

**CITY OF LEDUC
COUNCIL MEETING AGENDA**

**Monday, October 28, 2024, 5:30 P.M.
Council Chambers, Leduc Civic Centre
1 Alexandra Park, Leduc, Alberta**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

That the agenda be adopted as presented.

3. PROPOSED CONSENT AGENDA ITEMS

(Mayor B. Young)

4.1 Approval of Minutes of the Council Meeting held October 21, 2024

10.1 Council and Strategic Planning Committee Meeting Schedule for November 2024 to October 2025

10.2 Council Appointments for November 2024 to October 2025

11.1 Bylaw No. 1176-2024 - 2025 Fees Bylaw (1st Reading)

Votes recorded under item headings.

Recommendation:

That Council approve the proposed consent agenda and respective recommendations.

4. ADOPTION OF PREVIOUS MINUTES

4.1 **Approval of Minutes of the Council Meeting held October 21, 2024**

Recommendation:

That the minutes of the Council Meeting held October 21, 2024, be approved as presented.

5. RECOGNITION ITEMS

6. PUBLIC COMMENTARY

7. PUBLIC HEARING

8. PRESENTATIONS

9. PUBLIC INPUT ON BUDGET MATTERS

10. BUSINESS

10.1 Council and Strategic Planning Committee Meeting Schedule for November 2024 to October 2025

(C. Belke)

Recommendation:

That Council approve the Council Meeting and Strategic Planning Committee Meeting Schedule for the period of November 2024 to October 2025 as shown in the attachments to the October 28, 2024, agenda report titled "Council and Strategic Planning Committee Meeting Schedule for November 2024 to October 2025", and that the 2025 Inaugural Meeting be held on November 3, 2025, in Council Chambers in the Leduc Civic Centre, beginning at 5:30 pm.

10.2 Council Appointments for November 2024 to October 2025

(C. Belke)

Recommendation:

That Council approve the appointment of Council members to Boards, Committees and Commissions, and Deputy Mayor appointments, for the period of November 2024 to October 2025 as shown in the attachment to the October 28, 2024 agenda report titled "Council Appointments for November 2024 to October 2025".

10.3 2025 Public Budget Deliberations

NOTE: The 2025 Public Budget Document can be viewed on the City of Leduc website at <https://www.leduc.ca/>.

10.3.1 Operating / Capital Budget - Community and Protective Services

(Presentation)

(D. Melvie)

10.3.2 Operating / Capital Budget - Infrastructure and Planning

(Presentation)

(M. Pieters)

11. BYLAWS

11.1 Bylaw No. 1176-2024 - 2025 Fees Bylaw (1st Reading)

(G. Peskens)

Recommendation:

That Council give Bylaw No. 1176-2024 first reading.

12. UPDATES FROM BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

13. INFORMATION REPORTS

14. COMMITTEE-OF-THE-WHOLE

15. CLOSED SESSION

15.1 Council Closed Session

15.2 Committee-of-the-Whole Closed Session

15.3 Back to Open Session

16. ADJOURNMENT



**MINUTES OF THE CITY OF LEDUC
COUNCIL MEETING**

Monday, October 21, 2024

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor R. Pollard,
Councillor L. Tillack

Also Present: D. Prohar, City Manager, C. Belke, City Clerk

1. CALL TO ORDER

Mayor B. Young called the meeting to order at 5:30 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor L. Hansen

That the agenda be adopted as presented.

Motion Carried Unanimously

3. PROPOSED CONSENT AGENDA ITEMS

MOVED by Councillor R. Pollard

That Council approve the proposed consent agenda and respective recommendations.

Motion Carried Unanimously

The following items were approved by consent agenda:

4.1 Approval of Minutes of the Council Meeting held October 7, 2024

11.2 Bylaw No. 1193-2024 – Redistricting Creekside Stage 2 (1st Reading)

14.1 Planning and Economic Development Quarterly Update - 2024, Q3

4. ADOPTION OF PREVIOUS MINUTES

4.1 Approval of Minutes of the Council Meeting held October 7, 2024

This item was passed by consent agenda.

MOVED by Councillor R. Pollard

That the minutes of the Council Meeting held October 7, 2024, be approved as presented.

Motion Carried Unanimously

5. RECOGNITION ITEMS

There were no Recognition Items for the agenda.

6. PUBLIC COMMENTARY

C. Danyluk-Boisvert, Leduc resident, gave an update on her activities related to wildlife species identification and enjoyment of Telford Lake.

7. PUBLIC HEARING

7.1 Bylaw No. 1192-2024 – Redistricting Stormwater Public Utility Lot

Mayor B. Young declared the Public Hearing for Bylaw No. 1192-2024 open at 5:38 pm.

Written Submissions:

No written submissions were received.

Presentations:

Administration

M. Norris, Planner I, gave a presentation about the bylaw and responded to questions from Council.

Other Presentations

There were no other presentations.

Mayor B. Young declared the Public Hearing for Bylaw No. 1192-2024 closed at 5:41 pm.

8. PRESENTATIONS

There were no Presentations for the agenda.

9. PUBLIC INPUT ON BUDGET MATTERS

W. Anderson and K. Roy, Leduc Lions Club, encouraged Council to continue to provide budgetary support for initiatives that maintain and improve the public spaces at Telford Lake and Lions Park.

10. BUSINESS

10.1 2025 Public Budget Deliberations

10.1.1 Mayor's Opening Remarks

Mayor B. Young commented on the quality of services and information provided by the City's Finance Department.

10.1.2 City Manager's Introduction

D. Prohar, City Manager, gave a PowerPoint presentation (attached to agenda) with an overview of the proposed 2025-2027 Budget, including a strategic overview, unknowns, opportunities and focus areas, and responded to questions from Council.

10.1.3 Financial Overview

G. Peskens, Chief Financial Officer, gave a PowerPoint presentation (attached to agenda) with an overview of the 2025-2027 Operating and Capital Budgets, and responded to questions from Council.

10.1.4 Operating / Capital Budget - Corporate Services

R. Kits, General Manager, Corporate Services, gave a PowerPoint presentation (attached to agenda) with an overview of the proposed 2025-2027 Budget for Corporate Services, and responded to questions from Council.

10.2 2025 Grants to Organizations

L. Howarth, Director, Community and Social Development, gave a PowerPoint presentation (attached to agenda) with an overview of the process for the application for, and recommendations for, Grants to Organizations for 2025, and responded to questions from Council.

T. Archie, Chair, Leduc Parks, Recreation and Culture Board, gave a PowerPoint presentation (attached to agenda) with recommendations for Grants to Organizations for 2025, and responded to questions from Council.

Janice Kretzer-Prysunka, Chair, Family and Community Support Services Advisory Board, gave a PowerPoint presentation (attached to agenda) with recommendations for Grants to Organizations for 2025, and responded to questions from Council.

11. BYLAWS

11.1 Bylaw No. 1192-2024 – Redistricting Stormwater Public Utility Lot (2nd and 3rd Readings)

MOVED by Councillor L. Hansen

That Council give Bylaw No. 1192-2024 second reading.

Motion Carried Unanimously

MOVED by Councillor G. Finstad

That Council give Bylaw No. 1192-2024 third reading.

Motion Carried Unanimously

11.2 Bylaw No. 1193-2024 – Redistricting Creekside Stage 2 (1st Reading)

This item was passed by consent agenda.

MOVED by Councillor R. Pollard

That Council give Bylaw No. 1193-2024 first reading.

Motion Carried Unanimously

12. UPDATES FROM BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

No updates were provided.

13. INFORMATION REPORTS

There were no Information Reports for the agenda.

14. COMMITTEE-OF-THE-WHOLE

14.1 Planning and Economic Development Quarterly Update - 2024, Q3

This item was passed by consent agenda.

MOVED by Councillor R. Pollard

That the Planning and Economic Development Quarterly Update - 2024, Q3 be received as information.

Motion Carried Unanimously

15. CLOSED SESSION

MOVED by Councillor R. Pollard

That Council move into Closed Session per sections 17, 21, 23, 24 and 25 of the Freedom of Information and Protection of Privacy Act.

Motion Carried Unanimously

Council moved into Closed Session at 7:39 pm.

15.1 Council Closed Session

15.1.1 Resource Requirements

Also in attendance:

Executive Committee

C. Belke, City Clerk

C. Kuzio, Legislative Officer

G. Fairbank, Director, Employee Services

T. Broughm, Director, Planning and Economic Development

D. Peck, Manager, Planning and Development

L. Padgham, Manager, Financial Planning and Budgets

C. Swan, Budget Analyst

R. Palichuk, Legal Counsel, Neuman Thompson

D. Prohar, City Manager, gave a PowerPoint presentation (attached to closed agenda) about Resource Requirements for 2025, and responded to questions from Council.

15.2 Committee-of-the-Whole Closed Session

15.2.1 Intermunicipal Projects Update / Strategic Planning

FOIP s. 21, 23, 24 and 25

There was no update on intermunicipal projects and strategic planning.

15.2.2 Personnel Matters Update for October 21, 2024

FOIP s. 17 and 24

Also in attendance:

Executive Committee

C. Belke, City Clerk

R. Palichuk, Legal Counsel, Neuman Thompson

D. Prohar, City Manager, gave the Personnel Matters Update for October 21, 2024, and responded to questions from Council.

15.3 Back to Open Session

MOVED by Councillor B. Beckett

That Council return to Open Session.

Motion Carried Unanimously

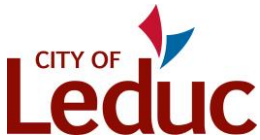
Council returned to Open Session at 8:26 pm.

16. ADJOURNMENT

The Council meeting adjourned at 8:26 pm.

MAYOR

CITY CLERK



COUNCIL REQUEST FOR DECISION

MEETING DATE: October 28, 2024

SUBMITTED BY: C. Belke, City Clerk

PREPARED BY: C. Belke, City Clerk

REPORT TITLE: Council and Strategic Planning Committee Meeting Schedule for November 2024 to October 2025

EXECUTIVE SUMMARY

A schedule for Council Meetings for the period from November 2024 to October 2025 is presented for Council's approval.

RECOMMENDATION

That Council approve the Council Meeting and Strategic Planning Committee Meeting Schedule for the period of November 2024 to October 2025 as shown in the attachments to the October 28, 2024, agenda report titled "Council and Strategic Planning Committee Meeting Schedule for November 2024 to October 2025", and that the 2025 Inaugural Meeting be held on November 3, 2025, in Council Chambers in the Leduc Civic Centre, beginning at 5:30 pm.

COUNCIL HISTORY

On September 16, 2024, Committee-of-the-Whole discussed options for the meeting schedule for the upcoming year.

BACKGROUND / RATIONALE

Section 193(1) of the Municipal Government Act states that "A council may decide at a council meeting at which all the Councillors are present to hold regularly scheduled council meetings on specified dates, times and places."

Approval of the Recommendation will set the schedule for Regular City Council Meetings and a Strategic Planning Committee meeting for the period until the 2024 Organizational Meeting.

After the meeting schedule has been established, Council could add or cancel meetings by resolution. Special Council Meetings could also be called at times when no meeting is scheduled.

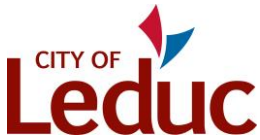
If, for any reason, one or more members of Council are not in attendance at the October 28 meeting, approval of the 2024 to 2025 schedule will need to be delayed until a meeting when all members are in attendance. In such a case, a Council resolution would also be required to schedule the next Council Meeting on November 4, 2024.

Meeting Locations

It is recommended that meetings continue to be held in Council Chambers and the Strategic Planning Committee meeting be held in the Lede Room at the Leduc Civic Centre. Council has the option to schedule one or more meetings at different locations.

Meeting Times

It is proposed that Regular Council Meetings be scheduled to start at 5:30 pm and the Strategic Planning Session to run from 8:30 am to 4:00 pm. For 2025, the review and updating of the existing Strategic Plan is expected to only require one day.



COUNCIL REQUEST FOR DECISION

Council could consider different start times. Later starts will typically lead to later end times for meetings, and it is generally accepted that the quality of decision-making can decline later in a day and meeting participants may be tired. Conversely, earlier start times would mean that Administration and Council Members that work full-time would not be starting the meeting after having already worked a full day. Earlier start times may be more convenient for some council members, but less convenient for others, depending on each person's personal and professional commitments. Another consideration could be how a different start time would be perceived by the public in terms of their ability to attend council meetings, either physically or online.

No meetings are proposed on Mondays when the Leduc Civic Centre is closed for holidays.

Three Regular Council Meetings have been scheduled for November, February, March, April, May and June. As in past years, only one meeting has been proposed for each of July and August, and two in each of December and January. The two presented Options include different numbers of meetings in the months of September and October.

It is proposed that no Council Meetings be scheduled from Nomination Day (September 22) until the Inaugural Meeting of Council after the 2025 General Election. Not holding meetings during this customary campaign season avoids incumbent Councillors who are running for re-election being perceived as unfairly benefitting from the public profile from being in Council Meetings. This would mean that there would be two Council Meetings scheduled in September and none in October. If any emergent business requires Council's attention during this time, a Special Meeting could be called.

It is proposed that the Inaugural Meeting for Council after the 2025 election be held on November 3, the latest date permitted by the *Municipal Government Act*. This will allow the most time possible for Council Orientation before the first Council Meeting of the new term.

The proposed meeting schedule does not conflict with the Federation of Canadian Municipalities Annual Conference and Trade Show (May 28 to June 1, in Ottawa) or the Alberta Municipalities Convention and Trade Show, which will be held after the 2025 election (November 12 to 14, in Edmonton).

STRATEGIC / RELEVANT PLANS ALIGNMENT

N/A

ORGANIZATIONAL IMPLICATIONS

ADMINISTRATION:

Establishing a meeting schedule for the upcoming year will help Administration to plan processes and programs that require input or approval from Council.

Having an established meeting schedule helps provide transparency of governance processes to the public.

RISK ANALYSIS: FINANCIAL / LEGAL:

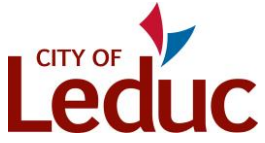
N/A

IMPLEMENTATION / COMMUNICATIONS:

As per section 193(2) of the *Municipal Government Act*, "Notice of regularly scheduled meetings need not be given."

ALTERNATIVES:

Council could amend the schedule prior to approval.



