staff training on the equipment to have this option available for January 2021. Other theatres have purchased or are considering purchasing this equipment to expand the use of their theatre and broaden the reach for performances:

<table>
<thead>
<tr>
<th>Theatre</th>
<th>Had streaming equipment already</th>
<th>Bought streaming equipment</th>
<th>Live performances with limited Capacity</th>
<th>Live streaming</th>
<th>Pre-recorded streaming</th>
<th>Online classes / workshops</th>
<th>User groups</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shell Theatre Ft. Saskatchewan</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Arden Theatre St. Albert</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Horizon Spruce Grove</td>
<td>Spruce Grove has no independent access to its facility but is fully integrated with school and is therefore not planning on opening until the new year. Final decision on this is still pending school reopening plans.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Bert Church Airdrie</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Lougheed Camrose</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
Purchasing this equipment provides a long-term investment that could not only be utilized for performances but also accessed by community organizations, such as the Leduc Public Library, educational presenters ie: Family and Community Support Services Workshops, and for use at events by other City departments ie: Fire Services graduation, Candidate Forum, Influencers, etc.

This is becoming a popular move for theatres as they’re seeing the long-term possibilities developing in this area since COVID-19. Streaming equipment would also open the door to those who may not normally be able to afford to go to the theatre, travelling to the theatre limits their attendance or have medical challenges that prohibit them from attending.

STRATEGIC / RELEVANT PLANS ALIGNMENT

This request aligns with Council’s focus area of A City Where People Want to Live, Work and Play. Having this opportunity at the Maclab Center can contribute to enhancing citizen engagement, improving accessibility and inclusivity of programs, and increasing the focus on arts and culture within Leduc.

ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:
This would be a new approach to performing arts in the community and region. Administration will need to become well versed in the equipment’s capabilities and communicate this new option to those requesting to book the theatre. As well, promotion of this option will be necessary to patrons, both previous and future, who would prefer to utilize this option to access the venue’s offerings.

RISK ANALYSIS: FINANCIAL / LEGAL:
This expense is currently unfunded in the 2020 budget. The Canada Cultural Spaces Fund would be applied for to cover 50% of the streaming equipment cost; however, it won’t be known until after the equipment is purchased if it is approved. This would be an addition to the 2020 capital plan and the $42,000 would have to be funded from the Facility Reserve until confirmation is received that the grant request was successful and acceptance is received from Council.

IMPLEMENTATION / COMMUNICATIONS:
There would be approximately two months required for the purchasing and receiving of this new equipment. Once received, the technicians will need to gain a strong understanding of the equipment and how best to use its capabilities. Agreement templates will need to be amended to include this new opportunity and Communications will be required to plan for promoting this new opportunity when shows are scheduled.

ALTERNATIVES:
That Council not to approve $42,000 for streaming equipment at the Maclab Center for the Performing Arts as an additional capital expense funded through the Facility Reserve.
EXECUTIVE SUMMARY

This report provides Council with an update on progress against the 2019 – 2022 City of Leduc Strategic Plan for the first six months of 2020. The mid-year progress report is based on the strategic actions identified in the 2019-2022 Strategic Action Plan and is reviewed, amended and approved by Council on an annual basis. This report is presented to Council as information.

The attached 2020 mid-year progress report is broken-down by Strategic Plan focus areas. Overall, there are 84 strategic actions reported in this update. As of June 30, 40 per cent of strategic actions are on track, 19 per cent are off track, 23 per cent are being monitored and 18 per cent are complete.

COVID-19 and the subsequent response and recovery had a significant impact on the progress of previously planned strategic actions resulting in delaying and deferring a number of initiatives. These initiatives are being monitored on a regular basis. Timelines for these initiatives will be adjusted as required to meet the needs of our community.

BACKGROUND

The 2019-2022 Strategic Action Plan reflects Administration’s plan to achieve the outcomes and strategies set forth by Council in the City of Leduc 2019-2022 Strategic Plan. The 2020 Mid-Year Council Strategic Plan progress report (January – June) provides a summary of progress towards outcomes in the 2019-2022 Strategic Plan. The information in this report is distilled from the progress updates provided by subject matter experts on the strategic actions in CAMMS Strategy, our in-house corporate planning and reporting software.

The graphs in the attached 2020 mid-year progress report represent the progress on the outcomes for each focus area of the Strategic Plan that are considered on track (progress met or exceeded June target), off track (progress significantly less than June target or deferred) or being monitored (progress near June target or delayed) due to possible challenges. Where challenges exist, these may reflect third party issues that are beyond our control. The executive team, along with directors and managers, review the status in CAMMS Strategy quarterly to manage and mitigate project/initiative risks.

It is important to keep in mind that these updates are high level; more detailed information may be available directly from subject matter experts and/or presented through other Committee-of-the-Whole and Council reports. As well, progress on some initiatives can move swiftly throughout summer and fall (i.e. construction projects) rendering some updates in the attached report obsolete, as more recent updates may have been relayed through other reporting mechanisms.

NEXT STEPS

ATTACHMENTS

1. 2020 Mid-Year Council Strategic Plan Progress Report
2020 Mid-Year Council Strategic Plan Progress Report

Strategic Actions Summary

- **A City Where People Want to Live, Work and Play**
  - On Track: 19%
  - Off Track: 37%
  - Monitor: 25%
  - Complete: 19%

- **A City with a Plan for the Future**
  - On Track: 28%
  - Off Track: 52%
  - Monitor: 4%
  - Complete: 16%

- **A Economically Prosperous City and Region**
  - On Track: 70%
  - Off Track: 0%
  - Monitor: 30%
  - Complete: 0%

- **A Collaborative Community-Building and Regional Partner**
  - On Track: 23%
  - Off Track: 18%
  - Monitor: 18%
  - Complete: 41%

- **Met or exceeded June target**
- **Significantly less than June target or deferred**
- **Near June target or delayed**
- **Completed**
Focus Area 1: A City Where People Want to Live, Work and Play

Outcome: The City of Leduc is recognized as a great place to live as it is a safe, healthy, active, creative and caring community. It has a solid reputation for active citizen engagement and inclusivity, as well as respect for diversity. Its infrastructure efficiently and effectively meets the needs of a growing community and community organizations. Residents have access to recreation, arts and culture, housing and employment. The business community is strong and is the backbone of our economy.

Strategy 1: Enhance citizen engagement, with a focus on youth, in shaping and building our community.

<table>
<thead>
<tr>
<th>ACTION: Implement enhancements to meeting management</th>
<th>EXPECTED COMPLETION: December 31, 2020</th>
<th>STATUS: 🔰</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: Council approved the funding ($74,600) and development of a Request for Proposal (RFP) to complete the technology upgrades to Council Chambers in February. The RFP was delayed due to COVID-19, but will be released in early July. Implementation is anticipated in Q4 2020.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION: Enhance mock council initiative for students</th>
<th>EXPECTED COMPLETION: December 31, 2019</th>
<th>STATUS: 🔰</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: COMPLETED</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>ACTION: Investigate best practices and new opportunities for youth engagement</th>
<th>EXPECTED COMPLETION: December 31, 2020</th>
<th>STATUS: 🔰</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: The Youth Council was busy with several initiatives supporting their internal program structure including development of their 2020 Strategic Plan, their vision statement, a logo design, and social media presence. In terms of community outreach, the Youth Council developed, and in partnership with Black Gold School Division, distributed a mental health survey to students of four schools. An infographic highlighting the 385 responses was shared on social media. Youth Council is also leading the Community Clean-up initiative scheduled on September 12, the Mayor’s leadership (Influencers) event scheduled on September 18, and will be presenting to City Council on September 28.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION: Improve utilization of Engage Leduc</th>
<th>EXPECTED COMPLETION: December 31, 2020</th>
<th>STATUS: 🔰</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: Engage Leduc logo is utilized consistently when asking for citizen input on initiatives/issues.</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>ACTION: Investigate and implement a public engagement framework leveraging the Engage Leduc brand</th>
<th>EXPECTED COMPLETION: December 31, 2020</th>
<th>STATUS: 🔰</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTION:</td>
<td>EXPECTED COMPLETION:</td>
<td>STATUS:</td>
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</tr>
<tr>
<td>Continue implementing crime prevention programming, in partnership with RCMP, with a focus on youth and the property crime unit</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
Due to COVID-19 this initiative was deferred to 2021.

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**Strategy 2: Deliver high-quality municipal programs and services that improve quality of life.**

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Review roles and responsibilities with social service agencies to ensure ongoing collaboration</td>
<td>December 31, 2020</td>
<td>✔️</td>
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</tbody>
</table>

**COMMENT:**
On June 8, Inspector Kendell provided an in-depth RCMP update to Council.

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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Implement new Family and Community Support Services (FCSS) communications strategy</td>
<td>December 31, 2019</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
The City of Leduc is a member of the Unified Community Resource Collaboration (UCRC) Coalition. The meeting scheduled for April was postponed due to COVID-19, but took place in May. Several members committed to participating in a pilot program. The next meeting is scheduled for September 21, and will determine plans going forward.

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<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Leverage the false alarm bylaw to reduce the number of false alarms in coordination with the RCMP</td>
<td>December 31, 2019</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
COMPLETED

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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Implement recommendations of the social services delivery review</td>
<td>December 31, 2021</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
The final social service delivery review report was presented to Council in March. FCSS continued to connect with key stakeholders through COVID-19 and provided support and guidance regarding grant opportunities. All local social service agencies that applied for a COVID-19 support grant through Family and Community Support Services Association of Alberta were successful.
<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to investigate and implement new technology that supports a safer community</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

COMMENT:
Reviewed options to improve street lighting.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Continue implementation of the Business Opportunities Strategy</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

COMMENT:
Most of the improvements were operationalized and are part of everyday business. COVID-19 impacted the ability to offer in-person consultation and transactions, but the city was able to move to a virtual platform to continue offering planning and development services. The city will continue to work with stakeholders in the fall to evaluate improvements to service delivery and make any necessary adjustments.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate and implement enhanced community gardens – west-side community gardens</td>
<td>December 31, 2022</td>
<td>🔴</td>
</tr>
</tbody>
</table>

COMMENT:
This project was deferred due to fiscal constraints. Design and construction is planned for 2021.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement enhanced service level for environmental initiatives (i.e. hens and bees, grants research, public engagement, etc.)</td>
<td>December 31, 2022</td>
<td>🔴</td>
</tr>
</tbody>
</table>

COMMENT:
This project was deferred to 2021 due to fiscal constraints.

