MINUTES OF THE CITY OF LEDUC
COUNCIL MEETING

Monday, April 6, 2020

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad, Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski, Councillor L. Tillack

Also Present: M. Pieters, Acting City Manager, M. Hormazabal, Acting City Clerk

1. CALL TO ORDER
Mayor B. Young called the meeting to order at 5:08 pm.

2. ADOPTION OF AGENDA
M. Pieters, Acting City Manager, explained that item 9.5 Non-residential Property Tax Deferral and item 9.6 Utility Deferral will be presented as part of item 9.3 COVID-19 Cash Flow and Budget Impacts.

MOVED by Councillor T. Lazowski
That the agenda be adopted as presented.

Motion Carried Unanimously

3. ITEMS FOR DISCUSSION AND RELATED BUSINESS
3.1 Select Items for Debate
The following items were selected for debate:

9. BUSINESS

9.1 Financial Statement Presentation / Auditor's Report
9.2 2019 Audited Financial Statements
9.3 COVID-19 Cash Flow and Budget Impacts
9.4 Review 2019 Capital Carry Forward Projects and 2020 Capital Projects

3.2 Vote on Items not Selected for Debate
Votes recorded under item headings.
4. ADOPTION OF PREVIOUS MINUTES

4.1 Approval of Minutes of the Council Meeting held March 23, 2020

That the minutes of the Council Meeting held March 23, 2020, be approved as presented.

5. RECOGNITION ITEMS

There were no Recognition Items for the agenda.

6. PUBLIC COMMENTARY

There was no Public Commentary.

7. PUBLIC HEARING

There were no Public Hearings for the agenda.

8. PRESENTATIONS

There were no Presentations for the agenda.

9. BUSINESS

9.1 Financial Statement Presentation / Auditor’s Report

C. Cholak, MNP, LLP, made a PowerPoint presentation (Attached to the Agenda) and answered Council’s questions.

9.2 2019 Audited Financial Statements

J. Cannon, Director, Finance, made a presentation (Attached to Amended Agenda) and answered Council’s questions.

MOVED by Councillor T. Lazowski

Pursuant to section 281 of the Municipal Government Act Council hereby receives the 2019 Auditors Report; inclusive of the year-end financial statements.

Motion Carried Unanimously

9.3 COVID-19 Cash Flow and Budget Impacts

J. Cannon, Director, Finance, made a PowerPoint presentation (Attached to the Agenda) which identified cash flow pressures, 2020 budgetary impacts, identified savings and provided recommendations for initial budget adjustments.

J. Cannon, I. Sasyniuk, General Manager, Corporate Services, and G. Klenke, City Solicitor, answered Council's questions.
MOVED by Councillor G. Finstad

That Council direct Administration to reduce the residential and non-residential tax requirement from 0.13% to 0%.

Motion Carried Unanimously

MOVED by Councillor L. Tillack

That Council direct Administration to discontinue tax penalties for the remainder of 2020 for both residential and non-residential ratepayers.

Motion Carried Unanimously

MOVED by Councillor L. Hansen

That Council direct Administration to discontinue utility penalties for the remainder of 2020 for both residential and non-residential account holders.

Motion Carried Unanimously

MOVED by Councillor T. Lazowski

That Council direct Administration to provide non-residential ratepayers with the ability, upon request, to defer tax payments until December 31, 2020, in alignment with provincial recommendations.

Motion Carried Unanimously

MOVED by Councillor B. Beckett

That Council approve utilizing the Mill Rate Stabilization Reserve in the amount of $792,000 to cover the costs and impacts incurred to date as a result of COVID-19:

- The tax penalty removal from July to December in the amount of $280k
- The utility penalty removal from March to December in the amount of $130k
- To bring tax revenue requirement down to 0% in the amount of $64k
- To cover the reduced net operating costs in the amount of $318k up to April 30

Motion Carried Unanimously
9.4 **Review 2019 Capital Carry Forward Projects and 2020 Capital Projects**

I. Sasyniuk, General Manager, Corporate Services, D. Melvie, General Manager, Community and Protective Services, M. Pieters, Acting City Manager, S. Olson, Acting General Manager, Infrastructure and Planning, and J. Cannon, Director, Finance, made a presentation (Attached to Amended Agenda) and answered Council's questions.