COUNCIL REQUEST FOR DECISION

ATTACHMENTS

2024-2025 Council Meeting Calendar

2024-2025 Council Meeting Schedule

**CITY OF LEDUC
COUNCIL MEETINGS AND STRATEGIC PLANNING COMMITTEE MEETINGS
2024-2025 PROPOSED SCHEDULE**

NOVEMBER 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025

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26	27	28	29	30	31	

FEBRUARY 2025

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23	24	25	26	27	28	

MARCH 2025

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23	24	25	26	27	28	29
30	31					

APRIL 2025

S	M	T	W	T	F	S
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19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2025

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY 2025

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2025

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						









SEPTEMBER 2025

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 <<< November 3 = Organizational Meeting

 Regular Council Meeting	 Strategic Planning Committee Meeting	2025 General Election
 Regular Council Meeting w/ Budget	 General Holiday - Civic Centre Closed	 September 22 = Nomination Day
 Organizational Meeting and Regular Council Meeting	 FCM Conference	 October 20 = Election Day

CITY OF LEDUC
COUNCIL MEETINGS AND STRATEGIC PLANNING COMMITTEE MEETING
2024-2025

Date	Meeting Start Time	Meeting Type	Location (Leduc Civic Centre)
2024			
Monday, November 4	5:30 pm	Council Meeting w/ Budget	Council Chambers
Monday, November 18	5:30 pm	Council Meeting	Council Chambers
Monday, November 25	5:30 pm	Council Meeting	Council Chambers
Monday, December 2	5:30 pm	Council Meeting w/ Budget Approval	Council Chambers
Monday, December 9	5:30 pm	Council Meeting	Council Chambers
2025			
Monday, January 13	5:30 pm	Council Meeting	Council Chambers
Monday, January 20	5:30 pm	Council Meeting	Council Chambers
Monday, February 3	5:30 pm	Council Meeting	Council Chambers
Monday, February 10	5:30 pm	Council Meeting	Council Chambers
Monday, February 24	5:30 pm	Council Meeting	Council Chambers
Saturday, March 1	8:30 am	Strategic Planning Committee Meeting	Lede Room
Monday, March 3	5:30 pm	Council Meeting	Council Chambers
Monday, March 10	5:30 pm	Council Meeting	
Monday, March 24	5:30 pm	Council Meeting	Council Chambers
Monday, April 7	5:30 pm	Council Meeting	Council Chambers
Monday, April 14	5:30 pm	Council Meeting	Council Chambers
Monday, April 28	5:30 pm	Council Meeting	Council Chambers
Monday, May 5	5:30 pm	Council Meeting	Council Chambers
Monday, May 12	5:30 pm	Council Meeting	Council Chambers
Monday, May 26	5:30 pm	Council Meeting	Council Chambers
Monday, June 9	5:30 pm	Council Meeting	Council Chambers
Monday, June 16	5:30 pm	Council Meeting	Council Chambers
Monday, June 23	5:30 pm	Council Meeting	Council Chambers
Monday, July 7	5:30 pm	Council Meeting	Council Chambers
Monday, August 18	5:30 pm	Council Meeting	Council Chambers
Monday, September 8	5:30 pm	Council Meeting	Council Chambers
Monday, September 15	5:30 pm	Council Meeting	Council Chambers
Monday, November 3	5:30 pm	Organizational Meeting and Council Meeting	Council Chambers



COUNCIL REQUEST FOR DECISION

MEETING DATE: October 28, 2024

SUBMITTED BY: M. Hormazabal, Deputy City Clerk

PREPARED BY: M. Hormazabal, Deputy City Clerk

REPORT TITLE: Council Appointments for November 2024 to October 2025

EXECUTIVE SUMMARY

The Municipal Government Act requires a Council to hold an annual Organizational Meeting. The City of Leduc includes the matters of an Organizational Meeting in a regular meeting of Council, in this case, the meeting of October 28, 2024. The appointment of Council members to Boards, Committees and Commissions for the upcoming year, and making Deputy Mayor appointments for the upcoming year, are items typically addressed at an Organizational Meeting.

RECOMMENDATION

That Council approve the appointment of Council members to Boards, Committees and Commissions, and Deputy Mayor appointments, for the period of November 2024 to October 2025 as shown in the attachment to the October 28, 2024 agenda report titled "Council Appointments for November 2024 to October 2025".

COUNCIL HISTORY

Council annually makes or confirms appointments of Council members to Boards, Committees and Commissions.

BACKGROUND

Section 152(1) of the *Municipal Government Act* and Section 2 of the *City of Leduc Council Procedures Bylaw No. 493-2001*, requires Council to appoint one or more councillors as deputy mayor so that "only one councillor will hold that office at any time, and the office will be filled at all times". The bylaws establishing various City boards and committees require Council to appointment of one or more members of Council.

If the Recommendation is approved, Council Appointments for the upcoming year and appointments of Council members to Boards, Committees and Commissions for 2024-2025 remain the same as they were for the 2023-2024 period.

ORGANIZATIONAL IMPLICATIONS

IMPLEMENTATION / COMMUNICATIONS:

Where required, Administration will advise Boards, Committees and Commissions of Council's 2024-2025 appointments.

ALTERNATIVES:

Council could amend the proposed appointments prior to approval.

ATTACHMENTS

Council Appointments for 2024-2025



Council Appointments for November 2024 – October 2025

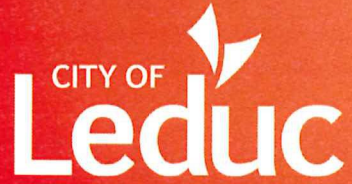
DEPUTY MAYOR APPOINTMENTS	
2024	
November	Councillor Hamilton
December	Councillor Pollard
2025	
January	Councillor Tillack
February	Councillor Hamilton
March	Councillor Hansen
April	Councillor Beckett
May	Councillor Pollard
June	Councillor Finstad
July	Councillor Tillack
August	Councillor Finstad
September	Councillor Beckett
October	Councillor Hansen

QUASI-JUDICIAL BOARDS – MUNICIPAL GOVERNMENT ACT REQUIREMENT	
Assessment Review Board	Public Members appointed by City Council
Subdivision & Development Appeal Board	
COUNCIL BOARDS AND COMMITTEES (INTERNAL)	
City of Leduc/Leduc County Inter-Municipal Development Plan Committee (IDP)	Mayor Councillor Finstad Councillor Beckett
Committee-of-the-Whole	All Council Members
Council Remuneration Committee	Councillor Finstad Councillor Tillack
Emergency Advisory Committee	Mayor Councillor Tillack City Manager
Family & Community Support Services Advisory Board ("FCSS")	Councillor Pollard Councillor Hamilton (Alternate)
<i>Sub-Committees of FCSS:</i>	
Leduc Community Drug Action Committee	Councillor Beckett Councillor Finstad (Alternate)
Leduc Environmental Advisory Board	Councillor Hansen Councillor Pollard (Alternate)
Naming Committee	Mayor Councillor Tillack
Parks, Recreation & Culture Board ("PRC")	Councillor Pollard Councillor Hansen
<i>Sub-Committees of PRC:</i>	
Citizen Recognition Committee	Councillor Beckett
Grant Application Committee	Councillor Hansen Councillor Tillack Councillor Pollard
Strategic Planning Committee	All Council Members



Council Appointments for November 2024 – October 2025

Traffic Advisory Committee	Mayor Councillor Tillack
Youth Council Committee	Councillor Hansen Councillor Tillack (Alternate)
EXTERNAL BOARDS AND COMMITTEES	
Arrow Utilities	Councillor Hamilton
Airport Tax Sharing Agreement Negotiating Committee	Mayor Councillor Finstad Councillor Pollard
Capital Region Southwest Water Services Commission	Councillor Beckett Councillor Hansen Mayor (Alternate)
City of Edmonton, Leduc County, City of Leduc and Edmonton Regional Airports Authority Inter-Jurisdictional Cooperation Accord Oversight Committee	Mayor City Manager
City of Leduc Library Board	Councillor Hansen
Edmonton Global	Mayor Councillor Finstad (Alternate)
Edmonton International Airport Noise Committee	Councillor Finstad
Edmonton Metropolitan Region Board	Mayor Councillor Finstad (Alternate)
Edmonton Regional Airports Authority – Appointers Committee	Mayor City Manager
Edmonton Regional Waste Advisory Committee	Councillor Finstad Councillor Pollard (Alternate)
Leduc Arts Foundry	Councillor Beckett
Leduc Boys & Girls Club	Councillor Finstad
Leduc Downtown Business Association	Councillor Pollard Councillor Finstad (Alternate)
Leduc & District Regional Waste Management Commission	Councillor Finstad Councillor Hamilton (Alternate)
Leduc Golf and Country Club Board of Directors	Mayor Councillor Beckett
Leduc Regional Housing Foundation	Councillor Hamilton
Leduc Regional Chamber of Commerce	Councillor Hamilton Councillor Hansen (Alternate)
CIVIC CENTRE ACTIVITIES	
Student Activities & Tours	Mayor Councillor Tillack Councillor Beckett



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Community & Protective Services

Presented by: Darrell Melvie



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Operating

Leduc Enforcement Services

RCMP

Reduction of \$16K

- Per member cost
- Body worn cameras
- CBA assumptions

Enforcement Services

- Reduction of \$61K in Contract Services

Police and Crisis Team (PACT)

- PAC Team Nurse funded by grant
- Grant ends March 31, 2026



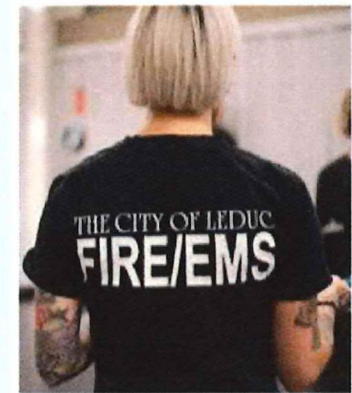
Fire Services

Revenue

- AHS contract – increase of \$295K
- Fire medical training and equipment fund grant \$53K

Expense

- Fire House #3 tax strategy – hiring to take place in 2026
- Contract Services, Materials and Supplies, Training - \$94K reduction



Recreation

Revenue

Sale of Services – \$66K increase

- Admissions
- Memberships

Expense

- Alberta 55+ Games \$115K
- Contract Services, Materials and Supplies, Training - \$160K reduction





Community and Social Development

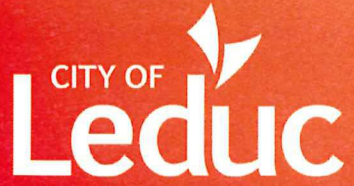
Expense

Augmentation of Services for the Unhoused

- Life Safety and Navigation Coordinator - \$118K
- Data Collection - \$10K
- Financial support – pilot program - \$50K
- Community Safety Officer CSO
 - Permanent CSO
 - 2026 and ongoing \$110K
 - \$147K one-time in 2025
 - Term CSO – 2025 to 2027 - \$110K per year for 3 years

BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Capital Future Infrastructure Growth Projects



Future Recreation Facility Development

TOP PRIORITY	HIGH PRIORITY	MEDIUM PRIORITY	LOW PRIORITY
Twin Arena Multi-purpose Spaces Spray Park	Aquatic Centre Climbing Wall Gymnasium Playground Outdoor Courts / Skating Pads	Third Arena Field House – artificial turf Dome – artificial turf Fitness Centre Skateboard Park / Spots Track Artificial Turf (outdoor) Diamonds	Leisure Ice Multiuse Fields

Based on 2023 Recreation Facility Needs Assessment Update

- Participation trends & future-casting
- Utilization and benchmarking
- Community and demographic projections
- Stakeholder engagement

BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

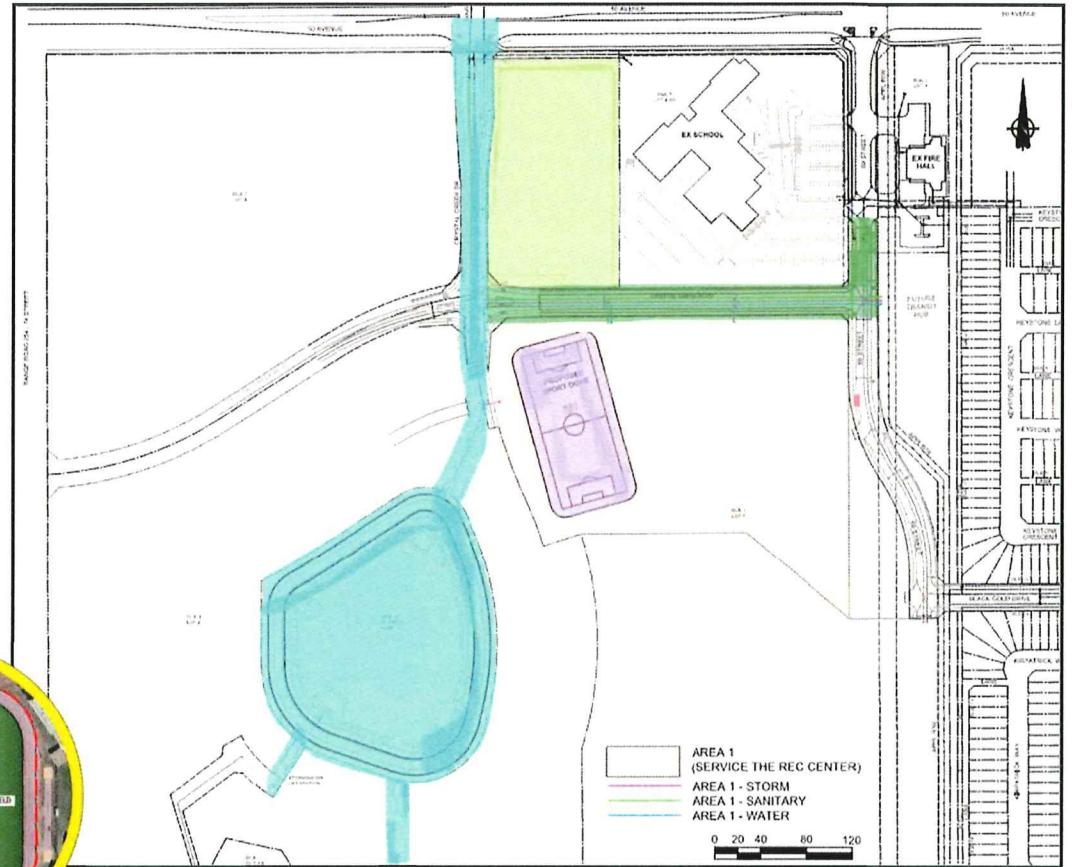
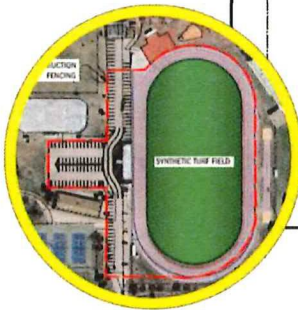
Future Infrastructure Growth Projects

Project	Updated Capital Estimates	Annual Operating Costs
Ohpaho Field Improvements	\$260,000	\$10,000
West Campus Indoor Turf Facility	\$12,500,000	\$200,000
John Bole Athletic Park Artificial Turf	\$3,000,000	\$20,000
William F. Lede Lighting	\$1,950,000	\$25,000
Crystal Creek Cost Share	\$5,600,000	N/A
West Campus Road/Serviceing	\$4,000,000	N/A
Total	\$27,310,000	\$255,000

*Net cost (operating costs - estimated revenue)



\$27M can be funded from FIG reserve without impacting current taxes.