**Strategy 3: Improve accessibility and inclusivity for civic facilities and programs.**

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement new youth wellness initiative and access opportunities</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

COMMENT:
All youth activities and the grade 8 and 9 membership program were put on hold with the closing of the LRC during COVID-19. When the LRC re-opens all memberships will be re-instated with Alberta Health protocols in place. All youth trips, Monday-Friday evening LRC student access, Saturday-Sunday evening outdoor pool access and $25.00 youth LRC memberships have been cancelled for the remainder of 2020.
ACTION: Investigate new senior wellness initiative and access opportunities  
EXPECTED COMPLETION: December 31, 2019  
STATUS: 🔵
COMMENT: COMPLETED

ACTION: Implement fees and charges strategy  
EXPECTED COMPLETION: December 31, 2020  
STATUS: 🔵
COMMENT: Final approval of the strategy was delayed due to COVID-19. The strategy is expected to go to Council in early July.

ACTION: Implement changes to program space allocation practices and policies  
EXPECTED COMPLETION: December 31, 2021  
STATUS: 🔵
COMMENT: Discussed preliminary plans with the Parks, Recreation and Culture Board. Changes to the practices and policies were set to change in the spring of 2020, but were put on hold due to COVID-19. Changes are now planned for the fall of 2020.

Strategy 4: Strengthen neighbourhood connections

ACTION: Continue building awareness of the block party program with neighbourhoods  
EXPECTED COMPLETION: December 31, 2022  
STATUS: 🔵
COMMENT: The traditional Block Party season was put on hold due to COVID-19. In the meantime, Administration explored opportunities to connect neighbours in a less traditional way. A social media campaign is planned to promote these non-traditional methods to connect along with hosting block parties while maintaining the public health measures.

ACTION: Continue implementing the Good Neighbours Program  
EXPECTED COMPLETION: December 31, 2022  
STATUS: 🔵
COMMENT: Prior to the COVID-19 shutdown, the city was able to host a Block Connector training session in February. Since March, administration worked to adjust several planned events. The Revival of Neighbouring Summit was postponed and the Good Neighbour Day Barbecue, originally planned for June 20, was changed to the Good Neighbour Challenge. Between May 27 and June 20, residents were asked to nominate their ‘good neighbours’. During the two week challenge, 46 nominations were received.
**Strategy 5: Increase focus on arts and culture within Leduc**

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate and draft an Arts, Culture and Heritage Strategy</td>
<td>December 31, 2021</td>
<td>✓</td>
</tr>
</tbody>
</table>

**COMMENT:**
A draft of the Arts, Culture and Heritage Strategy is complete and is in the engagement phase. A vision and five priorities are built into the strategy.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner with the Arts Foundry to determine options for future space</td>
<td>December 31, 2022</td>
<td>✓</td>
</tr>
</tbody>
</table>

**COMMENT:**
The Arts Foundry identified a space option to Council within an existing civic facility. Upon consultation with key stakeholders, it was determined this was a viable option for occupancy. The Arts Foundry and the city are working towards completing the necessary agreements, with occupancy planned for later in 2020, as a result of COVID-19.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Implement the LRC 10th Anniversary Celebrations</td>
<td>December 31, 2019</td>
<td>✓</td>
</tr>
</tbody>
</table>

**COMMENT:**

Review of the first year of civic operations identified several opportunities to improve the theatre experience for patrons and user groups alike. With COVID-19 and the theatre closure, these improvements are delayed until re-opening. In the meantime, Administration investigated technical requirements and opportunities related video streaming along with re-opening plans and the implications of public health orders on 2020-2021 season line-up. Council and administration continue to review and discussion options and timelines for re-opening; no date has been set.
<table>
<thead>
<tr>
<th>ACTION: Review and enhance processes related to public art program</th>
<th>EXPECTED COMPLETION: December 31, 2019</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: This action has not been started; work will commence in 2021 after the approval of Arts, Culture and Heritage Strategy.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION: Partner with heritage organizations to determine options to increase organizational sustainability</th>
<th>EXPECTED COMPLETION: December 31, 2021</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: Worked closely with the Alberta Legacy Development Society (ALDS) and the Leduc and District Historical Society (LDHS) to discover joint needs and opportunities. Developed a tri-party memorandum of understanding (MOU) to express their formal commitment and deepening collaboration with one another. In July, ALDS and LDHS will make a joint-presentation to Council and submit their MOU for consideration.</td>
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</tbody>
</table>

**Strategy 6: Reduce harms associated with substance abuse.**

<table>
<thead>
<tr>
<th>ACTION: Implement new opioid and drug prevention programming</th>
<th>EXPECTED COMPLETION: December 31, 2021</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: The cannabis tool kit was completed and is available on multiple domains and at the Civic Centre. Distribution of the tool kit was planned for schools prior to COVID-19. The opioid awareness video was also completed. A large social media campaign is planned for both initiatives.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION: Evaluate the social impacts of the pandemic and economic downturn on our community</th>
<th>EXPECTED COMPLETION: December 31, 2021</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: The city, in collaboration with key stakeholders, developed a psychosocial plan to support the social needs of the community. This plan is a living document and will be adapted as the community works through recovery, and facilities and programs re-open.</td>
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</table>
Strategy 7: Support a vibrant and connected volunteer sector

<table>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Continue to celebrate volunteerism in the community</td>
<td>December 31, 2022</td>
<td>🟢</td>
</tr>
</tbody>
</table>

COMMENT:
Due to COVID-19, the Volunteer Appreciation Banquet was cancelled. However, National Volunteer Week was still celebrated virtually in the following ways: large social media campaign, community signage, and a mayoral proclamation. In recognition of the importance of volunteer organizations and the volunteers themselves, and as a thank you, special notes were sent to each organization and all members of the Volunteer Leduc database, over 1065 in all.

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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Continue to offer municipal grant programs to community organizations</td>
<td>December 31, 2022</td>
<td>🟢</td>
</tr>
</tbody>
</table>

COMMENT:
All 2020 travel and hosting grants were cancelled due to COVID-19. Impacts of the pandemic were also discussed in relation to Grants To Organizations (GTO) that were approved during the 2020 budget cycle. The deadline for 2021 GTO applications was set for May; 11 applications were received. Council approved a late submission deadline of August 15, due to the COVID-19. The Parks, Recreation and Culture Board will review all applications and submit their recommendations to Council during 2021 budget discussions in October.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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<tbody>
<tr>
<td>Investigate enhancements to the Parks, Recreation and Culture (PRC) Forum</td>
<td>December 31, 2020</td>
<td>🟢</td>
</tr>
</tbody>
</table>

COMMENT:
Due to COVID-19 the PRC Forum is postponed indefinitely. Administration is investigating options to redirect the funding from the event to an economic development or social services initiative in the fall.

Focus Area 2: A City with a Plan for the Future

Outcome 1: The City of Leduc is recognized for its capacity to meet the current needs of its residents and businesses today and into the future through creative and innovative approaches. It ensures that sustainability is integrated into its economic development, community development and environmental protection initiatives. It consistently delivers excellent municipal programs, services and infrastructure without compromising its long-term financial sustainability. Residents and business owners and operators are satisfied with the value they receive for their tax dollars and the quality of its municipal infrastructure.
**Strategy 1: Ensure that the City of Leduc has clear plans and strategies, supported by enabling technologies, to guide future growth with a high quality of life**

<table>
<thead>
<tr>
<th>ACTION</th>
<th>EXPECTED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate and, if directed, implement golf course options in relation to other plans and fiscal impacts/sustainability</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

Land, lease agreement and land titles transfer are complete. Working on club house design with contractors.

<table>
<thead>
<tr>
<th>ACTION</th>
<th>EXPECTED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construct Telford Lake Multiway</td>
<td>December 31, 2019</td>
<td>✔️</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION</th>
<th>EXPECTED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design and construct Windrose Multiway</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

COMMENT: Tree clearing, land stripping and base preparation are complete. Paving will take place in July, followed by fencing and landscape restoration.

<table>
<thead>
<tr>
<th>ACTION</th>
<th>EXPECTED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update and implement revised Parks, Open Spaces and Trails Master Plan</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION</th>
<th>EXPECTED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update Multiway Master Plan</td>
<td>October 31, 2019</td>
<td>✔️</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION</th>
<th>EXPECTED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ongoing evaluation of multi-year road maintenance funding strategy and monitor the overall resulting pavement quality index impacts</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

COMMENT: The capital costs of ongoing road maintenance were addressed as part of the 2020 overall capital program. The 2021 capital budget impacts will be presented to Council in October/November.
<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop new fiscal approach to surplus</td>
<td>December 31, 2020</td>
<td>√</td>
</tr>
<tr>
<td>COMMENT:</td>
<td></td>
<td>COMPLETED</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate and implement increased accountability and transparency for rate payers through a financial system upgrade and an open data strategy</td>
<td>December 31, 2023</td>
<td>√</td>
</tr>
<tr>
<td>COMMENT:</td>
<td></td>
<td>Council approved a defined project scope on February 24, 2020. Request for information (RFI) was issued in May and the results were review. Capital budget development is underway and will be presented to Council in October during budget discussions.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assess impacts of Municipal Government Act (MGA) amendments on off-site levies and determine future application</td>
<td>December 31, 2022</td>
<td>√</td>
</tr>
<tr>
<td>COMMENT:</td>
<td></td>
<td>The impacts of changes to the MGA will be addressed through off-site levy policy amendments.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explore options to support proposed seniors housing projects</td>
<td>December 31, 2019</td>
<td>√</td>
</tr>
<tr>
<td>COMMENT:</td>
<td></td>
<td>Continued to work with the developer on finalizing development permits and a development agreement. The city will track progress on this project until it’s completion.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluate AVPA impacts and update and implement the revised Inter-municipal Development Plan (IDP)</td>
<td>December 31, 2021</td>
<td>√</td>
</tr>
<tr>
<td>COMMENT:</td>
<td></td>
<td>Due to higher priority regional initiatives, Council deferred the IDP review to 2021.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluate AVPA impacts and update and implement the revised Municipal Development Plan (MDP)</td>
<td>December 31, 2021</td>
<td>√</td>
</tr>
<tr>
<td>COMMENT:</td>
<td></td>
<td>The draft MDP was released to the public for feedback in April. The final draft of the MDP will go to Council for first reading in July, followed by a public hearing on August 17.</td>
</tr>
</tbody>
</table>
### Action: Update and implement the revised Water Master Plan

**Expected Completion:** December 31, 2020

**Status:**

**Comment:**
Pump upgrades were required and completed, along with hydrant testing. Data from the testing was cross-referenced and complied with GIS land-use information.

