NOTES OF THE CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING

Monday, March 23, 2020

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Councillor L. Tillack

Also Present: M. Pieters, Acting City Manager, C. Kuzio, Legislative Officer, M.
Hormazabal, Acting City Clerk

1. CALL TO ORDER
Mayor B. Young called the meeting to order at 5:09 pm.

2. APPROVAL OF AGENDA
MOVED by Councillor L. Hansen
That the Committee-of-the-Whole approve the agenda with the following additions:

6. CLOSED SESSION (Last Item of Business)
6.1 Economic Business Opportunity (FOIP s. 16 and 24)
6.2 Leduc Golf Club Update (FOIP s. 16, 24 and 25)
6.3 Leduc and Wetaskiwin Regional Chamber of Commerce Request (FOIP s. 16 and 24)

8. Reports from Committee & Administration
8.6 COVID-19 Pandemic Update and Discussion

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES
3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday,
March 16, 2020

MOVED by Councillor B. Beckett
That the notes of the Committee-of-the-Whole meeting held on Monday, March 16, 2020, be approved as presented.

Motion Carried Unanimously

4. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

5. BUSINESS ARISING FROM PRESENTATIONS

6. CLOSED SESSION (Last Item of Business)

MOVED by Councillor L. Tillack

That Committee-of-the-Whole move into Closed Session at 7:57 pm.

Motion Carried Unanimously

6.1 Economic Business Opportunity

FOIP s. 16 and 24

6.2 Leduc Golf Club Update

FOIP s. 16, 24 and 25

6.3 Leduc and Wetaskiwin Regional Chamber of Commerce Request

FOIP s. 16 and 24

MOVED by Councillor B. Beckett

That Committee-of-the-Whole move into Open Session at 8:16 pm.

Motion Carried Unanimously

7. RISE AND REPORT FROM CLOSED SESSION

7.1 Economic Business Opportunity

FOIP s. 16 and 24

In attendance:

Executive Team

M. Hormazabal, Acting City Clerk

C. Kuzio, Legislative Officer

Mayor B. Young provided information on a potential business opportunity.
Mayor B. Young, I. Sasyniuk, M. Pieters answered Committee's questions.

7.2 **Leduc Golf Club Update**

FOIP s. 16, 24 and 25

In attendance:

Executive Team

M. Hormazabal, Acting City Clerk

C. Kuzio, Legislative Officer

Mayor B. Young provided an update on the Leduc Golf Club.

Mayor B. Young answered Committee's questions.

7.3 **Leduc and Wetaskiwin Regional Chamber of Commerce Request**

FOIP s. 16 and 24

In attendance:

Executive Team

M. Hormazabal, Acting City Clerk

C. Kuzio, Legislative Officer

Mayor B. Young led a discussion on the request put forth by the Leduc and Wetaskiwin Regional Chamber of Commerce (“Chamber”) regarding business licencing.

Mayor B. Young and M Pieters, Acting City Manager, answered Committee's questions.

Committee directed Administration to report back on the impacts of proceeding with this investment.

8. **REPORTS FROM COMMITTEE & ADMINISTRATION**

8.1 **Business Licence & Tourism Partnership**

J. Garries, Executive Director, Leduc and Wetaskiwin Regional Chamber of Commerce and H. Wilson, Manager, Economic Development, made a PowerPoint presentation (Attached to Agenda) on the status of tourism and the impacts of promoting of tourism in the region.
J. Garries and H. Wilson answered the Committee's questions.

J. Garries made a PowerPoint presentation (Attached to Amended Agenda) on a proposed business licensing partnership between the Leduc and Wetaskiwin Regional Chamber of Commerce and the City of Leduc.

J. Garries answered the Committee's questions.

8.2 Automated Traffic Enforcement Update

C. Chisholm, Manager, RCMP Administration and Enforcement Services made a PowerPoint presentation (Attached to Amended Agenda) updating Committee on the Automated Traffic Enforcement program.

C. Chisholm, M. Pieters, Acting City Manager, and D. Melvie, General Manager, Community and Protective Services answered Committee's questions.

8.3 2019 Year End Results

J. Cannon, Director, Finance, I. Sasyniuk, General Manager, Corporate Services, D. Melvie, General Manager, Community and Protective Services and M. Pieters, Acting City Manager made a PowerPoint presentation (Amended Presentation Attached to Amended Agenda) on the 2019 Year End Results.

Committee noted that the wording “Downtown Progress Association” on slide 16 should read “Downtown Business Association.

J. Cannon, I. Sasyniuk, D. Melvie and M. Pieters answered Committee’s questions.

Committee directed Administration to follow up on the number of vacant positions in the organization.

8.4 Council Liaison Initiative

G. Klenke, City Solicitor, made a presentation on the proposal to conclude the Council Liaison program to be replaced by ad hoc information workshops with Committee-of-the-Whole. Where required, there can be task forces or Council Committees who would come back as an advisory body to Council.

G. Klenke, M. Pieters, Acting City Manager, D. Melvie, General Manager, Community and Protective Services, and Mayor B. Young answered Committee's questions.

Committee was in support of ceasing the Liaison Initiative after completion the 2019-2020 Council Appointment year, which is at the end of October 2020.
8.5 **Council and Committee-of-the-Whole Meeting Process**

I. Sasyniuk, General Manager, Corporate Services; D. Melvie, General Manager, Community and Protective Services; and M. Pieters, Acting City Manager made a presentation and answered Committee's questions.

Communicating with Council via emails or memos allows Administration to share information quicker. If Council has questions or would like have a discussion, the item can be added to a Committee-of-the-Whole or Council meeting agenda.

Committee was supportive of receiving information in this manner.

8.6 **COVID-19 Pandemic Update and Discussion**

Mayor B. Young provided information on the following items in relation to the COVID-19 pandemic.

**65th Avenue**

Mayor B. Young provided an update on 65th Avenue in relation to provincial and federal funding that the City will be applying for.

**Committee-of-the-Whole and Council Meetings**

Committee agreed to proceed with regularly scheduled meetings, for the time-being, with attendees able to participate remotely.

**Non-Residential Taxes**

Mayor B. Young provided an update regarding the deferral of non-residential taxes. I. Sasyniuk, General Manager, Corporate Services, provided an update regarding requests received for the deferral of utility payments.

**The Leduc Hub**

The Leduc Hub shelter will be shutting down at the end of the month. Other options are being explored.

**Playgrounds**

D. Melvie, General Manager, Community and Protective Services provided an update on use of playgrounds during the COVID-19 pandemic. Administration recommends closing playgrounds as of March 24, 2020. Committee was in agreement on the closure of playgrounds.

D. Melvie also provided an update on the closure of the Leduc Recreation Centre and Maclab Centre for the Performing Arts.
Committee-of-the-Whole recessed at 6:55 pm.
Committee-of-the-Whole reconvened at 7:57 pm.

9. INFORMATION ITEMS

9.1 Future Agenda Items

There was no discussion for this item.

10. ADJOURNMENT

The meeting adjourned at 8:16 pm.

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B. YOUNG, Mayor

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C. KUZIO, Legislative Officer