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.



Capital

Future Infrastructure Growth Project:

Ohpaho Field Improvements - 2025

Capital Estimates	\$260,000
Annual Operating Costs	\$10,000



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Capital

Future Infrastructure Growth Project:

West Campus Indoor Turf Facility – 2025/2026

Capital Estimates	\$12,500,000
Annual Operating Costs	\$200,000 (Net Cost)

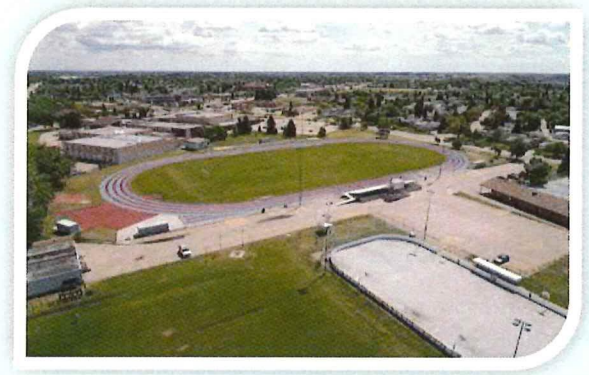


Capital

Future Infrastructure Growth Project:

John Bole Athletic Park Artificial Turf – 2025/2026

Capital Estimates	\$3,000,000
Annual Operating Costs	\$20,000





Capital

Future Infrastructure Growth Project:

William F. Lede Lighting - 2025

Capital Estimates	\$1,950,000
Annual Operating Costs	\$25,000



BUDGET • 2025 – 2027

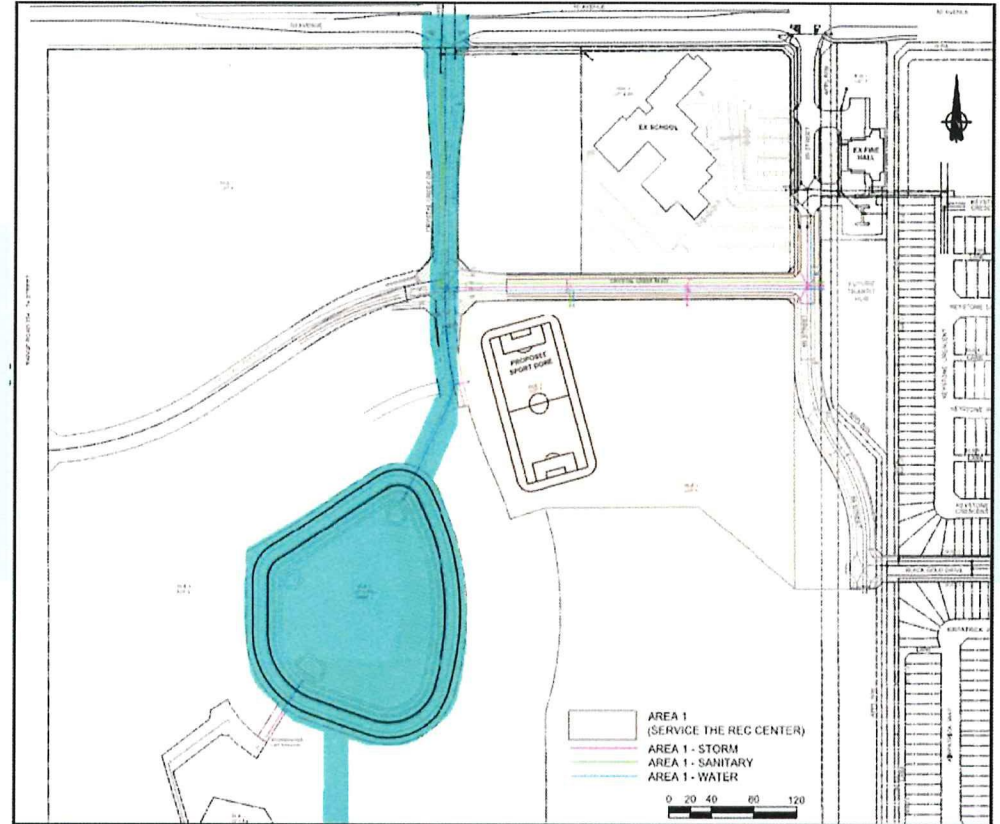
Responsible. Accountable. Sustainable.

Capital

Future Infrastructure Growth Project:

Crystal Creek Cost Share - 2030

Capital Estimates \$5,600,000



BUDGET • 2025 – 2027

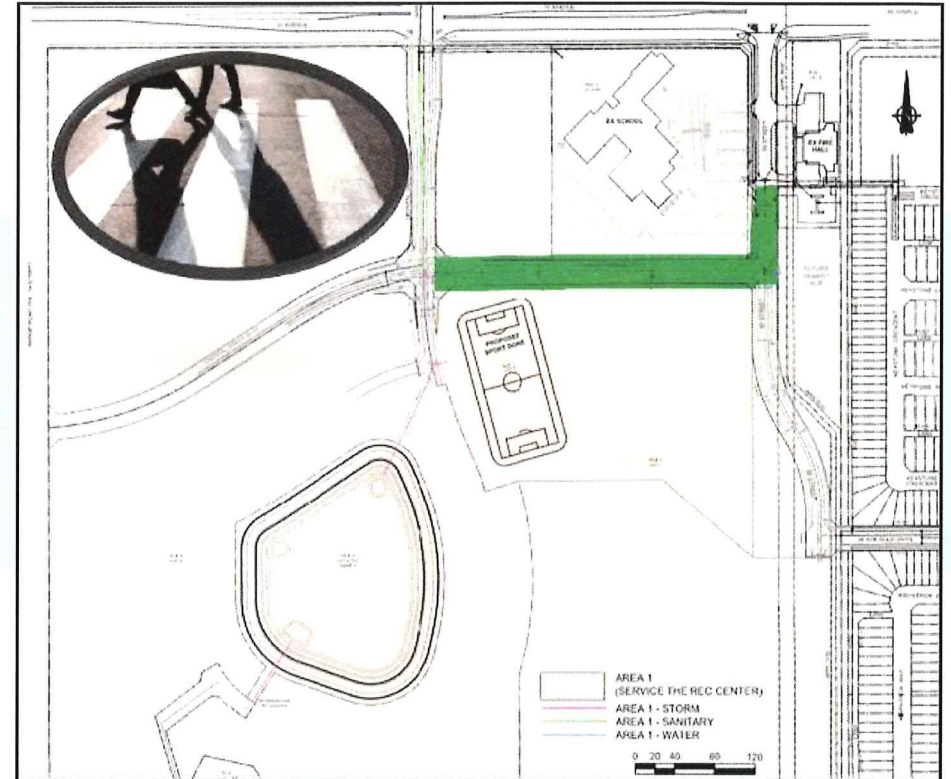
Responsible. Accountable. Sustainable.

Capital

Future Infrastructure Growth Project:

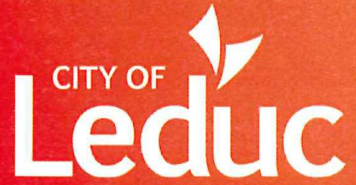
West Campus Road/Servicing - 2025/2026

Capital Estimates \$4,000,000



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.



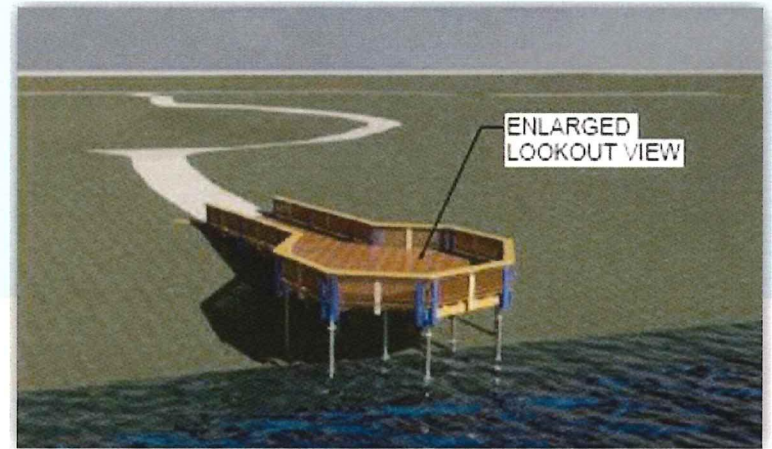
BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Capital 2025 - 2026

Capital

Lions Parks Lookouts 2026 \$375K
- advanced to 2026





Capital

Ball Diamonds

Corinthia Park	2026	\$150K - currently unfunded
Christ The King Diamond	2027	\$150K - currently unfunded



Capital

Playground Development 2025 \$150K

- Linsford Park – Parent Association Partnership
- Caledonia – Full Playground Replacement
- Knie Park – Component replacement



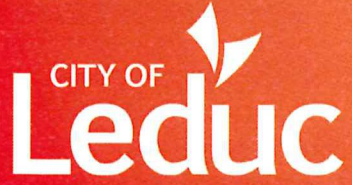
Capital

LRC Program Space

- Currently unfunded
- Deferred to 2026/2027 \$5.6M



Coming back to Council prior to **2026** Budget



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Capital 2027 - 2034



Capital

• Golf Course Parking Lot	2027	\$1.2M
• Fire Department Management System	2027	\$600K
• Fire Radio Replacement	2028	\$1M
• Self Contained Breathing Apparatus Replacement	2029	\$1.8M

BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Fees and Charges



Fees & Charges

Recreation

3% overall increase

Enforcement Services

\$10 increase to pet license
to cover rehoming fees

Fire Services

\$55 increase
Open Air Permit

Fees & Charges

Maclab Centre for the Performing Arts

Capital Replacement
Fee Increase

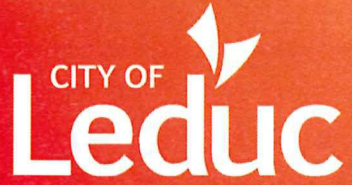
Pricing Methodology



NEW

Approved by Council
effective September 2025





BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Service Level Adjustment

Service Level Adjustment

Recreation

Summer Parks Program

- 2-year pilot program complete (one time funding)
- \$85K - ongoing

Funded

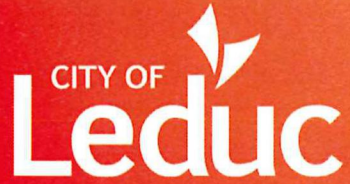


Questions



BUDGET • 2025 – 2027

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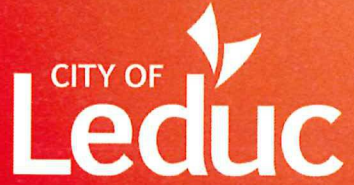
BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Infrastructure & Planning

Presented by:

Mike Pieters, General Manager, Infrastructure & Planning



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Operating

Operating

Planning and Development

- Revenue increase projected
 - Off-site levies **+\$600K** and Sale of Services **+375K**

Public Transportation

- EIA Internal Transit / Route 747 2025 Budget reduced from **\$408K** to **\$310K**

	Projected 2024	Budget 2025
EIA Internal	\$212,500	\$245,000
Route 747	\$ 65,000	\$ 65,000
Totals	\$277,500	\$310,000

- Transition from DATS dispatch for LATS to the utilization of RideCo app Cost Saving = **\$27K**

Operating

Facility and Property Services

- Pest control for all our buildings +\$38K
- Generator testing for all our buildings +\$25K
- Janitorial services for PSB and Fire Hall 1 & 2 +\$30K

Offset by reduction in repairs & maintenance

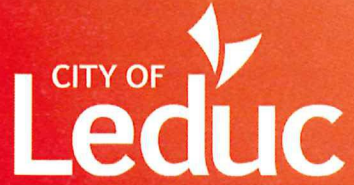


Operating

Public Services

- Fleet fuel reduction of **-\$100K** in 2025
- Hauling increase of **\$75K** in 2025 (one-time funded)





BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Capital 2025 - 2026

Planning and Economic Development

Land Use Bylaw

- Land Use Bylaw \$250K in 2025/2026
 - Urban Design and ASP Guidelines \$150K 2028 (unfunded)
 - Central Area Redevelopment Plans \$150K 2028 (unfunded)
- Industrial Redevelopment Plan \$150K 2027/2028



Engineering and Environment

Fire Hall (Out for Tender)

- Fire Hall - **\$10M** Total (2025)
 - No change in projected cost
 - Funding includes **\$6.5M** from off-site levies
(off-site funded debenture)
- Additional **\$3.6M** has been previously allocated in 2023 for site acquisition and off-site servicing





Engineering and Environment

Road Program (Green) \$6M

- Willow Park Reconstruction
- Overlays

Willow Park Utilities \$1M

Back Lane Reconstruction (Blue) \$850K

Ops Parking Lot Paving (2026) \$150K



	Lane PQI	Lane Backlog	Roadway PQI	Roadway Backlog
Target	55	15%	65	15%
Actual (2023)	50	32%	63	13%

BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Engineering and Environment

Water Utility Projects

Off-site Levy Water/Wastewater Improvement Projects

- 2025/2026 – Black Gold Drive PRV's \$3M
(off-site funded debenture)
- 2026 – Woodbend Lift Station Final Tie-Ins \$600K

City Water Improvement Projects

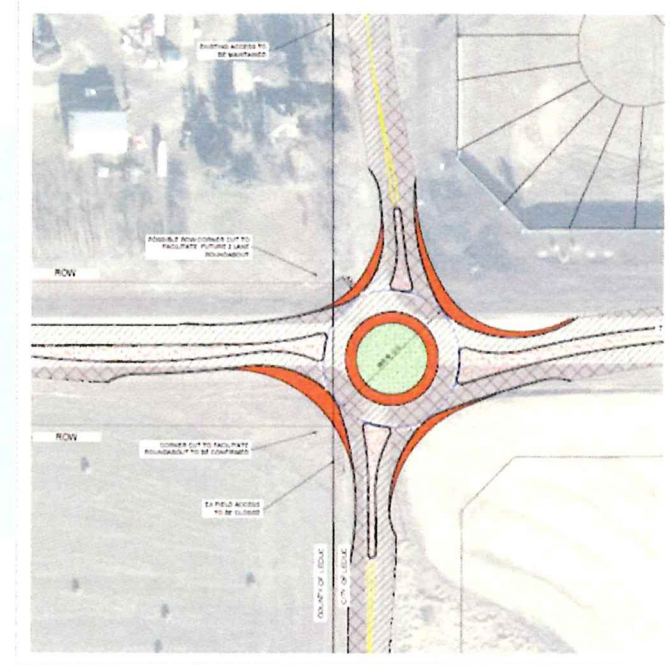
- 2026 – Linsford Water Distribution Upgrades \$1M