### Action: Update the Sanitary Master Plan

**Expected Completion:** December 31, 2019

**Status:**

**Completed**

### Action: Update Long-term Facility Master Plan (LTFMP)

**Expected Completion:** December 31, 2019

**Status:**

**Completed**

### Action: Review and update land-use bylaw including downtown zoning

**Expected Completion:** December 31, 2020

**Status:**

**Comment:**
Worked with stakeholders to develop amendments to the Land-Use Bylaw. Amended Land-use Bylaw will go to Council for 1st reading in July.

### Strategy 2: Balance municipal development with the preservation of our natural environment

### Action: Continue to investigate energy management initiatives including viable renewable energy

**Expected Completion:** December 31, 2022

**Status:**

**Comment:**
Invested in REALice units for the arenas at the Leduc Recreation Centre. These units use cold water, rather than hot water to flood the ice. The city received a grant from the Municipal Climate Change Action Centre (MCCAC) to assist with costs on the project. The city is also implementing analytics software to improve the operations of our building automation systems.

### Action: Implement waste reduction initiatives for multi-family and ICF businesses

**Expected Completion:** December 31, 2021

**Status:**

**Comment:**
This project was deferred to 2021 due to fiscal constraints.
<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refine the wildlife corridor between Telford Lake and Saunders Lake</td>
<td>December 31, 2022</td>
<td>🔵</td>
</tr>
<tr>
<td>Investigate reduction of contaminants in the organics stream</td>
<td>December 31, 2020</td>
<td>🔵</td>
</tr>
</tbody>
</table>

**COMMENT:**
A public education and advertising campaign was initiated and will be published in August and September, with a focus on City of Leduc residents. A new committee of administrative representatives to the Leduc and District Regional Waste Management Authority (LDRWMA) will coordinate a regional response to the issue. Presentations to both the LDRWMA and City Council are planned for the fall.

### Strategy 3: Optimize the use of existing municipal infrastructure

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop long-term leasing and sponsorship strategy</td>
<td>December 31, 2020</td>
<td>🔵</td>
</tr>
<tr>
<td>Continue phased implementation of the Asset Management Strategy</td>
<td>December 31, 2022</td>
<td>🔴</td>
</tr>
</tbody>
</table>

**COMMENT:**
Conducted engagement sessions with LRC leaseholders and researched best practices from other recreation centres. Due to COVID-19 and the closure of many recreation centres, progress on this initiative has been slow. A draft strategy will be presented to Council in Q4.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluate lands adjoining the City of Leduc for future development and potential implementation</td>
<td>December 31, 2021</td>
<td>🔴</td>
</tr>
</tbody>
</table>

**COMMENT:**
This initiative was deferred due to another related project. Projections for growth were remodelled as a result of COVID-19 and the energy sector crisis.
Strategy 4: Promote densification as a means of accommodating growth, promoting community vibrancy and reducing municipal cost structures

<table>
<thead>
<tr>
<th>ACTION: Evaluate a broader strategy for the Airport Vicinity Protection Area (AVPA)</th>
<th>EXPECTED COMPLETION: December 31, 2020</th>
<th>STATUS: ✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: Work continues on this project with our partners.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION: Investigate opportunities to support densification including infill – secondary/garden suites</th>
<th>EXPECTED COMPLETION: December 31, 2020</th>
<th>STATUS: ✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: Presented the Mature Neighbourhood Infill Study report to Council in February. Developed a tool to track infills and proposed amendments to the Land-use Bylaw to allow for garden suites in more districts. Amendments to the bylaw will be presented to Council in July.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Focus Area 3: An Economically Prosperous City and Region

Outcome 1: The City of Leduc is open for business. It successfully leverages its proximity to an international airport and its access to road and rail infrastructure to attract and retain top commercial and industrial businesses, known as Port Alberta. The local and regional economies are diversified and provide a wide range of employment opportunities. The City of Leduc is a regional employment centre with a thriving small business sector.

Strategy 1: Maximize Leduc’s geographic location to increase economic prosperity

<table>
<thead>
<tr>
<th>ACTION: Continue to implement the marketing and communications strategy</th>
<th>EXPECTED COMPLETION: December 31, 2022</th>
<th>STATUS: ✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: “This is Our Leduc” campaign continued by promoting stories of our residents and businesses to a larger regional audience. Due to COVID-19, this initiative was adapted to support economic recovery – see below.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION: Design and secure funding for 65th Avenue</th>
<th>EXPECTED COMPLETION: December 31, 2022</th>
<th>STATUS: ✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENT: Design of the interchange was completed. The city hosted meetings with both federal and provincial ministers to highlight the importance and need for the project. Advocacy efforts continued through</td>
<td></td>
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</tr>
</tbody>
</table>
COVID-19, focusing on the shovel-ready design and alignment with provincial and federal need to support economic stimulus projects.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement Aerotropolis ASPs (West 65th Avenue Area Structure Plan (ASP), East Telford Lake ASP)</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**

- West 65th Avenue: The final ASP will be presented to Council in Q3. Alberta Transportation expressed interest in the project and requested additional information delaying the project; the city will engage the provincial government to ensure our road infrastructure strategy meets their needs.
- East Telford Lake: COMPLETED

<table>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Investigate opportunities for incubators and support for pop-ups</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**

- The city continued to support The LightHouse Co-working site. In addition, the city supported expansion project meetings for the Food Processing Centre and the Agri-value incubator. COVID-19 slowed engagement with downtown and home-based businesses.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigate tourism opportunities and leverage events for the community – local and regional options</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**

- In partnership with Leduc County and the Leduc Regional Chamber of Commerce, a new tourism website was completed and a familiarization tour was planned for May. The tour was postponed due to COVID-19. The partners will meet in July to adjust their plans and deliverables going forward.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Capitalize on the multiplier effect of purchasing local in partnership with other organizations</td>
<td>December 31, 2021</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**

- Our 'Love Your Leduc' campaign started in response to COVID-19, encouraging people to shop at local businesses. The city is producing a 'Love Your Leduc' video featuring local businesses thanking the community for support during the pandemic, along with social media campaigns/contests. The city is also supporting the Leduc Regional Chamber of Commerce’s Open for Business page listing business status changes and COVID-19 updates.
Strategy 2: Encourage economic growth and diversification in primary clusters

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Implement an ‘open for business’ framework to attract and retain business</td>
<td>December 31, 2020</td>
<td>✔</td>
</tr>
</tbody>
</table>

COMMENT: See comments in goal one.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work with EIA, Edmonton Global and other strategic partners to collectively promote and support transportation, logistics and distribution</td>
<td>December 31, 2022</td>
<td>✔</td>
</tr>
</tbody>
</table>

COMMENT: Continued to work with our partners on several initiatives, including the Port Alberta Foreign Trade Zone (FTZ) taskforce. COVID-19 delayed meetings and initiative progress.

Strategy 3: Review and strengthen Leduc’s role, approach and delivery of local and regional economic development

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Optimize and define the roles of the City of Leduc to align with Edmonton Global and Airport Accord</td>
<td>December 31, 2020</td>
<td>✔</td>
</tr>
</tbody>
</table>

COMMENT: As a regional partner in Edmonton Global and the Airport Accord, the City continued to provide support to the regional initiatives. COVID-19 delayed meetings and initiative progress.

<table>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review procurement to enhance opportunities for local businesses</td>
<td>December 31, 2020</td>
<td>✔</td>
</tr>
</tbody>
</table>

COMMENT: Amended the procurement policy and manual by adjusting the threshold amounts. Amended the pre-qualification process and posted the changes to the city website.

Focus Area 4: A Collaborative Community-Builder and Regional Partner

Outcome 1: The City of Leduc is widely recognized as a trusted and effective partner in and around Leduc and is a leader at the Edmonton Metropolitan Region Board. It is cited as a leader in regional and inter-municipal collaboration. The City and Leduc County collaborate to identify and implement initiatives to improve services, share costs and drive economic outcomes.
**Strategy 1: Increase community-building capacity to meet the needs and expectations of citizens by working collaboratively with stakeholders and partners within Leduc and across the region**

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advocate the city’s priorities to other levels of government</td>
<td>December 31, 2022</td>
<td>✔️</td>
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</tbody>
</table>

**COMMENT:**
The city attended several in-person and virtual meetings provincial, and federal elected officials to advocate for local and regional initiatives including the 65th Avenue interchange, AVPA, and COVID-19 recovery.

<table>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work with the province to address equitable funding recovery for ambulance service</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
The city advocates for equitable funding as opportunities arrive, but the current contract with Alberta Health Services is in place for a few more years.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and implement joint-use agreements (programming) with schools</td>
<td>December 31, 2020</td>
<td>🔴</td>
</tr>
</tbody>
</table>

**COMMENT:**
The school boards and the city identified their priorities. The school boards shared their concerns regarding a reduction in funding from the province. Due to COVID-19, further discussion is delayed as stakeholders focus on recovery.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to implement shared services with the RCMP and province</td>
<td>December 31, 2019</td>
<td>✔️</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to implement integrated crime reduction unit (ICRU) initiatives with the RCMP – Prolific Offenders</td>
<td>December 31, 2022</td>
<td>✔️</td>
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</tbody>
</table>

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<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement the school site rationalization strategy</td>
<td>December 31, 2020</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
The draft school reserve agreement was presented to the school boards for review. A meeting between the stakeholders will be held in Q3 to discuss next steps.
<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Crystal Creek site servicing for new high school</td>
<td>December 31, 2021</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
Started the detailed design for site servicing. Tender will be released in July. Rough grade is expected to be complete this year, followed by servicing next year.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Participate in discussions with the Regional Transit Services Commission (RTSC)</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
On February 24, Council approved the creation of the Regional Transit Services Commission including the City of Leduc as a Commission member. Continued discussions with members focused on the structure and impacts of regional municipalities declining to join the Commission.