At the March 23, 2020 Council meeting, Council directed Administration to bring forward a list of 2020 Capital projects that were previously approved but have not been started as of yet. Council assessed and prioritized the 2020 Capital projects, resulting in amending the list in order to be fiscally proactive and responsible during the COVID-19 pandemic.

**MOVED by** Councillor B. Hamilton

That Administration implement 2020 Capital Project delays and removal of the items highlighted in the presentation with the exception of the following:

- Windrose Multiway construction
- Stageworks flooring rehab
- Multiway overlays
- Tree replacement
- 2018 grader auto greaser

*Motion Carried Unanimously*

9.5 **Non-residential Property Tax Deferral**

J. Cannon, Director, Finance, presented this item under agenda item 9.3 COVID-19 Cash Flow and Budget Impacts.

9.6 **Utility Deferral**

J. Cannon, Director, Finance, presented this item under agenda item 9.3 COVID-19 Cash Flow and Budget Impacts.

9.7 **Property Tax Relief Policy**

**MOVED by** Councillor B. Beckett

That Council approve the City of Leduc Property Tax Relief Policy

*Motion Carried Unanimously*
9.8 Downtown Outdoor Seasonal Patio Policy Update

MOVED by Councillor B. Beckett

That Council approve the amended Downtown Outdoor Patio Policy No. 11.00:28 to allow for the program to continue.

Motion Carried Unanimously

9.9 Minimum Landscape Design Construction Standards Update

MOVED by Councillor B. Beckett

That Council approve the updated Minimum Landscape Design and Construction Standards as presented.

Motion Carried Unanimously

10. BYLAWS

10.1 Bylaw No. 1041-2019 - Borrowing Bylaw for Leduc Golf Course Facility (1st Reading)

MOVED by Councillor B. Beckett

That Bylaw No. 1041-2019 for the borrowing of funds in the amount of $3,500,000 for the replacement of the current Leduc golf course clubhouse receive first reading.

Motion Carried Unanimously

10.2 Bylaw No. 1050-2020 - Guarantee Bylaw - Golf Course Financing (1st Reading)

MOVED by Councillor B. Beckett

That Bylaw 1050-2020, being a Bylaw authorizing a guarantee of repayment of loan facilities related to the operation of the Leduc Golf Club, receive first reading.

Motion Carried Unanimously

11. PUBLIC COMMENTARY

There was no public commentary.

12. CLOSED SESSION

There were no Closed Session items for the agenda.
13. RISE AND REPORT FROM CLOSED SESSION

14. UPDATES FROM BOARDS & COMMITTEES
   14.1 Council Member Updates from Boards & Committees
       There were no updates.
   14.2 Council Member Updates from Commissions, Authorities, Other
       Mayor B. Young informed that there is a group of business people in the community that would like to set up a business advisory group. A motion will be brought forward to an upcoming Council meeting to establish the business advisory group.
       Mayor B. Young was informed yesterday of the passing of a previous Leduc Public Library Board member due to COVID-19 in Ontario. Mayor B. Young would like to have a memorial bench to honour this person.
       Mayor B. Young, was informed that the Leduc Community Hospital is prepared for COVID-19 and has 17 available beds. There are currently two people in the hospital that are COVID-19 positive.

15. INFORMATION REPORTS
   15.1 Mayor's Report
       There was no discussion.
   15.2 Building Inspector's Report
       There was no discussion.
   15.3 Newly Issued Business Licences
       There was no discussion.

16. ADJOURNMENT
    The Council meeting adjourned at 7:28 pm.

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B. YOUNG, Mayor

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M. HORMAZABAL, Acting City Clerk