Engineering and Environment

Off-site Levy Road Projects

- 2025/2026 – Roundabout 74th Street/50th Ave - \$2.59M
(off-site funded debenture)



** 74th Street Preliminary Concept

BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Engineering and Environment

- 65th Avenue Construction Completion in 2025
- 2025 - 47 Street multiway \$2M
 - Adding link from downtown Leduc to 50 Street



BUDGET • 2025 – 2027

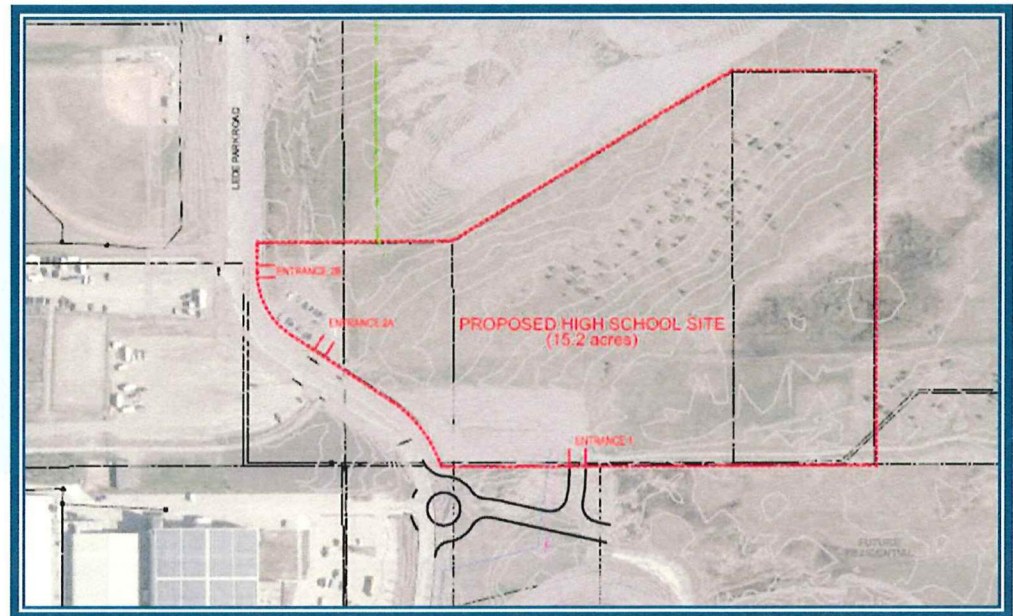
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Engineering and Environment



Future High School Servicing

- 2026 - \$300K Design
- 2029 - \$3.5M Construction (debenture)



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Public Services

- Commuter Bus Midlife Refurbishment – Increase from \$500K to \$600K in 2025





BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Capital 2027 - 2034

Engineering and Environment

Environmental Plan Projects

- 2027 Environmental Natural Asset Inventory \$85K
- 2028 Weather and Climate and Natural Area Plan \$110K
- 2029 Multi Stream Diversion \$80K
- 2030 EV Vehicle Strategy \$50K
- 2031 Drought Management Plan \$50K
- 2032 Heritage Signage \$10K



Engineering and Environment

Storm Water Masterplan Projects

- 2027 - Stormceptors \$1.2M
- 2027 - Telford Lake Study \$300K
- 2030 - Corinthia Dry Pond \$316K
- 2033 - Southpark Drainage Upgrades \$376K

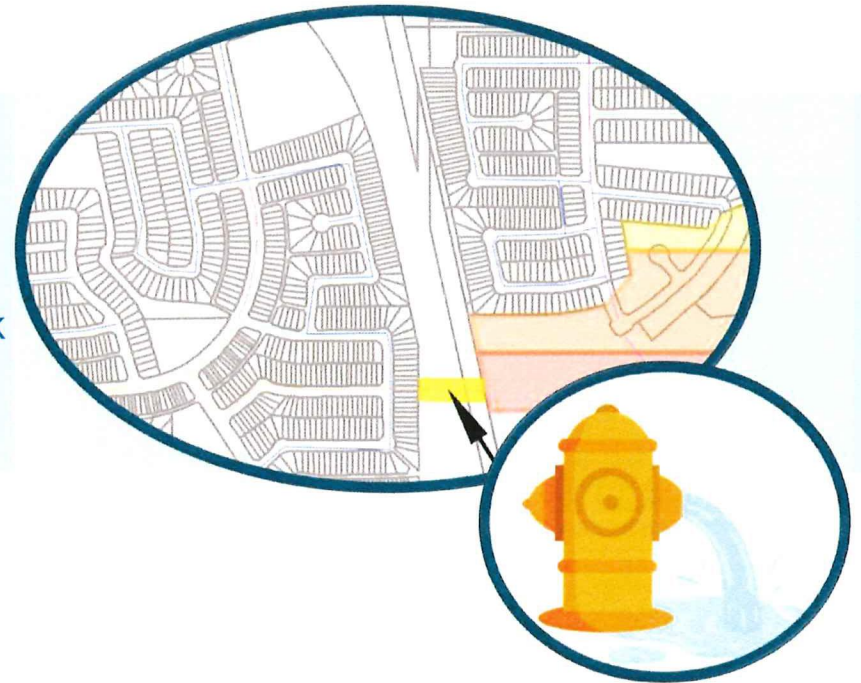


Engineering and Environment

Water Utility Projects

Off-site Levy Water Projects

- 2028 Southfork to Meadowview Watermain \$800k



BUDGET • 2025 – 2027

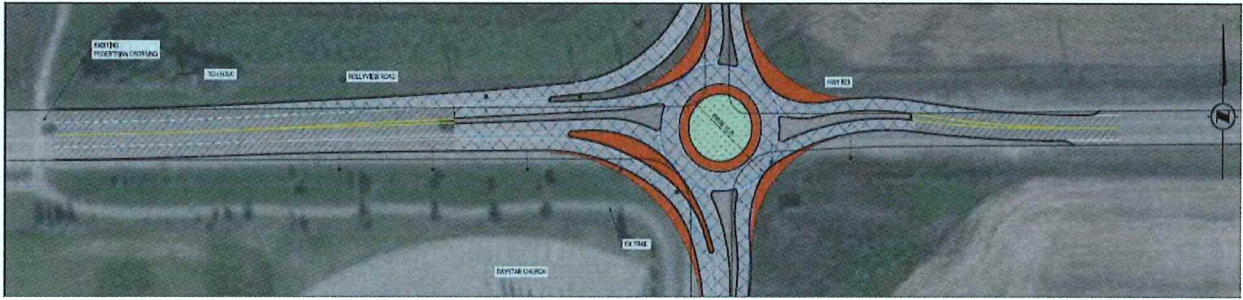
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Engineering and Environment

Off-site Levy/Developer Paid Road Projects

- 2028 CW Gaetz Roundabout - \$3.4M
(off-site funded debenture & development paybacks)
- 2029 CW Gaetz Construction - \$3.5M unfunded
(Developer pay back)
- 2033 – 65th Ave Extension - \$6.09M
Grant MacEwan to 74th Street

** CW Gaetz Preliminary Concept



Facility and Property Services

- **LRC**

- 2030 + \$1M Concrete Ice Pad Replacement = Performance Arena
- 2032 + \$1.1M Concrete Ice Pad Replacement = Curling Rink
- 2034 + \$2.9M Concrete Ice Pad Replacement = Twins & Multiple Minor Projects

- **Alexandra Arena**

- 2034 + \$1M Concrete Ice Pad Replacement

- **Protective Services / Fire 1**

- 2028 + \$150K Waterproof Existing Stucco
- 2034 + \$100K Various Paint and Architectural Lifecycle Projects



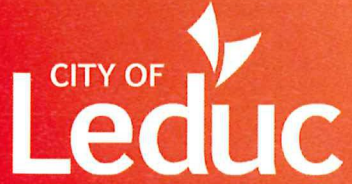


Public Services

- Automated Washroom Facilities Retrofit \$100K in 2027
- Fleet Services Bulk Lube System \$56K in 2027
- Fleet Services Hoist Replacement \$271K in years 2027-2028
- Cross Country Ski Groomer \$50K in 2029
- Brush Chipper \$65K in 2029
- New Additions to the Fleet \$465K in years 2027-2030
- Commuter Bus Replacement \$2M in each 2032-2033
- Advance Fire Engine from 2033 to 2028 \$1.8M

BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Fees and Charges



Fees & Charges

Planning & Economic Development

- New 2-year business license
- Fees Bylaw increases 10%+

Public Services

Increased cemetery operating fees to fall within regional municipal standards



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.

Service Level Adjustment

Service Level Adjustment

Public Transportation

- ETS Route 747
- Increase midday service from 60- to 30-minute frequency plus an additional evening trip - **\$40K** annually



Unfunded

Questions



BUDGET • 2025 – 2027

Responsible. Accountable. Sustainable.



COUNCIL REQUEST FOR DECISION

MEETING DATE: October 28, 2024

SUBMITTED BY: G. Peskens, Chief Financial Officer

PREPARED BY: G. Del Rosario, Manager, Taxes & Utilities

REPORT TITLE: Bylaw No. 1176-2024 – 2025 Fees Bylaw (1st Reading)

EXECUTIVE SUMMARY

To consider First Reading of Bylaw No. 1176-2024, 2025 Fees Bylaw.

RECOMMENDATION

That Council give Bylaw No. 1176-2024 first reading.

BACKGROUND / RATIONALE

The Fees Bylaw sets product and service pricing for the corporation legislatively and assists Administration in communicating this pricing to the public. The bylaw aids Administration and Council when considering fees as part of the annual municipal budget and business planning process.

The 2025 budget proposes changes to some rates; the recommended changes reflect the cost-of-service delivery, introduction of a new fee, or may be administrative in nature.

A summary of all the changes made to the bylaw is attached hereto as report titled "2025 Fees – Changes Only". To allow Council sufficient time to review the changes, and to ensure that the proposed changes are in place by January 1, 2025, Administration is presenting First Reading of Bylaw No. 1176-2024 at this time. Other charges that are not required to be passed through a bylaw may be found in the Charge Schedule which is supplied for Council information in conjunction with the formal budget review and approval process.

In years past, Arrow Utilities had generally finalized their rates in November necessitating changes in the 2nd and 3rd readings of this bylaw. However, Arrow has finalized their rates earlier this year and they have been incorporated into this first reading.

ORGANIZATIONAL IMPLICATIONS

RISK ANALYSIS: FINANCIAL / LEGAL:

Section 8 of the *Municipal Government Act* provides authority for municipalities to establish fees for licenses, permits and approvals (such as business licence fees, development and building permit fees and dog licence fees). Such fees must be established by bylaw. Other legislation may require fees and charges for certain services to be set in the same manner.

Fees and charges are to be reviewed and updated as part of the annual budget process. The proposed fees are reflected in the 2025 municipal operating budget. Failure to adopt the new bylaw will result in misstated revenues in the 2025 budget. Bylaw No. 1176-2024 – 2025 Fees Bylaw, also repeals the existing bylaw. Should this bylaw not be approved, the existing Fees Bylaw passed in the 2024 budget process will remain in force. By passing these fees in the bylaw, no fee for a service contemplated by Bylaw No. 1176-2024 may be charged except as authorized by the bylaw. This reduces the risk of unapproved fees and charges being imposed. It does reduce flexibility for some business units, as they cannot reduce fees without the express authority to do so in the bylaw. The organizational implications will be to any affected business units, as they will need to update their new rates for 2025.



COUNCIL REQUEST FOR DECISION

IMPLEMENTATION / COMMUNICATIONS:

If the bylaw receives third reading, fee changes will be implemented on January 1, 2025. Approval of Bylaw No. 1176-2024 will be communicated internally to business units by the Finance Department. Arrangements to have the Bylaw No. 1176-2024 posted to the City of Leduc website will be made by the Office of the City Clerk.

ALTERNATIVES:

That Council gives Bylaw No. 1176-2024 First Reading with directions for amendments.

ATTACHMENTS

1. Bylaw No. 1176-2024 – 2025 Fees Bylaw
2. 2025 Fees – Changes Only

Bylaw No. 1176-2024

PAGE 1

A BYLAW OF THE CITY OF LEDUC IN THE PROVINCE OF ALBERTA, TO ESTABLISH FEES AND RATES FOR SERVICES PROVIDED BY THE MUNICIPALITY.

WHEREAS: Pursuant to section 7 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) people, activities and things in, on or near a public place or place that is open to the public; and
- (b) services provided by or on behalf of the municipality;

AND: Pursuant to section 8 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) provide for a system of licences, permits or approvals, including any or all of the following:
 - i) establishing fees for licences, permits and approvals, including fees for licenses, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue;
 - ii) establishing fees for licences, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality.

THEREFORE: The Council of the City of Leduc in the Province of Alberta duly assembled, hereby enacts as follows:

PART I: TITLE AND PURPOSE

1. That this Bylaw may be cited as the “2025 Fees Bylaw” or “Fees Bylaw”.
2. The purpose of this bylaw is to establish fees that must be charged for the licenses, permits and approvals provided by the City.