<table>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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</thead>
<tbody>
<tr>
<td>Work with provincial partners and school board to support new high school development</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**
The City, school board and Alberta Infrastructure reached an agreement on the placement of the school on the site. The City will begin rough grading the site and will complete servicing next year.

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work collaboratively with Inter-jurisdictional Cooperation Accord partners to identify and promote economic development opportunities for the sub-region and develop frameworks</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
</tbody>
</table>

**COMMENT:**

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work with Accord partners to identify and promote opportunities for sub-region collaboration</td>
<td>December 31, 2022</td>
<td>☠️</td>
</tr>
</tbody>
</table>

**COMMENT:**
With the completion of phase one and the development of several frameworks, the Accord working group submitted recommendations to the oversight committee for phase two. Due to COVID-19, subsequent meetings were cancelled and have not resumed.
**Strategy 2: Increase efficiency and effectiveness of delivering municipal programs, services and infrastructure by working collaboratively with other municipalities**

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to support building regional elected official to elected official relationships</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
<tr>
<td><strong>COMMENT:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City of Leduc councillors and the city manager participated in Mid-sized Communities Caucus, regional CAO caucus and the Edmonton Global Air Cargo Summit. Briefings and reports were also prepared for city councillors to support various meetings with regional, provincial and federal elected officials.</td>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work with Leduc County to determine options for shared fire service initiatives</td>
<td>December 31, 2021</td>
<td>🔴</td>
</tr>
<tr>
<td><strong>COMMENT:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due to a higher priority regional initiative and COVID-19, this is deferred until a later date.</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secure an auto-aid agreement with Beaumont</td>
<td>December 31, 2021</td>
<td>✔️</td>
</tr>
<tr>
<td><strong>COMMENT:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preliminary discussions took place, but have been delayed due to COVID-19.</td>
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<thead>
<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to participate in the Edmonton Metropolitan Region Board</td>
<td>December 31, 2022</td>
<td>✔️</td>
</tr>
<tr>
<td><strong>COMMENT:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The City of Leduc is a member of the Edmonton Metropolitan Region Board (EMRB), a provincially mandated growth management board for the 13 municipalities of the Edmonton metropolitan region, who are committed to working together to ensure long-term economic prosperity and quality of life for all citizens in the region. The EMRB utilizes task forces to focus their efforts in areas related to infrastructure, servicing, transportation, agriculture and transit. To date, the following EMRB milestones have been met:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Continued focus and discussions on overall board governance and strategic direction for the EMRB</td>
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- Attended the Shared Investment for Shared Benefit (SISB) working group to various models from other regionals and which models may warrant additional research. These models look at regional approaches to shared revenue pools, tax assessment hearing mechanisms, among several other topics.
- Creation of the Edmonton Metropolitan Region Growth Plan and Metropolitan Regional Servicing Plan (MRSP) Accountability Committee to provide leadership and strategic overview of the implementations and updates to the related plans.
- Progress on many of the working groups was delayed due to COVID-19.

<table>
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<tr>
<th>ACTION:</th>
<th>EXPECTED COMPLETION:</th>
<th>STATUS:</th>
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<tr>
<td>Continue implementing Leduc County cost sharing agreements</td>
<td>December 31, 2022</td>
<td>🟥</td>
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COMMENT:
Due to a higher priority regional initiative and COVID-19, this is deferred until a later date.
EXECUTIVE SUMMARY

New provincial funding has been made available through the Municipal Stimulus Program (MSP) in the amount of $3.9M. As a result, Administration is proposing that Council move forward with the reconstruction of 42nd Street and 54th Ave and the construction of an access road to the new cemetery lands.

RECOMMENDATION

That Council approves the Collector Reconstruction project in the amount of $2.4 Million in the 2020 budget year to be funded by the Municipal Stimulus Program. Additionally, that Council approves the expedition of a portion of the Cemetery Development Project in the amount of $1.6 Million to the 2020 budget year to be funded by $1.5M from the Municipal Stimulus Program and $100,000 from City of Leduc road reserves.

RATIONALE

On July 28, 2020, the Government of Alberta announced that capital stimulus funds will be allocated to municipalities to support infrastructure projects. The City of Leduc was allocated $3.9M grant funding through the new Municipal Stimulus Program (MSP), which must be committed to no more than five projects by October 1, 2020 and must be spent by December 31, 2021. The program stipulates that the funding is limited to projects that would not go forward in the absence of the support of the stimulus program. The program also stipulates that construction of eligible projects must begin in calendar year 2020 or 2021. At the August 17, 2020 Council meeting, Administration was requested to re-examine the proposed projects to include road rehabilitation projects. Administration is now proposing that this funding be allocated to the reconstruction of two important collector roadways within the City of Leduc as well as the initial construction of an access road into the new cemetery site.

The Collector Reconstruction project will be comprised of two roadways in the City of Leduc. The first is 54th Ave between 50th Street and 47th Street, a collector roadway that provide key access to businesses in the City of Leduc downtown business sector. This project will include 350m of road reconstruction, with concrete replacements and minor storm improvements. The second roadway is 42nd Street, between Rolleyview Road and Caledonia Drive, a collector roadway that provides primary access into the Caledonia, Tribute and Meadowview neighborhoods. The project will also include 350m of road reconstruction with extensive concrete repairs.

The Cemetery Development project was included in the 10-year 2020 to 2029 capital plan as an unfunded project for 2021 to 2023 in the amount of $6.4M. This is a growth-related project required to develop new cemetery lands and includes the construction of a road, a multiway link from Telford Lake and servicing. The existing cemetery is almost at capacity and as such, it is imperative that Administration find the funding required to move this project forward the near future. With this proposed MSP allocation, the City of Leduc will have the funds needed to construct an access road to the cemetery and construct a small laydown area within the grounds.
COUNCIL REQUEST FOR DECISION

This will allow the City of Leduc to take advantage of cost saving opportunities as they arise, such as the stockpiling of marginal material from other City projects for berms and landforms rather than paying for disposal. This is also an ideal area for planting trees to establish more mature tree stands ahead of the future cemetery development. To construct this roadway, a subdivision of both the road right of way and cemetery lands will need to be completed, as well as the correspondent offsite levy payment. These costs are not eligible for the MSP grant and as such the City will need to fund the $100,000 required to completed it in 2020.

STRATEGIC / RELEVANT PLANS ALIGNMENT

ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:

RISK ANALYSIS: FINANCIAL / LEGAL:
The Cemetery Development project has a budgetary requirement of $6.4M, which is currently unfunded and scheduled for 2021 to 2023. It is proposed that a portion of the project be moved forward to the 2020 budget year and be funded from the following sources:

- $1.5M from the Municipal Stimulus Program
- $100,000 from Road Reserves

The Collector Reconstruction project will be added to the 2020 budget year to be funded from the following sources:

- $2.4M from the Municipal Stimulus Program

IMPLEMENTATION / COMMUNICATIONS:
These projects will go into design immediately in 2020, to be tendered and constructed in the 2021 construction season. All communication regarding these projects will be included on the City of Leduc Capital Projects website and follow the typical construction communication strategies of the City of Leduc’s annual road program.

ALTERNATIVES:

ATTACHMENTS

54th Ave and 42nd Street Project Areas
**LAKEVIEW MEMORIAL PARKLAND, CITY OF LEDUC**

**SK01 - AREA DESIGNATION DIAGRAM FOR BUDGETARY REQUIREMENTS**

**A - ON-SITE CONSTRUCTION**
- Landform
- Trees
- Internal Asphalt Driveways
- Practical Entry Gate
- Perimeter Fencing
- Lawn
- Natural grass seed mix
- Works yard & Fencing
- Portaloo Chemical toilet
- 2 Columbarium Units

**B - OFF-SITE CONSTRUCTION**
- 9m Dedicated Cemetery Approach
- Multiway
- Landscaping
- Entry Gate & Sign/Entry Feature
- Street Signs
- Erosion and Sediment Control

**BII - OFF-SITE CONSTRUCTION**
- 2 Lane Urban Divided
- Multiway
- Landscaping

*Letters indicate On-Site Construction landform that is included in the Essentials Summary spreadsheet (Point 2)*
COUNCIL REQUEST FOR DECISION

MEETING DATE: September 14, 2020

SUBMITTED BY: E. Paras, Director, Facility and Property Services

PREPARED BY: E. Paras, Director, Facility and Property Services

REPORT TITLE: Leduc Recreation Centre Emergency Projects

EXECUTIVE SUMMARY

Over the summer there were two ice plant system failures at the Leduc Recreation Centre. The first one, the chiller for the Performance Arena (Sobey’s). The second, was the failure of the glycol heat exchanger in the Curling Rink. As a result of the failures, emergency repairs were undertaken to ensure both facilities could operate.

RECOMMENDATION

That Council authorize an additional $109,560 for capital projects in the 2020 Capital plan to be funded from the Facilities Reserve to fund the emergency work for the repair of the chiller for the Performance Arena, and the replacement of the glycol heat exchanger at the Curling Rink.

RATIONALE

The emergency repairs were undertaken to ensure both facilities could function to meet the needs of the user groups. Both of these shell and tube exchangers were replaced in 2015, the life expectancy is projected to be 15-20 years.

The Performance Arena (shell and tube) chiller had one of the 130 tubes leak ammonia into the brine solution. To ensure the start up of the performance arena for August bookings the decision was to repair the chiller at the cost of $44,560. To install a new frame and plate exchanger (chiller) would take over a month and half to order and install.