Bylaw No. 1176-2024

PAGE 2

PART II: DEFINITIONS

3. In this bylaw, unless the context otherwise requires:
- a) “**City**” means the municipal corporation of the City of Leduc;
 - b) “**City Manager**” means the chief administrative officer of the City;
 - c) “**Council**” means the municipal council of the City;

PART III: PLANNING AND INFRASTRUCTURE

ENGINEERING AND PUBLIC SERVICES

4. The following user fee charges are established in accordance with Section 15 of Waste Bylaw No. 800-2012:

(1) Base Rate per month, or any portion thereof, to be levied against each Residential Dwelling	\$25.83
(2) Additional cart rental and curbside collection - per month (minimum 6 month term)	
(a) Waste Cart	\$13.38
(b) Organics Cart	\$8.90
(3) Eco Station-Bagged Waste Fee – per visit	
(a) First bag	\$0.00
(b) Additional bags – per bag	\$2.00
(4) Lost, Damaged or additional Waste or Organics Cart	\$72.50
(5) Cart Delivery Fee	\$27.84

Bylaw No. 1176-2024**PAGE 3**

5. The following fees, rates and other charges are established in accordance with Section 11 of the Water Bylaw No. 738-2010:

- | | |
|--|---|
| (1) Account Initiation Fee | \$25.00 |
| (2) Administrative fee for transferring unpaid utility arrears to property taxes | \$35.00 |
| (3) Reconnection Fee | |
| (a) Monday - Friday, 7:00 a.m. to 4:30 p.m. (regular business hours) | \$50.00 |
| (b) Anytime other than listed in (a) | \$100.00 |
| (4) Callout Charge | |
| (a) Callback charge for water meter installation or repair | \$50.00 Admin
Fee for re-
booking a
missed
appointment |
| (5) Application for new service connection (by meter size) | |
| (a) 20mm (3/4") | \$950.00 |
| (b) 25mm (1") | \$660.00 |
| (c) 40mm (1.5") | \$3,000.00 |
| (d) 50mm (2") | \$3,350.00 |
| (e) 75mm (3") | \$3,965.00 |
| (f) 100mm (4") | \$6,130.00 |
| (g) 150mm (6") | Cost – Materials + 1 Hour Labour |
| (6) Meter Testing Charge | \$150.00 |
| (7) Hydrant Maintenance (Privately Owned Hydrants) | |
| (a) Hydrant Repair | \$150.00 per hour
plus cost of materials used
and 5% administration fee |

Bylaw No. 1176-2024**PAGE 4**

- | | |
|--|------------|
| (8) Sale of Bulk Water | |
| (a) Meter Rental Fee | \$50.00 |
| (b) Rate per cubic meter | \$2.82 |
| (c) Bulk Water Hydrant Meter Deposit | \$500.00 |
|
 | |
| (9) Residential Water Consumption Charge per Cubic Meter | \$2.90 |
|
 | |
| (10) Residential Fixed Monthly Service Charge | \$10.99 |
|
 | |
| (11) Non-Residential Water Consumption Charge per Cubic Meter | \$2.90 |
|
 | |
| (12) Non-Residential Fixed Monthly Service Charge – Based on Meter Size | |
| (a) 15mm (5/8") | \$11.87 |
| (b) 20mm (3/4") | \$15.83 |
| (c) 25mm (1") | \$27.50 |
| (d) 40mm (1.5") | \$56.28 |
| (e) 50mm (2") | \$96.14 |
| (f) 75mm (3") | \$210.62 |
| (g) 100mm (4") | \$376.80 |
|
 | |
| (13) The following Utility Security Deposits for Non-Owners are established in accordance with Section 41 of the Water Bylaw No. 738-2010: | |
| (a) 15mm (5/8") | \$225.00 |
| (b) 20mm (3/4") | \$300.00 |
| (b) 25mm (1") | \$600.00 |
| (c) 40mm (1.5") | \$1,100.00 |
| (d) 50mm (2") | \$1,500.00 |
| (e) 75mm (3") | \$2,500.00 |
| (f) 100mm (4") or greater | \$5,000.00 |
|
 | |
| (14) Late Payment Charge | |

Bylaw No. 1176-2024**PAGE 5**

(a) 2.5% charge applied on all overdue water fees and charges.

6. The following fees, rates and charges levied on all lands served by or connected to the sewage system of the City, are established in accordance with Section 47 of the Sewers Bylaw No. 978-2018:

(1) Wastewater charges are based on a minimum fixed charge plus a metered water consumption charge for all customers including but not limited to Residential (single family, apartments, condominiums, mobile home parks), Commercial and Industrial Customers.

(a) Fixed Charge \$10.20/month

(b) Consumption Charge \$2.85/m³

(2) Overstrength charges - overstrength charges are collected by multiplying the amount specified as the charge by the number of cubic meters of sewage that exceeds concentration indicated for that matter:

(a) Biochemical Oxygen Demand

Overstrength charge applies above 300 mg/l \$0.4756 / kg

(b) Chemical Oxygen Demand

Overstrength charge applies above 600 mg/l (or twice the B.O.D. concentration of sewage, whichever is greater) \$0.4756 / kg

(c) Oil & Grease

Overstrength charge applies above 100 mg/l \$0.3281/ kg

(d) Phosphorus

Overstrength charge applies above 10 mg/l \$15.1885/ kg

(e) Suspended Solids

Overstrength charge applies above 300 mg/l \$0.3783/ kg

(f) Total Kjeldahl Nitrogen

Overstrength charge applies above 50 mg/l \$2.0630/ kg

(3) Stormwater

(a) Minimum Fixed Charge \$6.50/month

(4) Camera inspection of sewer service \$125.00

Bylaw No. 1176-2024**PAGE 6**

(5) Augering of sewer service	\$150.00
(6) Augering and Camera combined on same visit	\$200.00
(7) Hydro Vac/Flushing – Hourly Rate	\$200.00
(8) Storm Sewer System Thawing – Hourly Rate	\$200.00
(9) Late Payment Charge	
(a) 2.5% charge applied on all overdue sewer fees and charges.	

7. The following charges relating to the sale of lots, opening and closing of graves, transfer of lots, monument permits and other applicable fees are established in accordance with Sections 2.6 (f)(g) and Section 6.1 of the Cemetery Bylaw No. 483-2000:

(1) Lots	
(a) Large Lot	\$1,000.00
(b) Medium Lot	\$750.00
(c) Small Lot	\$500.00
(d) Veterans Lot	N/C
(2) Cremation Lot	
(a) Single	\$500.00
(b) Double	\$600.00
(c) Veterans Cremation	N/C
(3) Columbariums	
(a) Niche for 1 urn:	
i) 1st and 2nd Levels	\$1,800.00
ii) 3rd and 4th Levels	\$2,200.00
(b) Niche for 2 urns:	
i) 1st and 2nd Levels	\$2,000.00

Bylaw No. 1176-2024**PAGE 7**

ii) 3rd and 4th Levels	\$2,400.00
(4) Opening and Closing	
(a) Standard	\$750.00
(b) Deep	\$900.00
(c) Standard Medium	\$550.00
(d) Standard Small	\$500.00
(e) Standard Cremation	\$450.00
(f) Open Only (Cremation)	1 open/close charge if 2 urns are placed at the same time.
(g) Columbarium	\$125.00
(h) Standard Veterans	\$450.00
(i) Deep Veterans	\$600.00
(j) Overtime Premiums (Saturday, Sunday, Holiday)	\$250.00
(k) Weekday Late Fee for Interment, or Cremains inurnment after 4:00 p.m.	\$75.00
(l) Columbarium Opening Overtime Premium (Weekends, Holidays and after 4:00 p.m. Weekdays)	\$75.00
(5) Monument Permit Fees	
(a) Single	\$75.00
(b) Double	\$100.00
(6) Transfer Lot Fee	\$50.00
8. Miscellaneous Charges	
(a) Garden Plot Rental	\$25.00
(b) Parking Lot Cleaning – Street Sweeper & Operator – hourly	\$150.00
(c) Parking Lot Cleaning – Labour – hourly	\$50.00

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PLANNING AND DEVELOPMENT

9. The following fees payable for any permit issued pursuant to the Safety Codes Permit Bylaw are established in accordance with Section 23 and 24 of the Safety Codes Permit Bylaw No. 939-2016:

Permits in the Building Discipline

- (1) The fee for each permit shall be calculated on prevailing market value of the work to be undertaken, and shall be submitted at the time of application or upon receipt of a permit from the Planning and Development Department.
- (2) The Safety Codes Officer may place a market value of the work to be undertaken for the purpose of determining the permit fee.
- (3) If no work, including excavation, has been started before the issuance of a permit, the fee shall be \$7.00 per \$1,000.00 of market value, with a minimum fee of \$70.00.
- (4) In the event that any work, including excavation, has been started before the issuance of a permit, the permit fee shall be double the fee required in Items 3 and 7 and shall be submitted at the time of application for a permit.
- (5) A permit expires if the undertaking to which it applies has not commenced within 90 days of the date of issue of the permit, or work is suspended or abandoned for a period exceeding 120 days as may be determined at the discretion of the Authority Having Jurisdiction, or the undertaking is not completed within 365 days from the date of issue of the permit.

When the term of a permit has not expired, a permit issuer may, in writing, and on the written request of the permit holder, extend the permit for an additional fixed period of time that the permit issuer considers appropriate.

In the event that a permit has expired, on written request by the permit holder, and at the discretion of the permit issuer, may in writing reinstate the permit for an additional fixed period that the permit issuer considers appropriate, provided no changes have been made or will be made to the original plans and specifications for such work. A fee of one half of the original permit fee will apply. Safety Codes Council fees apply where applicable by SCC policy.

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- (6) In the event that the documents submitted with an application for a permit contain substantial errors or omissions and the documents have to be submitted again, a fee equal to one quarter of the amount required under Items 3 and 7 shall be charged for each and every re-examination.
- (7) A fee for each heating and ventilation permit shall be submitted at the time of application and shall consist of the following:
- (a) Single family, two family or residential unit with independent heating system per furnace, boiler hot water coil, heating appliance or hydronic heating system.
\$55.00
 - (b) In accordance with the Safety Codes Act Permit Regulation, a HVAC permit is not required for the replacement of a furnace in a single dwelling unit. Exemption of a permit requirement does not exempt compliance with the requirements of the Alberta Building Code
 - (c) Geothermal Heating System or Solar Heating System \$210.00
 - (d) Other buildings, per boiler, hot water coil, make up air system, package heat/cool system, furnace incorporating a split system air conditioner, furnace, heating appliance or hydronic heating system;
 - i) Up to and including 400,000 B.T.U. \$70.00
 - ii) 400,000 to 1,000,000 B.T.U. \$70.00
 - iii) Over 1,000,000 B.T.U. \$70.00
 - (e) In other than a single dwelling unit, appliance replacement of boiler, hot water coil, make up air system, package heat/cool system, furnace, heating appliance or alterations, and extensions of duct or pipe systems. \$55.00
 - (f) Per air to air exchanger/heat recovery ventilator \$55.00
 - (g) Per commercial cooking exhaust canopy \$55.00
 - (h) In the event that any work has been started for the installation, repair or alteration of any heating, ventilating or air conditioning system, the permit fee shall be double the required fee and shall be submitted at the time of application for a permit.
- (8) Where the applicant for a permit is the owner and occupier of the building within which the work is to be done, and obtains the material and personally undertakes the installation, then the permit fee shall be based on twice the prevailing retail market cost of the material. A Safety Codes Office may place a market value of the work to be undertaken for the purpose of determining the permit fee.
- (9) An additional fee of \$125.00 may be assessed when an inspection is required and the Safety Codes Officer finds the work not ready for inspection, or the work or

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equipment does not meet the required standards, or the Safety Codes Officer is unable to gain access for the inspection.

(10) For projects undertaken by the City of Leduc, the permit fee only shall be exempt.

(11) Safety Codes Council operational fee is extra as established by SCC fee policy. As established by the Alberta Safety Codes Council.

(12) Refund

(a) In case of cancellation of a permit, the City shall retain a minimum \$125.00 refund processing fee. When work has not commenced relative to a permit issued, permit fees may be refunded upon written request to the Safety Codes Authority in accordance with their rules.

(13) Demolition Permit \$85.00

(14) Special Inspections, Enforcement, Investigation, Research \$125.00/hour

(15) Evaluation of an Alternate Solution Proposal \$220.00

(16) Fast Track Residential Permit Review

(a) The intent of the Fast Track Residential Permit Approval is to process a Development Permit and Building Permit application within 72 hours (3 business days) starting the day after the receipt of the application where a builder requires the permit process to be expedited. The Applicant shall be responsible to ensure that all plans and documents required by Code are submitted with the application. Where an Applicant has not provided complete information with the application, the 72 hour time period shall not start until all required information is submitted.

A fast track fee is in addition to other required permit fees. \$605.00

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(b) When complete information is not submitted with the application an additional fee will be charged. \$125.00

Note: "Residential" is intended to mean each fee simple single detached dwelling unit and duplex dwelling unit only.

(17) For construction of a secondary suite in an existing single dwelling unit \$385.00

(18) Medical Gas System Building Permit \$180.00

Permits in the Electrical Discipline

(19) Residential Underground Service \$85.00

(20) New Residential Construction Only

(a) Residential up to and including 140 sq. m \$220.00

(b) Residence larger than 140 sq. m \$220.00

(c) Apartment Suite/Unit \$110.00

Note: "Residence" is intended to mean each single dwelling, and each unit of a multi-dwelling building.

Note: "Apartment suite/unit" is intended to mean a suite located in a multi-suite residential building having common corridors, exit stairways and one electrical service from the utility provider to the building.

(21) Operation Fee

(a) Safety Codes Council Fee is extra to fees listed in this Schedule. As established by the Alberta Safety Codes Council.

(22) Residential Detached Garage \$100.00

(23) For Other Than New Residential Installation

"Schedule" or "Fee Schedule"

Cost	Permit Fee
\$0.00-\$1,000.00	\$85.00

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\$1000.01-\$2,000.00	\$105.00
\$2,000.01-\$3,000.00	\$130.00
\$3,000.01-\$4,000.00	\$150.00
\$4,000.01-\$5,000.00	\$175.00
\$5,000.01-\$6,000.00	\$190.00
\$6,000.01-\$7,000.00	\$205.00
\$7,000.01-\$8,000.00	\$220.00
\$8,000.01-\$9,000.00	\$240.00
\$9,000.01-\$10,000.00	\$255.00
\$10,000.01-\$11,000.00	\$265.00
\$11,000.01-\$12,000.00	\$265.00
\$12,000.01-\$13,000.00	\$270.00
\$13,000.01-\$14,000.00	\$280.00
\$14,000.01-\$15,000.00	\$290.00
\$15,000.01-\$16,000.00	\$300.00
\$16,000.01-\$17,000.00	\$305.00
\$17,000.01-\$18,000.00	\$310.00
\$18,000.01-\$19,000.00	\$320.00
\$19,000.01-\$20,000.00	\$330.00
\$20,000.01-\$30,000.00	\$385.00
\$30,000.01-\$40,000.00	\$440.00
\$40,000.01-\$50,000.00	\$495.00
\$50,000.01-\$60,000.00	\$595.00
\$60,000.01-\$70,000.00	\$650.00
\$70,000.01-\$80,000.00	\$715.00
\$80,000.01-\$90,000.00	\$770.00
\$90,000.01-\$100,000.00	\$825.00
\$100,000.01-\$200,000.00	\$1,210.00
\$200,000.01-\$300,000.00	\$1,485.00
\$300,000.01-\$400,000.00	\$1,760.00
\$400,000.01-\$500,000.00	\$2,145.00
\$500,000.01-\$600,000.00	\$2,450.00

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\$600,000.01-\$700,000.00	\$2,750.00
\$700,000.01-\$800,000.00	\$3,080.00
\$800,000.01-\$900,000.00	\$3,410.00
\$900,000.01-\$1,000,000.00	\$3,685.00
\$1,000,000.00 and above	\$4,070.00

(24) To determine the applicable permit fee for owner applicants, the labour cost is considered to be equal to the retail cost of material required for the installation. A permit issuer is not required or obligated to issue an electrical permit to an owner. The permit issuer may require the owner to provide proof of knowledge relative to the electrical installation to be carried out. A permit issuer may issue an electrical permit to the registered owner of a single family dwelling provided that the owner resides in the residence at the time of permit application.