The Curling Rink (shell and tube) glycol heat exchanger failed two weeks after the chiller was repaired. The glycol heat exchanger is used to salvage heat off of the compressors for dehumidification in the curling rink. Since this unit was replaced only five years ago and we could use the existing heating system to help with the dehumidification thus allowing us time to correct this situation. The decision was to replace the shell and tube heat exchanger with a frame and plate exchanger because they are more efficient and have a longer lifecycle 20-25 years. The Twin’s Arena has this type of exchanger and has operated with no problem for the past 11 years. The plates are made out of titanium which are more resist to corrosion than mild steel tubes. The plates are sealed with gaskets which allows us to perform preventive maintenance, unlike shell and tube exchangers. The cost to replace the exchanger and the contaminated glycol is approximately $65,000.

STRATEGIC / RELEVANT PLANS ALIGNMENT

These projects align with the City’s ongoing maintenance and upkeep of the City of Leduc Facilities

ORGANIZATIONAL IMPLICATIONS

RISK ANALYSIS: FINANCIAL / LEGAL:
As these were emergency projects, funding for the repair and replacement are not within the 2020 operational or capital budgets. Administration has the ability to utilize Facilities Reserves to fund these projects and is proposing to do. By utilizing this funding, it will require Administration to revisit the funding of the 10-year capital plan (2021-2030) so a frame
and plate exchanger (Chiller) can be installed in the Performance Arena. The cost to install a new frame and plate exchanger (chiller) is approximately $250K.

IMPLEMENTATION / COMMUNICATIONS:
Due to the emergency nature of these projects, the facilities staff and a contractor did the repairs to the chiller and replacement of the glycol heat exchanger. Communications was ongoing with Administration and the Leduc Recreation Centre staff of the progress and timelines as it had a direct impact to our users.

ALTERNATIVES:
As this is an emergency project to repair failed exchangers the alternatives are doing the repairs or replacing the exchanges based on time, money, and reliability.

ATTACHMENTS

None
COUNCIL REQUEST FOR DECISION

MEETING DATE: September 14, 2020

SUBMITTED BY: S Davis, City Clerk

PREPARED BY: S. Davis, City Clerk

REPORT TITLE: Proclamation Policy

EXECUTIVE SUMMARY

The City of Leduc has no formal guidelines set for requesting, or issuance, of a Proclamation. This Policy is intended to provide those guidelines.

RECOMMENDATION

That Council approve the Proclamation Policy.

RATIONALE

A Proclamation is a ceremonial document issued by the Mayor on behalf of the City and City Council to commemorate a specific time period (day, week or month) for the purpose of raising awareness about local efforts. Proclamations are a great way to help spread the word within the City of Leduc (“City”) about a specific cause.

Currently, the City has no formal guidelines set for requesting, or issuance, of a Proclamation. Although the City is pleased to be able to provide Proclamations, short notice, requests going to different areas of Administration and the lack of information, can make the issuance onerous.

Many municipalities in Alberta have created policies that set out general criteria for the issuing of Proclamations as well as timelines. Along with creation of a Proclamation Policy, a fillable request form will be placed on the internet to ensure that all information required is received. That information will be provided to the Office of the City Clerk for processing.

Every task, regardless of how often it is done, requires rules that define the scope, quality, and methods to be followed. The benefits of standardizing this process include:

- improved clarity — because a standard process will eliminate the need for guesswork or extra searching
- improved quality — because work is done in a pre-defined, optimized way
- improved productivity — because Administration won’t need to ask around or comb documentation to get answers
- improved customer service — because every request gets to the right member of Administration and is handled in the best possible way.

STRATEGIC / RELEVANT PLANS ALIGNMENT

A City where people want to live, work and play.
ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:
That this standardized process will enable a more efficient and effective approach to this process resulting in a better use of administration’s time.

RISK ANALYSIS: FINANCIAL / LEGAL:
There is no financial or legal risk.

IMPLEMENTATION / COMMUNICATIONS:
A request will be made to have Communications issue a press release outlining the new process, as well as promoting it through social media. Communications will also be requested to develop the fillable Request for Proclamation form and post it on the website.

ALTERNATIVES:
That Council request amendments to the Policy to return at a later date for approval

ATTACHMENTS

Proclamation Policy
City of Leduc Policy

Policy Title: Proclamation

Policy No: 11.00:31
Revision No: New
Supersedes: New

Policy Objective:

The purpose of this policy is to provide general criteria to the issuing of Proclamations.

Definitions:

Proclamation: A Proclamation is a ceremonial document to commemorate a specific time period for the purpose of raising awareness about local efforts.

Mayor: The Chief Elected Official for the City of Leduc.

Policy:

The Mayor of the City of Leduc has the discretion to issue a Proclamation on behalf of the City and City Council.

Requests for Proclamations should meet at least one of the following criteria:

1. The sponsoring agency is a charitable or not-for-profit organization;
2. The cause is one of benefit and/or interest to the majority of the citizens of the City of Leduc;
3. The cause is an initiative of the City of Leduc.

Requests must provide background information about the cause or event being proclaimed.

Requests for Proclamations will be denied if, in the opinion of the Mayor:

1. Interest to the City of Leduc as a whole is not clearly demonstrated;
2. The request is commercial or political in nature;
3. The request involves any person or organization that promotes hatred of any person or class of persons, or otherwise involves illegal activity;

4. The request includes inflammatory, obscene or libelous statements;

5. The request supports a cause that is contentious or divisive within the community.

**Process:**

A fillable Request for Proclamation form (Appendix “A”), found on the City of Leduc website, must be completed and submitted at least four (4) weeks prior to the date the Proclamation is required.

The Mayor may approve and sign the Proclamation if, in his or opinion, the request meets all the foregoing criteria for consideration; however, the organization requesting the Proclamation is responsible for:

1. Making arrangements with local media to advertise Proclamation;

2. The costs of having the Proclamation advertised; and

3. Organizing related activities and associated costs.

Approved Proclamation will be posted on the City of Leduc’s website under “City of Leduc Proclamations”.

**Appendices**

Appendix “A” - Request a Proclamation

**Divisions**  
Office of the Mayor  
Legislative Services  
Communications
APPENDIX “A”

REQUEST FOR PROCLAMATION

If your community group, charitable organization, registered society, service club or not-for-profit is based in the City of Leduc you can use our online form below to request a Proclamation from the Mayor.

The City of Leduc requires receipt of the following information, in full, at least four (4) weeks prior to the date the Proclamation is required.

Proclamation Information

Date Proclamation Required

Organization Name

Proclamation Name

Proclamation Timeline: ___Day  ____Week  ____Month

Requester Information

First Name

Last Name

Address

Postal Code

Telephone Number

Email Address

Required Details:

In this section the Requester must provide:

- details of the organization they represent;
- details on the event as well as wording that the organization would like to see on the Proclamation

If you have any questions please email the City Clerk at City_Clerk@Leduc.ca or call 780-980-7177.
EXECUTIVE SUMMARY

Bylaw No. 1052-2020 (Attachment No. 1) will make a number of amendments to Land Use Bylaw No. 809-2013. As living documents, a community’s Land Use Bylaw must both reflect good planning practices and help facilitate the community’s city building objectives. To be effective, Land Use Bylaw Regulations need to:
- Be clear, concise and consistent in their requirements;
- Evolve to address the changing needs of the community; and
- Ensure development meets expected standards.

Bylaw No. 1052-2020 (“Bylaw”) was developed following a March 9, 2020, presentation to the Committee-of-the-Whole where the general outline of a range of possible amendments were discussed. In addition, in developing the Bylaw, some additional opportunities for supportive amendments were identified. The rationale for each proposed amendment is provided within the text of this report.

The proposed amendments are being recommended not only to update a number of Land Use Bylaw provisions, but also to improve the efficiency and effectiveness of the Land Use Bylaw regulatory process. Complementing the Bylaw, Administration will amend City Policy No. 61.00:5 (Attachment No. 2) concerning the requirements for municipal projects to obtain approvals under the Land Use Bylaw.

RECOMMENDATION

That Council give Bylaw No. 1052-2020 Second Reading

That Council give Bylaw No. 1052-2020 Third Reading

RATIONALE

Working in an environment where the only constant is change, a municipal Land Use Bylaw (“LUB”) is subject to a wide range of influences that require constant and deliberate review processes to ensure the LUB remains effective and is robust in its role as an expression of community standards.

As part of the Development Officer’s regular work to implement the LUB, they also engage in a systematic practice of reviewing the LUB to find ways and means to improve processes and intended outcomes. In addition, residents, developers and builders regularly share ideas for improvement and concerns with current LUB provisions.

1. **Amendments 1 to 11 are designed to change Secondary Suites from a Discretionary to a Permitted land use.**

   Secondary suites (“Suites”) are currently allowed as a discretionary use in all areas of the City within the NEF 30 or lower NEF contour within single family homes to townhouse developments. Being defined as a discretionary use also means that for each application approved:
a. All adjacent land owners within 61 metres are advised of the approved application (averaging 20 to 30 mailings per permit); and
b. The approved application is advertised for one week in the local newspaper.

The additional work to approve a Suite as a discretionary land use in 2019 generated about two full weeks of Administrative and Development Officer work; plus the costs of the mailings and advertising.

Further, of the 51 development permits issued for Suites in 2019 there were only 2 appeals lodged and both appeals were denied. The appeal process is an additional demand on resources that will be eliminated by the move to a permitted land use designation.

Suites are clearly a popular housing option and without a change the resources required to process these applications will continue to grow.

2. **Amendment 12** will remove the provisions stating that the number of persons occupying a Secondary Suite Dwelling, a Garage Suite Dwelling or a Garden Suite Dwelling use shall not exceed three. This is an item identified at the March 9th meeting with respect to Secondary Suite Dwellings, however a subsequent review identified the same provision in the Garage Suite Dwelling and Garden Suite Dwelling provisions. It is strongly recommended that this condition be removed as it simply cannot be enforced. LUBs are about land use and cannot be employed to define occupancy which is more properly addressed under Building Code provisions.

3. **Amendments 13 and 14** extends the time period for approvals for Temporary Signs from 365 days (one year) to three years. This change will significantly decrease the resources required to both send the notices of the re-approval requirement, and to issue Temporary Signs re-approvals. Research found that going from a one to three-year approval will reduce re-approval processing by over 80% with no net effect to the number of signs or the approval thereof.