(25) Annual permits may be issued to facilities where there are on-going minor electrical installations and alterations being completed. Fees for annual permits will be assessed based on the evaluation of projected work to be completed. The minimum value of an annual permit shall be \$11,000.00. Fees for school annual permits shall be as approved by the Manager, Safety Codes Services.

(26) When work is commenced before a permit has been obtained, the permit fee shall be double the amount set out in the Fee Schedule.

(27) An additional fee of \$125.00 may be assessed when an inspection is required and the Safety Codes Officer finds the work not ready for inspection, or the work or equipment does not meet the required standards, or the Safety Codes Officer is unable to gain access for the inspection.

(28) Operation Fee

(a) Safety Codes Council Fee is extra to fees listed in this Schedule. As established by the Alberta Safety Codes Council.

(29) Exemption

(a) For projects undertaken by the City of Leduc, the permit fee only shall be exempt.

(30) Special Inspections, Enforcement, Investigation, Research \$125.00/hour

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(31) Evaluation of Alternative Solution Proposal \$220.00

(32) Refund*

(a) In case of cancellation of a permit within 90 days of the issue date and where work has not commenced, permit fees may be refunded upon written request to the Safety Codes Authority, less a minimum refund processing fee of \$125.00.

(b) *Safety Codes Council Fee is not refundable.

Permits in the Gas Discipline

(33) Residential

(a) Minimum Fee with a maximum of two (2) outlets	\$90.00
(b) For each additional outlet over two (2) outlets	\$40.00
(c) Alterations, Repairs, Maintenance	\$90.00

(34) Commercial/Industrial

(a) Minimum fee with a maximum of one (1) outlet	\$90.00
(b) Each additional outlet	\$40.00
(c) Alterations, Repairs, Maintenance	\$90.00

(35) Residential or Commercial/Industrial Applications

(a) Appliance Replacements (per appliance)	\$90.00
(b) Special Inspections, Enforcement, Investigation, Research (per hour)	\$125.00
(c) Re-inspection (per inspection)	\$125.00
(d) Temporary Installation Permit	\$90.00
(e) Underground Secondary Service Line	\$90.00
(f) Propane Tank and Service Line	\$90.00
(g) Propane or Natural Gas Filling Station	\$125.00
(h) Special Inspections, Enforcement, Investigation, Research	\$125.00/hour

(36) When work is commenced before a permit has been obtained, the permit fee shall be double the amount set out in the Fee Schedule.

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(37) Operation Fee

(a) Safety Codes Council Fee is extra to fees listed in this Section. As established by the Alberta Safety Codes Council.

(38) Refund*

(a) In case of cancellation of a permit within 90 days of the issue date and where work has not commenced, permit fees may be refunded upon written request to the Safety Codes Authority, less a minimum refund processing fee of \$125.00.

(b) *Safety Codes Council Fee is not refundable.

(39) Exemption

(a) For projects undertaken by the City of Leduc, the permit fee only shall be exempt.

Permits in the Plumbing Discipline

(40) Plumbing Permit Fees \$75.00 or \$15.00 per fixture, whichever is greater

(41) Private Sewage Disposal System \$240.00

(42) Sewage Hold Tank \$80.00

(43) Evaluation of an Alternate Solution Proposal \$220.00

(44) Special Inspections, Enforcement,
Investigation, Research \$125.00 per hour

(45) Permit fees shall be paid at the time of application for the permit.

(46) When work is commenced before a permit has been obtained, the permit fee shall be double the amount set out in the Fee Schedule.

(47) An additional permit fee of \$125.00 may be assessed when an inspection is required and the Safety Codes Officer finds the work not ready for inspection, or

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the work or equipment does not meet the required standards, or the Safety Codes Officer is unable to gain access for the inspection.

(48) Operation Fee

(a) Safety Codes Council Fee is extra to fees listed in this Schedule. As established by the Alberta Safety Codes Council.

(49) Refund*

(a) In case of cancellation of a permit within 90 days of the issue date and where work has not commenced, permit fees may be refunded upon written request to the Safety Codes Authority, less a minimum refund processing fee of \$125.00.

(b) *Safety Codes Council fee is not refundable.

(50) Exemption

(a) For projects undertaken by the City of Leduc, the permit fee only shall be exempt.

10. The following fees are established to prescribe the application fees for subdivision application pursuant to s. 630.1 of the *Municipal Government Act*, RSA 2000, Chapter M-26.

(1) Application Fee

(a) The following fees shall be submitted at the time of application to the City of Leduc Subdivision Approving Authority:

(i) Single Detached Residential and Two Dwelling Unit (duplex) Parcels	\$275.00 per parcel
(ii) Multiple Dwelling Residential Parcels and Bareland Condominium	\$275.00 per parcel
(iii) Commercial	\$275.00 per parcel
(iv) Industrial	\$275.00 per parcel
(v) Urban Services	\$275.00 per parcel
(vi) Urban Reserve	\$275.00 per parcel
(vii) Park	\$275.00 per parcel

(2) Endorsement Fee

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(a) Prior to endorsement of the plan of survey or the C. of T., a fee for each new title, as specified below shall be submitted to the City:

(i) Single Detached Residential and Two Dwelling Unit (duplex) Parcels	\$275.00 per parcel
(ii) Multiple Dwelling Residential Parcels	\$275.00 per parcel
(iii) Commercial	\$275.00 per parcel
(iv) Industrial	\$275.00 per parcel
(v) Urban Services	\$275.00 per parcel
(vi) Urban Reserve	\$275.00 per parcel
(vii) Park	\$275.00 per parcel
(viii) Bareland Condominium or Redivision of a Phased Condominium	\$45.00 per parcel

11. The following applicable Development Permit Fees are established in accordance with Section 9.1.1.6. of the Land Use Bylaw No. 809-2013:

(1) Notification fee for Discretionary Uses	\$250.00
(2) Amendment to Issued Development Permit	At the Development Officer`s Discretion, but in no case exceeding original permit application fee.
(3) Single Detached Dwelling	\$140.00 per dwelling
(4) Duplex Dwellings	\$140.00 per dwelling unit
(5) Tri-plex/Four-plex/Townhouse Dwellings (Street-Fronting)	\$140.00 per dwelling unit
(6) Apartments	\$330.00 + \$50.00/dwelling unit
(7) Multi-Unit Residential Development	

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(condominium developments)	\$330.00 + \$50.00/dwelling unit
(8) Hotels/Motels	\$330.00 + \$50.00/suite
(9) Manufactured Home	\$140.00
(10) Commercial/Industrial	\$195.00 + \$0.35 per \$1,000.00 value
(11) Accessory Building over 18.58 m ²	\$55.00
(12) Sheds over 10.0 m ²	\$55.00
(13) Residential Building Addition (exempting apartments)	\$55.00
(14) Residential Secondary Suite	\$85.00
(15) Garage Suite	\$85.00 + \$0.35/\$1,000.00 value
(16) Garden Suite	\$85.00 + \$0.35/\$1,000.00 value
(17) Home Occupation/Home Occupation (Limited)	\$110.00
(18) Live Work Unit - Commercial	\$110.00
(19) Radio Communication Facility	\$140.00
(20) Signs:	
(a) permanent	\$140.00

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- (b) all other types \$140.00
- (c) * no fee for signs advertising special events and general public interest such as charity drives, health and safety campaigns, amateur athletic and sports events and city-wide celebrations or signs for a non-profit group at the Development Officer's discretion.
- (21) Change of Use (includes Showhome) \$110.00
- (22) All Other Development Permits \$85.00 + \$0.35/\$1,000.00 value
- (23) Development Permit Extension Fee One half of the original permit fee
- (24) Prior to issuance of Development Permit:
 - Third and subsequent submission of plans required to review unaddressed deficiencies \$85.00/review
- (25) Development started prior to issuance of Development permit Double the applicable fees
- (26) Re-advertisement Fee \$250.00

12. The following fees and charges are hereby established pursuant to s. 630.1 of the *Municipal Government Act*, RSA 2000, Chapter M-26:

- (1) Letters Respecting Compliance
 - (a) Single Detached Residential Dwellings and Duplexes \$110.00/letter
 - (b) Rush Service (within 72 hours) \$165.00/letter
 - (c) Multiple Dwelling Residential / Commercial / Industrial / Government / Institutional \$165.00/letter
 - (d) Variance Certificate \$110.00/application
- (2) Redistricting

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(a) All land use districts except Direct Control (DC)	\$2,500.00/application
(b) Direct Control	\$3,000.00/application
(3) Area Structure Plans / Outline Plans / Area Redevelopment Plans	
(a) New and Major Amendments	\$2,750.00/application
(b) Land Use Bylaw Text Amendment	\$2,750.00/application
(c) Land Use Bylaw amendment similar to ASP and other stats plan	\$2,750.00/application
(4) Conversions to Condominium	\$45.00/unit
(5) Encroachment Agreements	\$195.00/agreement plus registration and legal fees
(6) Easement Agreements	\$195.00/agreement plus registration and external legal fees
(7) Lease Agreements	\$195.00/agreement plus external legal fees
(8) Final Grade Certificates	
(a) Single Detached, Fee Simple Duplex, Triplex, Townhouse	\$175.00
(b) Re-inspections	\$115.00
(9) Charges for Copies of Department Documents	
(a) Land Use Bylaw	
(i) Colour Land Use District Map included	\$55.00

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(b) Census Report	\$15.00
(c) Municipal Development Plan	\$30.00
(d) Area Structure / Area Redevelopment Plan / Outline Plan	\$15.00
(e) Annual Report	\$15.00

13. The following fees are established in accordance with Sections 5 and 12 of the Business Licence Bylaw No. 767-2011:

	1-year new licence, issued between January 1 and March 31	1-year new licence, issued between April 1 and June 30 (pro-rated)	1-year new licence, issued between July 1 and September 30 (pro-rated)	1-year new licence, issued between October 1 and December 31 (pro-rated)	1-year renewal, applied for prior to December 31 (10% Early-bird discount*)	2-year non-refundable renewal (15% discount*)
General Business License	154.00	115.50	77.00	38.50	138.00	261.80
Home-Based Business License	120.00	90.00	60.00	30.00	108.00	204.00
Non-Resident Business License	390.00	390.00	390.00	195.00	351.00	663.00
Temporary Mobile Business License	51.00	51.00	51.00	51.00	N/A	N/A

Other Fees

License Replacement Fee	20.00
License Amendment Fee	20.00
Appeal Fee	60.00

14. The following fees are established in accordance with Section 7.1 of the Land Development Policy No. 61.00:28:

(1) Development Agreement	\$5,500.00/agreement
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PART IV: PROTECTIVE SERVICES

15. The following fees are established in accordance with Section 41 and Section 42 of the Animal Licencing and Control Bylaw No. 580-2004:

(1)	Licence Fees	Lifetime Licences
	(a) Spayed or Neutered Dog	\$70.00
	(b) Non-Spayed or Non-Neutered Dog	\$140.00
	(c) Guide Dog (regardless of whether Spayed or Neutered)	\$0.00
	(d) Spayed or Neutered Cat	\$70.00
	(e) Non-Spayed or Non-Neutered Cat	\$140.00
(2)	Licence Fees	Yearly Licences
	(a) Spayed or Neutered Restricted Dog	\$115.00
	(b) Non-Spayed or Non-Neutered Restricted Dog	\$250.00
(3)	Replacement Licence Tags	\$5.00

16. The following fees and charges are established in accordance with Section 8 of the Dangerous Goods Transportation Bylaw No. 558-2004:

(1)	Dangerous Goods Off-Route Permit	\$150.00/registered owner of vehicle per year
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17. The following fees and charges are established in accordance with Section 7 and 9 of the Fire Services Bylaw No. 1194-2024:

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(1) Site inspection and permit for flammable/ combustible fuel tank installation	\$75.00
(2) Site inspection and permit for flammable/ combustible fuel tank removal	\$125.00
(3) Open air fire permit	\$75.00

PART V: PUBLIC TRANSPORTATION

18. The following fees and charges are established for the operation of transportation:

(1) Inter-municipal transit fares (travel to or from Edmonton – Century Park) (Route 1):	
(a) Cash Fares (one-way)	\$5.00
(b) Commuter Plus Monthly Passes	\$90.00
(c) Ticket Books (10 tickets)*	\$45.00
(d) Day Pass *	\$9.00
*Not valid for transfer to Edmonton Transit Route 747.	
(1.1) Intra-municipal transit fares (within City of Leduc and Leduc County) Route 10 and on-demand transit	
(a) Cash Fare (one-way)	\$2.00
(b) Monthly Pass	\$55.00
(c) Ticket Book (10 tickets)	\$18.00

(1.2) The following persons are not required to pay a fare:

- | |
|--|
| (a) Children aged 5 and under, when accompanied by a fare-paying customer; |
|--|

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-
- (b) Persons holding a valid card from the Canadian National Institute for the Blind; and
 - (c) Post-secondary students with a valid U-Pass.
- (2) Leduc Assisted Transportation Services (LATS)
- (a) Cost per one way trip \$2.00
 - (b) LATS Ticket Book (10 One Way Tickets) \$18.00
 - (c) LATS Monthly Pass \$55.00
- (3) Charter Rates (Two hour minimum)
- (a) LATS Buses \$100.00/hour
 - (b) Community Buses (Arbocs) \$115.00/hour
 - (c) Commuter Buses (New Flyers) \$125.00/hour

19. The following fees and charges are established in accordance with the Taxi Bylaw No. 782-2011:

- (1) Taxi Operation Permit s. 5.2(1)(b) \$154.00/annum**
- (2) Taxi Operation Permit (Non-Resident) s. 8.4(1) \$390.00/annum**
- (3) Taxi Vehicle Permit s. 4.2(1)(b) \$50.00/annum
- (4) Replacement Permit s. 6.6(1) \$15.00
- (5) Permit Reinstatement fee s. 6.5(1)
 - (a) Resident \$50.00
 - (b) Non-Resident \$125.00

** The fee payable for a Taxi Operation Permit issued between December 1st and March 31st shall be one half of the fee listed in section 19 (1) and 19 (2).

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PART VI: POWERS OF THE CITY MANAGER

20. Without restricting any other power, duty or function granted by this Bylaw, the City Manager may:

- (a) carry out any inspections to determine compliance with this Bylaw;
- (b) take any steps or carry out any actions required to enforce this Bylaw;
- (c) establish forms for the purposes of this Bylaw;
- (d) establish reasonable criteria to be met for a room to be rented including a possible security deposit requirement pursuant to this Bylaw;
- (e) delegate any powers, duties or functions under this Bylaw to an employee of the City.

PART VII: ENACTMENT

21. Bylaw 1150-2023 is repealed by this bylaw.

22. This Bylaw shall come into force and effect on January 1, 2025.

READ A FIRST TIME IN COUNCIL THIS ____ DAY OF _____, AD 2024.

READ A SECOND TIME IN COUNCIL THIS ____ DAY OF _____, AD 2024.

READ A THIRD TIME IN COUNCIL THIS ____ DAY OF _____, AD 2024.

Date Signed

MAYOR

CITY CLERK

City of Leduc - 2025 Fees Bylaw



Part I: Title and Purpose

1 That this Bylaw may be cited as the "Fees 2025 Bylaw" or "Fees Bylaw".

Part III: Planning and Infrastructure

Engineering and Public Services

4 The following user fee charges are established in accordance with Section 15 of Waste Bylaw No. 800-2012:

	2025 Unit/Per	2024 Unit/Per	% Change
1. Base Rate per month, or any portion thereof, to be levied against each residential dwelling	\$25.83 per month	\$25.33 per month	2%
2. Additional waste cart rental and curbside collection - per month (minimum 6 month term)			
a Waste cart	\$13.38 per month	\$13.12 per month	2%
b Organics Cart	\$8.90 per month	\$8.73 per month	2%
4. Lost, Damaged or additional Waste or Organics Cart	\$72.50	\$71.20	2%
5. Application for new service connection (by meter size)			
g 150mm (6")	Cost - Materials + 1 Hour of Labour	\$9,937.00	#VALUE!
9. Residential Water Consumption Charge per Cubic Meter	\$2.90 per cubic meter	\$2.75 per cubic meter	5%
10. Residential Fixed Monthly Service Charge	\$10.99 per month	\$10.77 per month	2%
11. Non-Residential Water Consumption Charge per Cubic Meter	\$2.90 per cubic meter	\$2.75 per cubic meter	5%
12. Non-Residential Fixed Monthly Service Charge – Based on Meter Size			
a 15mm (5/8")	\$11.87	\$11.64	2%
b 20mm (3/4")	\$15.83	\$15.52	2%
c 25mm (1")	\$27.50	\$26.96	2%
d 40mm (1.5")	\$56.28	\$55.17	2%
e 50mm (2")	\$96.14	\$94.26	2%
f 75mm (3")	\$210.62	\$206.49	2%
g 100mm (4")	\$376.80	\$369.41	2%
13. The following Utility Security Deposits for Non-Owners are established in accordance with Section 41 of the Water Bylaw No. 738-2010:			
a 15mm (5/8")	\$225.00	\$225.00	0%
b 20mm (3/4")	\$300.00	\$225.00	33%

6 The following fees, rates and charges levied on all lands served by or connected to the sewage system of the City, are established in accordance with Section 47 of the Sewers Bylaw No. 978-2018:

1. Wastewater charges are based on a minimum fixed charge plus a metered water consumption charge for all customers including but not limited to Residential (single family, apartments, condominiums, mobile home parks), Commercial and Industrial customers:			
a Fixed Charge	\$10.20 per month	\$10.00 per month	2%
b Consumption Charge	\$2.85 per cubic meter	\$2.59 per cubic meter	10%
3. Stormwater			
a Minimum Fixed Charge	\$6.50 per month	\$5.50 per month	18%

7 The following charges relating to the sale of lots, opening and closing of graves, transfer of lots, monument permits and other applicable fees are established in accordance with Section 2.6(f)(g) and Section 6.1 of the Cemetery Bylaw No. 483-2000:

1. Lots			
a Large Lot	\$1,000.00	\$850.00	18%
b Medium Lot	\$750.00	\$475.00	58%
c Small Lot	\$500.00	\$100.00	400%
2. Cremation Lot			
a Single	\$500.00	\$450.00	11%
b Double	\$600.00	\$550.00	9%
3. Columbariums			
a Niche for 1 urn:			
i 1st and 2nd Levels	\$1,800.00	\$1,100.00	64%
ii 3rd and 4th Levels	\$2,200.00	\$1,300.00	69%
b Niche for 2 urns:			
i 1st and 2nd Levels	\$2,000.00	\$1,350.00	48%
ii 3rd and 4th Levels	\$2,400.00	\$1,550.00	55%
4. Opening and Closing			
a Standard	\$750.00	\$500.00	50%
b Deep	\$900.00	\$650.00	38%
c Standard Medium	\$550.00	\$300.00	83%
d Standard Small	\$500.00	\$250.00	100%
e Standard Cremation	\$450.00	\$200.00	125%
g Columbarium	\$125.00	\$100.00	25%
l Columbarium Opening Overtime Premium (Weekends, Holidays and after 4:00pm Weekdays)	\$75.00	\$50.00	50%
5. Monument Permit Fees			
a Single	\$75.00	\$50.00	50%

b Double	\$100.00	\$75.00	33%
6. Transfer Lot Fee	\$50.00	\$25.00	100%
Part III: Planning and Infrastructure			
	2025 Unit/Per	2024 Unit/Per	% Change
Permits in the Building Discipline:			
3. If no work, including excavation, has been started before the issuance of a permit.	\$7.00 per \$1,000.00 of market value, minimum fee of \$70.00	\$6.15 per \$1,000.00 of market value, minimum fee of \$65.00	
7. A fee for each heating and ventilation permit shall be submitted at the time of application and shall consist of the following:			
a Single family, two family or residential unit with independent heating system per furnace, boiler hot water coil, heating appliance or hydronic heating system.	\$55.00	\$50.00	10%
c Geothermal Heating System or Solar Heating System	\$210.00	\$190.00	11%
d Other buildings, per boiler, hot water coil, make up air system, package heat/cool system, furnace incorporating a split system air conditioner, furnace, heating appliance or hydronic heating system;			
i Up to and including 400,000 B.T.U.	\$70.00	\$60.00	17%
ii 400,000 to 1,000,000 B.T.U.	\$70.00	\$60.00	17%
iii Over 1,000,000 B.T.U.	\$70.00	\$60.00	17%
e In other than a single dwelling unit, appliance replacement of boiler, hot water coil, make up air system, package heat/cool system, furnace, heating appliance or alterations, and extensions of duct or pipe systems.	\$55.00	\$50.00	10%
f Per air to air exchanger/heat recovery ventilator	\$55.00	\$50.00	10%
g Per commercial cooking exhaust canopy	\$55.00	\$50.00	10%
9. An additional fee may be assessed when an inspection is required and the Safety Codes Officer finds the work not ready for inspection, or the work or equipment does not meet the required standards, or the Safety Codes Officer is unable to gain access for the inspection.	\$125.00	\$110.00	14%
12. Refund			
a In case of cancellation of a permit, the City shall retain a minimum refund processing fee. When work has not commenced relative to a permit issued, permit fees may be refunded upon written request to the Safety Codes Authority in accordance with their rules.	\$125.00	\$110.00	14%
13. Demolition Permit	\$85.00	\$75.00	13%
14. Special Inspections, Enforcement, Investigation, Research	\$125.00 per hour	\$110.00 per hour	14%
15. Evaluation of an Alternate Solution Proposal	\$220.00	\$200.00	10%
16. Fast Track Residential Permit Review			
a The intent of the Fast Track Residential Permit Approval is to process a Development Permit and Building Permit application within 72 hours (3 business days) starting the day after the receipt of the application where a builder requires the permit process to be expedited. The Applicant shall be responsible to ensure that all plans and documents required by Code are submitted with the application. Where an Applicant has not provided complete information with the application, the 72 hour time period shall not start until all required information is submitted. A fast track fee is in addition to other required permit fees.	\$605.00	\$550.00	10%
b When complete information is not submitted with the application an additional fee will be charged.	\$125.00	\$110.00	14%
Note: "Residential" is intended to mean each fee simple single detached dwelling unit and duplex dwelling unit only.			
17. For construction of a secondary suite in an existing single dwelling unit	\$385.00	\$350.00	10%
18. Medical Gas System Building Permit	\$180.00	\$160.00	13%
Permits in the Electrical Discipline:			
19. Residential Underground Service	\$85.00	\$75.00	13%
20. New Residential Construction Only			
a Residential up to and including 140 sq. m	\$220.00	\$200.00	10%
b Residence larger than 140 sq. m	\$220.00	\$200.00	10%
c Apartment Suite/Unit	\$110.00	\$100.00	10%
Note: "Residence" is intended to mean each single dwelling, and each unit of a multi-dwelling building.			
Note: "Apartment suite/unit" is intended to mean a suite located in a multi-suite residential building having common corridors, exit stairways and one electrical service from the utility provider to the building.			
21. Operation Fee			
a Safety Codes Council Fee is extra to fees listed in this Schedule. As established by the Alberta Safety Codes Council.			
22. Residential Detached Garage	\$100.00	\$90.00	11%
23. For Other than New Residential Installation			
\$0.00-\$1000.00	\$85.00 cost per permit	\$75.00 cost per permit	13%
\$1000.01-\$2,000.00	\$105.00 cost per permit	\$95.00 cost per permit	11%
\$2,000.01-\$3,000.00	\$130.00 cost per permit	\$115.00 cost per permit	13%
\$3,000.01-\$4,000.00	\$150.00 cost per permit	\$135.00 cost per permit	11%
\$4,000.01-\$5,000.00	\$175.00 cost per permit	\$155.00 cost per permit	13%
\$5,000.01-\$6,000.00	\$190.00 cost per permit	\$170.00 cost per permit	12%
\$6,000.01-\$7,000.00	\$205.00 cost per permit	\$185.00 cost per permit	11%
\$7,000.01-\$8,000.00	\$220.00 cost per permit	\$200.00 cost per permit	10%

Part III: Planning and Infrastructure

	2025 Unit/Per	2024 Unit/Per	% Change
\$8,000.01-\$9,000.00	\$240.00 cost per permit	\$215.00 cost per permit	12%
\$9,000.01-\$10,000.00	\$255.00 cost per permit	\$230.00 cost per permit	11%
\$10,000.01-\$11,000.00	\$265.00 cost per permit	\$235.00 cost per permit	13%
\$11,000.01-\$12,000.00	\$265.00 cost per permit	\$240.00 cost per permit	10%
\$12,000.01-\$13,000.00	\$270.00 cost per permit	\$245.00 cost per permit	10%
\$13,000.01-\$14,000.00	\$280.00 cost per permit	\$255.00 cost per permit	10%
\$14,000.01-\$15,000.00	\$290.00 cost per permit	\$260.00 cost per permit	12%
\$15,000.01-\$16,000.00	\$300.00 cost per permit	\$270.00 cost per permit	11%
\$16,000.01-\$17,000.00	\$305.00 cost per permit	\$275.00 cost per permit	11%
\$17,000.01-\$18,000.00	\$310.00 cost per permit	\$280.00 cost per permit	11%
\$18,000.01-\$19,000.00	\$320.00 cost per permit	\$290.00 cost per permit	10%
\$19,000.01-\$20,000.00	\$330.00 cost per permit	\$300.00 cost per permit	10%
\$20,000.01-\$30,000.00	\$385.00 cost per permit	\$350.00 cost per permit	10%
\$30,000.01-\$40,000.00	\$440.00 cost per permit	\$400.00 cost per permit	10%
\$40,000.01-\$50,000.00	\$495.00 cost per permit	\$450.00 cost per permit	10%
\$50,000.01-\$60,000.00	\$595.00 cost per permit	\$540.00 cost per permit	10%
\$60,000.01-\$70,000.00	\$650.00 cost per permit	\$590.00 cost per permit	10%
\$70,000.01-\$80,000.00	\$715.00 cost per permit	\$650.00 cost per permit	10%
\$80,000.01-\$90,000.00	\$770.00 cost per permit	\$700.00 cost per permit	10%
\$90,000.01-\$100,000.00	\$825.00 cost per permit	\$750.00 cost per permit	10%
\$100,000.01-\$200,000.00	\$1,210.00 cost per permit	\$1,100.00 cost per permit	10%
\$200,000.01-\$300,000.00	\$1,485.00 cost per permit	\$1,350.00 cost per permit	10%
\$300,000.01-\$400,000.00	\$1,760.00 cost per permit	\$1,600.00 cost per permit	10%
\$400,000.01-\$500,000.00	\$2,145.00 cost per permit	\$1,950.00 cost per permit	10%
\$500,000.01-\$600,000.00	\$2,450.00 cost per permit	\$2,225.00 cost per permit	10%
\$600,000.01-\$700,000.00	\$2,750.00 cost per permit	\$2,500.00 cost per permit	10%
\$700,000.01-\$800,000.00	\$3,080.00 cost per permit	\$2,800.00 cost per permit	10%
\$800,000.01-\$900,000.00	\$3,410.00 cost per permit	\$3,100.00 cost per permit	10%
\$900,000.01-\$1,000,000.00	\$3,685.00 cost per permit	\$3,350.00 cost per permit	10%
\$1,000,000.00 and above	\$4,070.00 cost per permit	\$3,700.00 cost per permit	10%
25. Annual permits may be issued to facilities where there are on-going minor electrical installations and alternations being completed. Fees for annual permits will be assessed based on the evaluation of projected work to be completed. Fees for annual permits shall be approved by the Manager, Safety Codes Services.	\$11,000.00 minimum	\$10,000.00 minimum	10%
27. An additional fee may be assessed when an inspection is required and the Safety Codes Officer finds the work not ready for inspection, or the work or equipment does not meet the required standards, or the Safety Codes Officer is unable to gain access for the inspection.	\$125.00	\$110.00	14%
30. Special Inspections, Enforcement, Investigation, Research	\$125.00 per hour	\$110.00 per hour	14%
31. Evaluation of Alternative Solution Proposal	\$220.00	\$200.00	10%
32. Refund*			
a In case of cancellation of a permit within 90 days of the issue date and where work has not commenced, permit fees may be refunded upon written request to the Safety Codes Authority, less a minimum refund processing fee.	\$125.00	\$110.00	14%
b *Safety Codes Council Fee is not refundable.			
Permits in the Gas Discipline			
33. Residential			
a Minimum Fee with a maximum of two (2) outlets	\$90.00	\$80.00	13%
b For each additional outlet over two (2) outlets	\$40.00	\$32.00	25%
c Alterations, Repairs, Maintenance	\$90.00	\$80.00	13%
34. Commercial/Industrial			
a Minimum fee with a maximum of one (1) outlet	\$90.00	\$80.00	13%
b Each additional outlet	\$40.00	\$32.00	25%
c Alterations, Repairs, Maintenance	\$90.00	\$80.00	13%
35. Residential or Commercial/Industrial Applications			
a Appliance Replacements (per appliance)	\$90.00 per appliance	\$80.00 per appliance	13%
b Special Inspections, Enforcement, Investigation, Research (per hour)	\$125.00 per hour	\$110.00 per hour	14%
c Re-inspection (per inspection)	\$125.00 per inspection	\$110.00 per inspection	14%
d Temporary Installation Permit	\$90.00	\$80.00	13%
e Underground Secondary Service Line	\$90.00	\$80.00	13%
f Propane Tank and Service Line	\$90.00	\$80.00	13%
g Propane or Natural Gas Filling Station	\$125.00	\$110.00	14%
h Special Inspections, Enforcement, Investigation, Research	\$125.00 per hour	\$110.00 per hour	14%
36. When work is commenced before a permit has been obtained, the permit fee shall be double the amount set out in the Fee Schedule.	double the permit fee	double the permit fee	
37. Operation Fee			
a Safety Codes Council Fee is extra to fees listed in this Section. As established by the Alberta Safety Codes Council.			
38. Refund*			
a In case of cancellation of a permit within 90 days of the issue date and where work has not commenced, permit fees may be refunded upon written request to the Safety Codes Authority, less a minimum refund processing fee.	\$125.00	\$110.00	14%
b *Safety codes Council Fee is not refundable.			