We are also recommending that it be required that the new application be applied for at least thirty (30) days in advance of the expiry of the existing permit as this is in line with a similar requirement when requesting an extension to a development permit.

When originally introduced into the LUB process, temporary signs were just that – temporary. However, this form of signage has evolved for many businesses into a permanent and key element of their marketing strategy. As a more detailed review of the City’s signage regulations unfold, the very concept of the need for a temporary approval can be discussed.

4. **Amendments 15 to 18** amend the LUB to address changes brought on by the trend towards increased use of digital signage. The LUB’s current digital signage provisions address matters related to the use of digital billboard signs; however, digital signs are increasingly moving into all forms of signage. At present, in the LUB, for all but the smallest digital signs, most digital signs will run into a requirement for a 100-metre separation between signs. A provision that is clearly designed for large billboard type signage.

This trend is showcased by the move to digital menu board signs in “Drive Through Service” businesses. The objective of the proposed amendments is to set the stage for a much wider employment of digital signage across all forms of signage.

5. **Amendment 19** will remove the requirement for municipal projects to obtain a development permit under the LUB. Most municipal projects are unique in that there is often only one (e.g., Civic Centre) or are very limited in number (e.g., fire halls). The effectiveness of a LUB is in setting a community standard against very repeatable developments, such as the thousands of homes that have been approved in the City over the last decade. Municipal projects also have a significant and very public review process as they are budgeted, designed, debated and executed.

Upon the Bylaw receiving 3rd Reading, and assuming no adjustments have been made to the wording of proposed Amendment 19, Administration will amend City Policy No. 61.00:5. The present policy reinforces the requirement for City projects to comply with and obtain approval under the LUB. The amended policy will maintain the requirement for appropriate zoning processes to be followed, for any organization partnered with the City to obtain appropriate
COUNCIL REQUEST FOR DECISION

6. **Amendments 20 to 25 are designed to change “Custom Manufacturing Establishment” from a Discretionary to a Permitted land use and to allow for an on-site retail component to the activity.** This activity is permitted now as a discretionary use in the Central Business, General Commercial, Commercial Shopping Centre, and Commercial Business Oriented districts, and as a permitted use in the Industrial portion of the Telford Industrial Overlay area. The amendment will see this activity as a permitted use in all existing designations where it is listed. The use is not being introduced into any new designations. Defined now as “development used for small scale on-site production of goods by hand manufacturing, primarily involving the use of hand tools and provided such Developments have fewer than five production Employees. Typical Uses include jewelry, toy and musical instrument manufacturing, gunsmiths, pottery and sculpture studios.” The amendment will add the following: “the development may include a retail component for the purpose of onsite sales of the good produced on site.” This amendment creates additional opportunities for this business activity.

7. **Amendment 26 is designed to change “Live Work Unit” from a Discretionary to a Permitted land use in the CBD – Central Business District.** Linked to the review of “Custom Manufacturing Establishment”, this is an item identified after the March 9th meeting. During the review process it became evident that if the manufacturing is permitted in a discretionary use, which it will be, then what is the rationale for the “Live Work Unit” to remain a discretionary use? There is no evidence of any intrinsic land use conflict created by a “Live Work Unit” and no planning rationale to not support this form of housing linked to an allowable business enterprise.

8. **Amendments 27 and 28 are designed to allow Hotels and Motels to offer long term stay options.** It is recommended that the following text be added to these two definitions; that a hotel or motel “may not be the principle residence of anyone staying at the hotel.” Hotels and motels are in general a land use allowed in commercial type zones that do not lend themselves to accommodating the full range of amenities that permanent residential areas are designed or intended to provide.

9. **Amendment 29 is designed to update the US – Urban Services district.** The current provisions limit building height to 10 metres, and new schools (a major use on sites designated US) will pierce that limit. It is recommended that by moving to a 20-metre height, the Bylaw will support contemporary designs and provide for taller structures without compromise. In addition, the current provisions limit coverage to 30 percent, again a very limiting provision in light of the expressed desire for sustainable land use. It is recommended that this condition be set at a 50 percent maximum coverage. This will allow for a significantly more intensive and effective use of lands designated US.

10. **Amendments 30 to 32 are designed to permit “Air Supported and Fabric Covered Structures” on industrial lands west of the CP north/south railway and to introduce this use as a Permitted Use into the IBL designation.** At the March 9th, 2020, meeting, it was highlighted that this form of structure is not practical to permit in residential areas, but during the subsequent review process, the opportunity to allow this form of structure in more industrial areas was identified. The proposed changes are in line with what is already permitted to the east of the CP railway, and the Bylaw’s existing provisions are deemed sufficient as they are now drafted and employed to address siting considerations. There is no evidence to suggest that this will not be an acceptable building form.

11. **Amendment 33 is intended to simplify the approval process under the “IL – Light Industrial” designation.** The current LUB provisions state that “any use within this district where the business activity occurs both inside and outside the Principle Building shall be treated as a Discretionary Use….“ The net result is an extra layer of processing and notification. This requirement appears to be unique requirement to the City of Leduc. This change will make approvals in the Light Industrial designation the same as for the Medium Industrial and Special Industrial designations. The provision will continue to be present in “IBL – Business Light Industrial” designation.

12. **Amendment 34 is to correct an oversight.** The updated MGA changed the appeal period from 14 days to 21 days and this section of the LUB needs to be adjusted to reflect the governing Provincial Statute.
COUNCIL REQUEST FOR DECISION

STRATEGIC / RELEVANT PLANS ALIGNMENT

1. Municipal Government Act, RSA 2000, Chapter M-26 as amended
   - S. 640(4) outlines all matters a land use bylaw may regulate.
   - S. 606 and S. 692 govern the requirements for advertising a public hearing for a bylaw.
2. Land Use Bylaw No. 809-2013, as amended

ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:
There are no organizational implications

RISK ANALYSIS: FINANCIAL / LEGAL:
There are no risk implications

IMPLEMENTATION / COMMUNICATIONS:
A Public Hearing was held earlier at this meeting of Council.

The Hearing was advertised in the August 28, 2020 issue of “The Representative” and posted all in accordance with the City of Leduc Advertising Bylaw No. 1043-2020

ALTERNATIVES:
1. That Council amends Bylaw 1052-2020; or
2. That Council defeats Bylaw 1052-2020

ATTACHMENTS

Attachment 1 – Bylaw No. 1052-2020
Attachment 2 – City of Leduc Policy 61.00:05
AMENDMENT #102 - TO BYLAW NO. 809-2013, THE LAND USE BYLAW

WHEREAS: The Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended (the “Act”) grants a municipality the authority to pass a Land Use Bylaw;

AND: in accordance with the Act, the City of Leduc passed Land Use Bylaw No. 809-2013 to regulate and control the use and development of land and buildings in the City of Leduc, and the Council has deemed it expedient and necessary to amend Bylaw No. 809-2013;

AND: notice of intention to pass this bylaw has been given and a public hearing has been held in accordance with the Act;

NOW THEREFORE: the Council of the City of Leduc in the Province of Alberta duly assembled hereby enacts as follows:

PART I: APPLICATION

That Bylaw No. 809-2013 be amended as follows:

1. Amending “Table 3: Permitted and Discretionary Land use Classes RSE – Residential Single Detached Estate” by removing the text “Dwelling, Garage Suite” and “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

2. Amending “Table 5: Permitted and Discretionary Land use Classes RSD – Residential Standard District” by removing the text “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

3. Amending “Table 7: Duplex Side-By-Side Dwelling in the RSD District” by replacing the current text of Dwelling Density Maximum with the following text:

“The maximum Dwelling Unit Density shall be two (2) units per Parcel, one (1) of which shall be the principal Dwelling and one (1) may be in the form of a Secondary Suite Dwelling.”

4. Amending “Table 8: Permitted and Discretionary Land use Classes RNL – Residential Narrow Lot” by removing the text “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

5. Amending “Table 10: Permitted and Discretionary Land use Classes RSL – Residential Shallow Lot (With a Lane)” by removing the text “Dwelling, Garage Suite” and “Dwelling, Secondary Suite” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

6. Amending “Table 12: Duplex Side-By-Side Dwelling in the RSL District” by replacing the current text of Dwelling Density Maximum with the following text:

“The maximum Dwelling Unit Density shall be two (2) units per Parcel, one (1) of which shall be the principal Dwelling and one (1) may be in the form of a Secondary Suite Dwelling or Garage Suite Dwelling.”


8. Amending “Table 16: Duplex Stacked Dwelling, Triplex Dwelling, and Fourplex Dwelling in the MUR District” by deleting the “Dwelling Density” provisions at the end of the table.
9. Deleting “Section 18.11.3.2.”

10. Amending “Section 18.11.4.1.” by replacing the current text with the following text:
    “Permitted and Discretionary Uses within this Overlay shall follow those in the underlying Land Use District.”

11. Amending the “Dwelling, Secondary Suite” definition by replacing the current text with the following text:
    “means an accessory development that consists of a Dwelling Unit located within a Single Detached Dwelling, Duplex Side-by-Side Dwelling or Townhouse Dwelling. A Secondary Suite has cooking, sleeping and sanitary facilities which are separate from those of the Principal Use Dwelling Unit(s). A Secondary Suite Dwelling has an entrance separate from the vehicle entrance to the Garage, either from a common indoor landing or directly from the exterior of the Structure.”

12. Deleting Sections “21.7.1.7.”, “21.7.2.9.” and “21.7.3.8.”

13. Amending Section “24.16.3.1.” by replacing the current text with the following text:
    “3 years, at the discretion of the Development Authority.”

14. Amending Section “24.16.3.2.” by replacing the current text with the following text:
    “For periods longer than 3 years a new Development Permit approval must be obtained prior to the expiration of the Development Permit. The permit holder must reapply at least 30 days prior to expiry of the existing permit.”

15. Adding to Section “24.1 Signs Not Requiring a Development Permit” the following text after subsection 24.1.1.18:
    “24.2.2.19 Menu Board Signs located at a Drive Through Service provided that:
    1) a valid development permit has been issued for the Drive Through Service;
    2) individual signs shall not exceed a maximum Height of 3.0 m;
    3) individual signs shall not exceed a maximum Copy Area of 3.0 m²;
    4) it meets all regulations in this Bylaw, but not including any separation distances; and
    5) is in locations acceptable to the Development Authority.”

16. Adding to Section “24.13 Digital Signs” the following text after subsection “24.13.5.”:
    “24.13.6 Digital Copy shall be static and remain in place for a minimum of six (6) seconds before switching to the next Copy.”

17. In “Table 46: Glossary of Sign Terms” amending the “Digital Sign” definition by removing the word “Freestanding”.

18. Adding to “Table 46: Glossary of Sign Terms” the following definition in the appropriate alphabetical order:
    “Menu Board Sign means a Sign that displays pre-menu or menu related information and their associated prices at a Drive Through Service located on the same Site. This type of Sign may be Digital.”

19. Adding to “Table 2: Development, Activities and Uses That Do Not Require a Development Permit” the following text:
    “Municipal Building or Development Project        Any building or development project to be undertaken by the City of Leduc but not including any public / private partnerships nor projects on behalf of a municipal board or committee.”
20. Amending the “Custom Manufacturing Establishment” definition by replacing the current text with the following text:

“means Development used for small scale on-site production of goods by hand manufacturing, primarily involving the use of hand tools and provided such Developments have fewer than five production Employees. Typical Uses include jewelry, toy and musical instrument manufacturing, gunsmiths, pottery and sculpture studios. The development may include a retail component for the purpose of onsite sales of the good produced on site.”

21. Amending “Table 23: Permitted and Discretionary Land use Classes CBD – Central Business District” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

22. Amending “Table 25: Permitted and Discretionary Land use Classes GC – General Commercial” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

23. Amending “Table 27: Permitted and Discretionary Land use Classes CSC – Commercial Shopping Centre” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

24. Amending “Table 29: Permitted and Discretionary Land use Classes CBO – Commercial Business Oriented” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

25. Amending “Table 42.1: Permitted and Discretionary Commercial Land Use Classes Telford Industrial Overlay Area” by removing the text “Custom Manufacturing Establishment” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

26. Amending “Table 23: Permitted and Discretionary Land use Classes CBD – Central Business District” by removing the text “Live Work Unit” from Discretionary Uses and adding this text in alphabetical order to Permitted Uses.

27. Amending the “Hotel” definition by replacing the current text with the following text:

“means a Development used for the provision of rooms or suites for temporary sleeping accommodation where the rooms have access from a common interior corridor and may be equipped with individual kitchen facilities, and may include accessory Eating and Drinking Establishments, meeting rooms, Personal Service and Retail Stores. A hotel may not be the principle residence of anyone staying at the hotel.

28. Amending the “Motel” definition by replacing the current text with the following text:

“means Development used for the provision of rooms or suites for temporary lodging or light housekeeping, where each room or suite has its own exterior access. Motels may include accessory Eating and Drinking Establishments and Personal Service. A motel may not be the principle residence of anyone staying at the hotel.

29. Amending “Table 36: US Site Subdivision Regulations” by:

a. replacing the “Building Height Maximum” of “10.0 m” with “20.0 m”; and
b. replacing the “Site Coverage Maximum” of “30%” with “50%”.

30. Amending Section “21.3.3.1. Air Supported and Fabric Covered Structures” by deleting clause 1)
31. Amending “Table 33.1: Permitted and Discretionary Land Use Classes IBL – Business Light Industry” by adding the text “Air Supported and Fabric Covered Structures” in alphabetical order to Permitted Uses.

32. Amending Section “14.9 Specific Development Regulations for IBL” by adding:

   “14.9.7 Air Supported and Fabric Covered Structures

   14.9.7.1. Air Supported and Fabric Covered Structures shall be in accordance with the regulations in Section 21.3.3.”

33. Amending Section “14.5 Specific Development Regulations for IL” by deleting clauses 14.5.5. and 14.5.6.

34. Amending Section “10.5.3.2.2)” by replacing the words “fourteen (14)” with “twenty one (21)”

PART II: ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF ________, AD 2020.

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF ________, AD 2020.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS _____ DAY OF ________, AD 2020.

_____________________
Robert Young
MAYOR

_____________________
Sandra Davis
CITY CLERK
City of Leduc Policy

Policy Title: Building and Development or Land Use Changes Undertaken by the City of Leduc

Policy No: 61.00:05
Revision No: #1
Supersedes: N/A

<table>
<thead>
<tr>
<th>Authority: Council</th>
<th>Approval Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Division: Planning and Economic Development</td>
<td>Effective Date:</td>
</tr>
</tbody>
</table>

Relevant Legislation:
Relevant Bylaw and Date(s):
Relevant Council Resolution: insert resolution number and/or date if applicable
Authority's Signature: Original Signed by Mayor B. Young

Policy Objective:
To clarify the requirements for approvals for municipal projects by the City’s Planning and Economic Development Department.

Policy:
1. When the City of Leduc (including any City Department, or Board and Committee supported by or partnered with the City, or any public/private partnership the City is engaged with) proposes a change in land use, the City will:
   - Require that an application be made for approval by the City’s Planning and Economic Development Department, and
   - That redistricting shall be considered and undertaken in the same manner required of the public and other agencies in accordance with the procedures and bylaws of the City.

2. When any Board or Committee supported or partnered with the City, or any public/private partnership with the City, proposes to undertake a building or development project, they are:
   - Required to make, as applicable, an application for the appropriate permit or approval from the Planning and Economic Development Department; and
   - That permit application or request for approval will be considered and undertaken in the same manner required of the public and other agencies in accordance with the procedures and bylaws of the City.

3. When the City proposes to undertake a building or development project, outside of any partnership and not through any other arms-length relationship, they are:
   - Not required to make an application for a development permit under the City’s Land Use Bylaw.
• Required to make application for any other appropriate permit or approval from the Planning and Economic Development Department that may affect the project; and
• That permit application or request for approval will be considered and undertaken in the same manner required of the public and other agencies in accordance with the procedures and bylaws of the City.
COUNCIL REQUEST FOR DECISION

MEETING DATE: September 14, 2020

SUBMITTED BY: C. Dragan-Sima, A/Director, Finance

PREPARED BY: G. Damo, Manager, Revenue Services

REPORT TITLE: Bylaw No. 1060-2020 - Tax Exemption Bylaw - Leduc Golf Course Property (1st, 2nd and 3rd Readings)

EXECUTIVE SUMMARY

This Report brings forward for Council’s consideration Bylaw 1060-2020, a Bylaw to exempt the golf course lands from taxation.

RECOMMENDATION

That Council give Bylaw No. 1060-2020 First Reading.

That Council give Bylaw No. 1060-2020 Second Reading.

That Council unanimously agrees to consider Bylaw No. 1060-2020 for Third Reading.

That Council give Bylaw No. 1060-2020 Third Reading.

RATIONALE

On November 18, 2019, Administration presented to Council an update on the Land Transfer and Lease Agreement ("Agreement") negotiations between the City and the Leduc Golf Club ("Club"). Council was advised that, despite any future transfer of the lands to the City and the lease back to the non-profit Club, the lands would remain taxable. It was anticipated that as the party responsible for tax payment, the Club would request an exemption at some point following transfer.

The Agreement was finalized and the lands were transferred to the City in June 0f this year. The City Assessor has since confirmed the position that the lands are taxable, and Administration has confirmed the Club’s request for exemption.

Bylaw No. 1060-2020 exempts from taxation the Leduc Golf and Country Club property for the period and to the extent that it is owned by the City and leased by a non-profit organization, as defined. The 2020 tax amount is approximately $51K, of which $38K is the municipal portion and $13K provincial portion (requisitions).

STRATEGIC / RELEVANT PLANS ALIGNMENT

N/A

ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:

There are no administrative implications at this time.
COUNCIL REQUEST FOR DECISION

RISK ANALYSIS:
FINANCIAL:
Providing exemption from taxation (Total 2020 approximate amount of $51K; of which is $38K municipal portion and $13K provincial portion) will result in $38K lost municipal tax revenue and the remaining $13K in provincial requisitions will be spread amongst the remaining taxpayers.

LEGAL:
Section 364 of the Act allows Council to pass a bylaw exempting from taxation property held by non-profit community organizations. The attached bylaw exempts from taxation (both the municipal and provincial portion) the Leduc Golf and Country Club property owed by the City and held by a non-profit community organization for the period and to the extent that it is owned by the City and leased by the non-profit organization.

IMPLEMENTATION / COMMUNICATIONS:
No implementation / communications recommended.

ALTERNATIVES:
Council may choose to:

- withhold support of Bylaw 1060-2020;
- exempt only the municipal portion of the Leduc Golf Course property taxes;
- exempt taxes for a limited time period; or
- allow the property to remain taxable, but reduce or defer taxes in accordance with its authority under MGA section 347.

ATTACHMENTS

- Bylaw No. 1060-2020 – Tax Exemption Bylaw – Leduc Golf Course Property.
Bylaw No. 1060-2020
TAX EXEMPTION BYLAW – LEDUC GOLF COURSE PROPERTY

PAGE 1

A BYLAW OF THE CITY OF LEDUC IN THE PROVINCE OF ALBERTA, TO EXEMPT FROM PROPERTY TAX THE LEDUC GOLF COURSE PROPERTY

WHEREAS, pursuant to section 364(1) of the Act, a Council may pass a bylaw exempting from taxation property held by non-profit community organizations;

NOW THEREFORE, Council hereby enacts as follows:

PART I – TITLE

1. This bylaw may be referenced as the “Tax Exemption Bylaw – Leduc Golf Course Property”.

PART II - PURPOSE

2. The purpose of this bylaw is to exempt from taxation a property owned by the City and held by a non-profit community organization.

PART III - DEFINITIONS AND INTERPRETATION

3. In this bylaw, unless the context otherwise requires:

   (a) “Act” means the Municipal Government Act, RSA 2000, c. M-26 and amendments thereto;

   (b) “Assessor” means the duly appointed as City Assessor or Municipal Assessor for the City;

   (c) “City” means the City of Leduc as a duly established municipal corporation;

   (d) “Council” means City council;

   (e) “Non-Profit Organization” means a non-profit organization as defined in section 241 of the Act, and either

      i. registered under the Societies Act RSA 2000, c.S-14; or

      ii. incorporated under Part 9 of the Companies Act RSA 2000 c.C-21;

   (f) “Taxes” means, collectively, municipal property taxes and requisitions as defined in section 326 of the Act.