Part III: Planning and Infrastructure

	2025 Unit/Per	2024 Unit/Per	% Change
Permits in the Plumbing Discipline			
40. Plumbing Permit Fees (or \$15.00 per fixture, whichever is greater)	\$75.00	\$65.00	15%
41. Private Sewage Disposal System	\$240.00	\$215.00	12%
42. Sewage Hold Tank	\$80.00	\$70.00	14%
43. Evaluation of an Alternate Solution Proposal	\$220.00	\$200.00	10%
44. Special Inspections, Enforcement, Investigation, Research	\$125.00 per hour	\$110.00 per hour	14%
45. Permit fees shall be paid at the time of application for the permit.			
47. An additional permit fee may be assessed when an inspection is required and the Safety Codes Officer finds the work not ready for inspection, or the work or equipment does not meet the required standards, or the Safety Codes Officer is unable to gain access for the inspection.	\$125.00	\$110.00	14%
48. Operation Fee			
a Safety Codes Council Fee is extra to fees listed in this Schedule. As established by the Alberta Safety Codes Council.			
49. Refund*			
a In case of cancellation of a permit within 90 days of the issue date and where work has not commenced, permit fees may be refunded upon written request to the Safety Codes Authority, less a minimum refund processing fee.	\$125.00	\$110.00	14%
b *Safety codes Council Fee is not refundable.			
10 The following fees are established to prescribe the application fees for subdivision application pursuant to s. 630.1 of the <i>Municipal Government Act</i> , RSA 2000, Chapter M-26.			
1. Application Fee			
a The following fees shall be submitted at the time of application to the City of Leduc Subdivision Approving Authority:			
i Single Detached Residential and Two Dwelling Unit (duplex) Parcels	\$275.00 per parcel	\$250.00 per parcel	10%
ii Multiple Dwelling Residential Parcels and Bareland Condominium	\$275.00 per parcel	\$250.00 per parcel	10%
iii Commercial	\$275.00 per parcel	\$250.00 per parcel	10%
iv Industrial	\$275.00 per parcel	\$250.00 per parcel	10%
v Urban Services	\$275.00 per parcel	\$250.00 per parcel	10%
vi Urban Reserve	\$275.00 per parcel	\$250.00 per parcel	10%
vii Park	\$275.00 per parcel	\$250.00 per parcel	10%
2. Endorsement Fee			
a Prior to endorsement of the plan of survey or the C. of T., a fee for each new title, as specified below shall be submitted to the City:			
i Single Detached Residential and Two Dwelling Unit (duplex) Parcels	\$275.00 per parcel	\$250.00 per parcel	10%
ii Multiple Dwelling Residential Parcels	\$275.00 per parcel	\$250.00 per parcel	10%
iii Commercial	\$275.00 per parcel	\$250.00 per parcel	10%
iv Industrial	\$275.00 per parcel	\$250.00 per parcel	10%
v Urban Services	\$275.00 per parcel	\$250.00 per parcel	10%
vi Urban Reserve	\$275.00 per parcel	\$250.00 per parcel	10%
vii Park	\$275.00 per parcel	\$250.00 per parcel	10%
viii Bareland Condominium or Redivision of a Phased Condominium	\$45.00 per parcel	\$40.00 per parcel	13%
11 The following applicable Development Permit Fees are established in accordance with Section 9.1.1.6. of the Land Use Bylaw No. 809-2013:			
1. Notification fee for Discretionary Uses	\$250.00	\$225.00	11%
2. Amendment to Issued Development Permit fee is at the Development Officer's discretion but in no case exceeding original permit application fee.			
3. Single Detached Dwelling	\$140.00 per dwelling	\$125.00 per dwelling	12%
4. Duplex Dwellings	\$140.00 per dwelling unit	\$125.00 per dwelling unit	12%
5. Tri-plex/Four-Plex/Townhouse Dwellings (Street-Fronting)	\$140.00 per dwelling unit	\$125.00 per dwelling unit	12%
6. Apartments	\$330.00 plus \$50.00 per dwelling unit	\$300.00 plus \$50.00 per dwelling unit	10%
7. Multi-Unit Residential Development (condominium developments)	\$330.00 plus \$50.00 per dwelling unit	\$300.00 plus \$50.00 per dwelling unit	10%
8. Hotels/Motels	\$330.00 plus \$50.00 per suite	\$300.00 plus \$50.00 per suite	10%
9. Manufactured Home	\$140.00	\$125.00	12%
10. Commercial/Industrial	\$195.00 plus \$0.35 per \$1,000.00 value	\$175.00 plus \$0.35 per \$1,000.00 value	11%
11. Accessory Building over 18.58 m ²	\$55.00	\$50.00	10%
12. Sheds over 10.0 m ²	\$55.00	\$50.00	10%
13. Residential Building Addition (exempting apartments)	\$55.00	\$50.00	10%

Part III: Planning and Infrastructure

	2025 Unit/Per	2024 Unit/Per	% Change
14. Residential Secondary Suite	\$85.00	\$75.00	13%
15. Garage Suite	\$85.00 plus \$0.35 per \$1,000.00 value	\$75.00 plus \$0.35 per \$1,000.00 value	13%
16. Garden Suite	\$85.00 plus \$0.35 per \$1,000.00 value	\$75.00 plus \$0.35 per \$1,000.00 value	13%
17. Home Occupation/Home Occupation (Limited)	\$110.00	\$100.00	10%
18. Live Work Unit - Commercial	\$110.00	\$100.00	10%
19. Radio Communication Facility	\$140.00	\$125.00	12%
20. Signs:			
a permanent	\$140.00	\$125.00	12%
b all other types	\$140.00	\$125.00	12%
c *no fee for signs advertising special events and general public interest such as charity drives, health and safety campaigns, amateur athletic and sports events and city-wide celebrations or signs for a non-profit group at the Development Officer's discretion.			
21. Change of Use (includes Showhome)	\$110.00	\$100.00	10%
22. All Other Development Permits	\$85.00 plus \$0.35 per \$1,000.00 value	\$75.00 plus \$0.35 per \$1,000.00 value	13%
23. Development Permit Extension Fee	1/2 of original permit fee	1/2 of original permit fee	
24. Prior to issuance of Development Permit: Third and subsequent submission of plans required to review unaddressed deficiencies	\$85.00 per review	\$75.00 per review	13%
25. Development started prior to issuance of Development permit	double the applicable fees	double the applicable fees	
26. Re-advertisement Fee	\$250.00	\$225.00	11%
12 The following fees and charges are hereby established pursuant to s. 630.1 of the <i>Municipal Government Act</i> , RSA 2000, Chapter M-26:			
1. Letters Respecting Compliance			
a Single Detached Residential Dwellings and Duplexes	\$110.00 per letter	\$100.00 per letter	10%
b Rush Service (within 72 hours)	\$165.00 per letter	\$150.00 per letter	10%
c Multiple Dwelling (Residential, Commercial, Industrial, Government, Institutional)	\$165.00 per letter	\$150.00 per letter	10%
d Variance Certificate	\$110.00 per application	\$100.00 per application	10%
2. Redistricting			
a All land use districts except Direct Control (DC)	\$2,500.00 per application	\$1,500.00 plus an additional \$800.00 for advertisement/application	67%
b Direct Control	\$3,000.00 per application	\$2,000.00 plus an additional \$800.00 for advertisement/application	50%
3. Area Structure Plans / Outline Plans / Area Redevelopment Plans			
a New and Major Amendments	\$2,750.00 per application	\$2,500.00 per application	10%
b Land Use Bylaw Text Amendment	\$2,750.00 per application	\$2,500.00 per application	10%
c Land Use Bylaw amendment similar to ASP and other stats plan	\$2,750.00 per application	\$2,500.00 per application	10%
4. Conversions to Condominium	\$45.00 per unit	\$40.00 per unit	13%
5. Encroachment Agreements	\$195.00 per agreement plus registration and legal fees	\$175.00 per agreement plus registration and legal fees	11%
6. Easement Agreements	\$195.00 per agreement plus registration and external legal fees	\$175.00 per agreement plus registration and external legal fees	11%
7. Lease Agreements	\$195.00 per agreement plus external legal fees	\$175.00 per agreement plus external legal fees	11%
8. Final Grade Certificates			
a Single Detached, Fee Simple Duplex, Triplex, Townhouse	\$175.00	\$170.00	3%
b Re-Inspections	\$115.00	\$110.00	5%
9. Charges for Copies of Department Documents			
a Land Use Bylaw			
i Colour Land Use District Map Included	\$55.00	\$46.00	20%
b Census Report	\$15.00	\$10.00	50%
c Municipal Development Plan	\$30.00	\$26.00	15%
d Area Structure / Area Redevelopment Plan / Outline Plan	\$15.00	\$10.00	50%
e Annual Report	\$15.00	\$10.00	50%

Part III: Planning and Infrastructure

	2025 Unit/Per	2024 Unit/Per	% Change
13 The following fees are established in accordance with Section 5 and 12 of the Business Licence Bylaw No. 767-2011:			
1. General Business Licence			
1-year new licence, issued between January 1 and March 31	\$154.00	\$154.00	0%
1-year new licence, issued between April 1 and June 30 (pro-rated)	\$115.50	\$115.50	0%
1-year new licence, issued between July 1 and September 30 (pro-rated)	\$77.00	\$77.00	0%
1-year new licence, issued between October 1 and December 31 (pro-rated)	\$38.50	\$38.50	0%
1-year renewal, applied for prior to December 31 (10% Early-bird discount*)	\$138.00	\$0.00	NEW
2-year non-refundable renewal (15% discount*)	\$261.80	\$0.00	NEW
2. Home-Based Business Licence			
1-year new licence, issued between January 1 and March 31	\$120.00	\$154.00	-22%
1-year new licence, issued between April 1 and June 30 (pro-rated)	\$90.00	\$115.50	-22%
1-year new licence, issued between July 1 and September 30 (pro-rated)	\$60.00	\$77.00	-22%
1-year new licence, issued between October 1 and December 31 (pro-rated)	\$30.00	\$38.50	-22%
1-year renewal, applied for prior to December 31 (10% Early-bird discount*)	\$108.00	\$0.00	NEW
2-year non-refundable renewal (15% discount*)	\$204.00	\$0.00	NEW
3. Non-Resident Business Licence			
1-year new licence, issued between January 1 and March 31	\$390.00	\$308.00	27%
1-year new licence, issued between April 1 and June 30 (pro-rated)	\$390.00	\$308.00	27%
1-year new licence, issued between July 1 and September 30 (pro-rated)	\$390.00	\$308.00	27%
1-year new licence, issued between October 1 and December 31 (pro-rated)	\$195.00	\$154.00	27%
1-year renewal, applied for prior to December 31 (10% Early-bird discount*)	\$351.00	\$0.00	NEW
2-year non-refundable renewal (15% discount*)	\$663.00	\$0.00	NEW
4. Temporary Mobile Business Licence			
1-year new licence, issued between January 1 and March 31	\$51.00	\$51.00	0%
1-year new licence, issued between April 1 and June 30 (pro-rated)	\$51.00	\$51.00	0%
1-year new licence, issued between July 1 and September 30 (pro-rated)	\$51.00	\$51.00	0%
1-year new licence, issued between October 1 and December 31 (pro-rated)	\$51.00	\$51.00	0%
1-year renewal, applied for prior to December 31 (10% Early-bird discount*)	N/A	\$0.00	NEW
2-year non-refundable renewal (15% discount*)	N/A	\$0.00	NEW
Other Fees:			
Licence Replacement Fee	\$20.00	\$15.00	33%
Licence Amendment Fee	\$20.00	\$15.00	33%
Appeal Fee	\$60.00	\$51.00	18%
14 The following fees are established in accordance with Section 7.1 of the Land Development Policy No: 61.00:28			
1. Development Agreement	\$5,500.00 per agreement	\$5,000.00 per agreement	10%

Part IV: Protective Services

	2025 Unit/Per	2024 Unit/Per	% Change
15 The following fees are established in accordance with Section 41 and Section 42 of the Animal Licensing and Control Bylaw No. 580-2004:			
1. Licence Fees			
a Spayed or Neutered Dog	\$70.00 lifetime licences	\$60.00 lifetime licences	17%
b Non-Spayed or Non-Neutered Dog	\$140.00 lifetime licences	\$120.00 lifetime licences	17%
d Spayed or Neutered Cat	\$70.00 lifetime licences	\$60.00 lifetime licences	17%
e Non-Spayed or Non-Neutered Cat	\$140.00 lifetime licences	\$120.00 lifetime licences	17%
2. Licence Fees			
a Spayed or Neutered Restricted Dog	\$115.00 yearly licences	\$100.00 yearly licences	15%
17 The following fees and charges are established in accordance with Section 8 of the Fire Services Bylaw No. 351-1995:			
3. Open air fire permit	\$75.00	\$20.00	275%

Part V: Public Transportation

	2025 Unit/Per	2024 Unit/Per	% Change
19 The following fees and charges are established in accordance with the Taxi Bylaw No. 782-2011:			
2. Taxi Operation Permit (Non-Resident) s. 8.4(1)**	\$390.00 per annum	\$308.00 per annum	27%

Part VII: Enactment

22 This Bylaw shall come into force and effect on January 1, 2025.