4. The headings in this bylaw are for reference purposes only.
5. All references in this bylaw shall be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

PART IV – APPLICATION

6. For the period and to the extent that it is owned by the City and leased by a Non-Profit Organization, the following property is exempt from taxes:

MERIDIAN 4 RANGE 25 TOWNSHIP 49 SECTION 27
QUARTER SOUTH EAST
CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

A) 6.50 ACRES MORE OR LESS
REQUIRED FOR RIGHT OF WAY OF THE LACOMBE AND NORTHWESTERN RAILWAY COMPANY AS SHOWN ON PLAN 3274EO

B) 1.21 ACRES MORE OR LESS AS SHOWN ON PLAN 5047JY

C) 0.34 OF AN ACRE MORE OR LESS FOR ROAD AS SHOWN ON PLAN 618LZ

D) 8.79 ACRES MORE OR LESS FOR ROAD AS SHOWN ON PLAN 3368LZ

EXCEPTING THEREOUT ALL MINES AND MINERALS

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF _______________, 2020.

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF _______________, 2020.

READ A THIRD TIME IN COUNCIL THIS _____ DAY OF _______________, 2020.

________________________________________
MAYOR

________________________________________
CITY CLERK

Date Signed
Mayor’s Report

August 9-September 5, 2020

August 13
- EMRB Board meeting
- Meeting with Premier Kenney and MLA B. Rutherford

August 17
- Western Budget Meeting
- Habitat for Humanity Edmonton AVPA Meeting #4
- Committee-of-the-Whole
- Council

August 18
- Media Interview w/The One 93.1 – Masking Bylaw

August 19
- Meeting with E. Fraser
- Meeting with G. Krischke and P. Singmar
- Presentation-Leduc Sub-Regional Emergency Management Partnership Exploration project

August 20
- Edmonton Global Special Shareholder meeting

August 21
- Media Interview w/The Rep – LRC LED Light Upgrades
- Meeting with AUMA (B. Torrance)
- Meeting with Leduc Regional Housing Foundation
- Meeting with S. Fraser

August 24
- Random Acts of Kindness – Leduc LINX and Owners of Bone & Biscuit

August 25
- Windrose Tree Planting Walk Through

August 26
- Lunch meeting with EMRB (K. Wichuk)
- Meeting with LGCC Hackers (J. Whitton)
- EMRB Urban Mayors’ meeting

August 27
- On Air with 93.1 The One radio station
- Meeting with AUMA Mayors

August 31
- Meeting with E. Moussa

September 2
- Meeting with Dr. Chris Sikora-AHS Zone Lead, Medical Officer of Health
- Lunch meeting with City of Wetaskiwin Mayor T. Gandham
- AVPA Meeting #5 with MLA Rutherford

September 3
- Mid-Sized Cities Mayors Caucus-September meeting

September 4
- Coalition of the Willing, Devon
- EMRB Meeting

Approved by Mayor Bob Young

R. Y.
# Building Permit Detail Summary

**August 1, 2020-August 31, 2020 (inclusive)**

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<tr>
<th>Commercial</th>
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<th>Valuation</th>
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### Building Permit Detail Summary

**August 1, 2020-August 31, 2020** (inclusive)

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<tr>
<th>Permit No.</th>
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<td>CLARKSON PETER L</td>
<td>Windrose</td>
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### Building Permit Detail Summary

**August 1, 2020-August 31, 2020 (inclusive)**

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<tr>
<th>Permit Number</th>
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<th>Location</th>
<th>Valuation</th>
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<th>Permit Number</th>
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<th>Valuation</th>
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<tbody>
<tr>
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<td>LOOK MASTER BUILDER EDMONTON INC</td>
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<td>PRBD202002472</td>
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<tr>
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<td>Area</td>
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<td>New Construction - Single Detached Dwelling</td>
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<td>PRBD202002679</td>
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<td>VICTORY HOMES LTD</td>
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Subtotal | 13 | 13 | $4,393,785.00 |

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<th>Area</th>
<th>Valuation</th>
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Subtotal | 4 | 4 | $1,043,000.00 |

Total | 78 | 18 | $12,509,234.00 |
### Total Residential Units Comparison of 2020 to 2019

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<th>YEAR 2020</th>
<th>Single Family</th>
<th>Duplex (side by side and up &amp; down)</th>
<th>Multi Family (3-plex, 4-plex, townhouse, rowhousing and apartments)</th>
<th>Secondary Suites</th>
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<td>No. of Units</td>
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<tr>
<td>March</td>
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<tr>
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<tr>
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<th>Single Family</th>
<th>Duplex (side by side and up &amp; down)</th>
<th>Multi Family (3-plex, 4-plex, townhouse, rowhousing and apartments)</th>
<th>Secondary Suites</th>
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## TOTAL PERMIT VALUE COMPARISON OF 2020 TO 2019

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<th>Year 2020</th>
<th>Residential Permits</th>
<th>Commercial Permits</th>
<th>Institutional Permits</th>
<th>Industrial Permits</th>
<th>Total of all Building Permits</th>
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<th>Residential Permits</th>
<th>Commercial Permits</th>
<th>Institutional Permits</th>
<th>Industrial Permits</th>
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<td>LCB202000711</td>
<td>Royalty Elite Athletics</td>
<td>6105 46 ST, Leduc, AB</td>
<td>Competitive cheerleading for all ages</td>
<td>7805669299</td>
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<tr>
<td>LCB202000773</td>
<td>Wholesale with Well Oiled Mama</td>
<td>126 SHORES DR, Leduc, AB</td>
<td>Wholesale custom clothing, cups, etc.</td>
<td>7802312081</td>
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<tr>
<td>LCB202000779</td>
<td>Bear Necessities Massage and Wellness</td>
<td>40 ATHAPASKAN DR, Leduc, AB</td>
<td>MASSAGE THERAPY</td>
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<tr>
<td>LCB202000823</td>
<td>BAI'S BARBER</td>
<td>391 STOUT LANE, Leduc, AB</td>
<td>Barber Services</td>
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<tr>
<td>LCB202000857</td>
<td>CAKE BY ANA</td>
<td>261 AMEENA DR, Leduc, AB</td>
<td>CAKE/BREAD BAKING</td>
<td>5873360441</td>
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<tr>
<td>LCB202000863</td>
<td>Days With Gray LTD</td>
<td>5014 49 AVE, Leduc, AB</td>
<td>Sublimation onto cups and other products.</td>
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<td>LCB202000865</td>
<td>KROSS JANITORIAL LTD</td>
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<td>LCB202000866</td>
<td>Harvey's RV Tour</td>
<td>6112 50 ST, Leduc, AB</td>
<td>HARVEY'S CONCESSION TRAILER, Aug. 24th</td>
<td>4166749060</td>
<td>Mobile</td>
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<tr>
<td>LCB202000868</td>
<td>Alberta USA Public Action Committee</td>
<td></td>
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<td>LCC202000870</td>
<td>A2Z CONTRACTING &amp; REOVATIONS LTD</td>
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<td>LCB202000871</td>
<td>Sweet Creations by AJL</td>
<td>223 KIRPATRICK WAY, Leduc, AB</td>
<td>Home prepared foods (cakes, pastries, buns)</td>
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<tr>
<td>LCC202000876</td>
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<td>Concrete demolition and construction</td>
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<td>LCB202000877</td>
<td>Serenity Salon</td>
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<td>Hairstylist</td>
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<td>LCB202000880</td>
<td>Kay Inay</td>
<td>24 ROLSTON CLOSE, Leduc, AB</td>
<td>Online shop for curated gift boxes</td>
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<tr>
<td>LCC202000882</td>
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<td>LCC202000887</td>
<td>BIG &amp; SMALL CONTRACTOR INC</td>
<td>115 CAMELOT AVE, Leduc, AB</td>
<td>Contractor</td>
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<td>LCC202000889</td>
<td>Nick's General Concrete</td>
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<td>LCC202000890</td>
<td>CWD PROJECTS</td>
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<td>Electrical services</td>
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<td>LCB202000891</td>
<td>HammerTime Electric &amp; Services</td>
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<td>LCC202000892</td>
<td>Sandhu Homes and Renovation Ltd</td>
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<td>LCB202000893</td>
<td>Chopped Leaf Restaurants CL090</td>
<td>5411 DISCOVERY WAY, Unit:104,</td>
<td>Quick Service Restaurant</td>
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<td>LCC202000899</td>
<td>E-NRG Roofing &amp; Exteriors Inc.</td>
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<td>LCB202000903</td>
<td>The Hoodie Guy Clothing</td>
<td>5403 50 ST, Leduc, AB</td>
<td>Hoodies, T-shirts, Blankets</td>
<td>7805128889</td>
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<tr>
<td>LCB202000906</td>
<td>Cmoore Cleaning</td>
<td>4409 43 AVE, Leduc, AB</td>
<td>House Cleaning</td>
<td>7809166417</td>
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<td>LCC202000908</td>
<td>DANE COMPANY ELECTRICAL CONTRACTORS INC.</td>
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<tr>
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<td>Regional Concrete Ltd</td>
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<td>Concrete construction</td>
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### Newly Issued Business Licences
#### Comparison by Year

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<tr>
<th>Month</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
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<td>August</td>
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<td><strong>Total</strong></td>
<td>665</td>
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Current Licence Types

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<th>Non-Profit</th>
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<td>December</td>
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</tbody>
</table>

2016 Year End for Comparison

|      | 971 | 403 | 809 | 44  | 23 | 2250 |

2017 Year End for Comparison

|      | 972 | 405 | 895 | 23  | 30 | 2325 |

2018 Year End for Comparison

|      | 999 | 413 | 860 | 48  | 29 | 2349 |

2019 Year End for Comparison

|      | 1001| 440 | 739 | 52  | 32 | 2264 |

Licence Types as of Aug. 31, 2020